



## TECHNICAL COMMITTEE MEETING MINUTES

October 4, 2023 • 12:00 – 2:00 P.M.

FAST Planning Office, 100 Cushman Street, Suite 215, Fairbanks, AK

Web Conference at: <https://fastplanning.us/keepup/zoom/>

Zoom Meeting Telephone Number: 1 (253) 215-8782 Meeting ID: 864-2399-7935

### 1. Call to Order

Jackson Fox, Chair, called the meeting to order at 12:02 p.m.

### 2. Introduction of Members and Attendees

The following were present:

Name	Representing
*Jackson Fox, <b>Chair</b>	FAST Planning
*Olivia Lunsford, <b>Vice Chair</b>	FAST Planning
*Corey DiRutigliano	FAST Planning
*Deborah Todd	FAST Planning
**Justin Burgess (absent)	AES Transportation
**Adeyemi Alimi for Nick Czarnecki	ADEC Air Quality
**Michelle Denton	FNSB Transportation
**Kate Dueber (absent)	Alaska Railroad Corporation
**Kevin McKinley	FNSB Borough Planning Commission
**Brett Nelson	DOT&PF Planning
**John Netardus	DOT&PF Preconstruction
**Robert Pristash	City of Fairbanks Engineering
**William Rogers	City of Fairbanks Engineering
**Lt. Mike Roberts (absent)	Alaska State Troopers
**Kellen Spillman	FNSB Community Planning
**Rj Stumpf	Fairbanks International Airport
**Jakob Theurich	University of Alaska Fairbanks
**Danny Wallace	City of North Pole
**John Weinberger (absent)	Fort Wainwright
*Don Galligan	FNSB Community Planning
*Randi Bailey	DOT&PF Planning
Megan Flory	RESPEC
Julie Jenkins	FHWA Alaska Division

Michael Lukshin	FHWA
Jack Barnwell	Fairbanks Daily News-Miner
Ethan Mahoney	DOT&PF Preconstruction
Adam Moser	DOT&PF Program Development
Ivet Hall	DOT&PF Preconstruction

**\*FAST PLANNING Staff members \*\* FAST PLANNING Technical Committee members**

### 3. Approval of the October 4, 2023 Agenda

**Motion:** To approve the October 4, 2023 Technical Committee Agenda. (Alimi/Rogers).

**Discussion:** No discussion.

**Vote on Motion:** None opposed. Approved.

### 4. Approval of the September 6, 2023 Meeting Minutes

**Motion:** To approve the September 6, 2023 Meeting Minutes as presented. (Spillman/McKinley).

**Discussion:** No discussion.

**Vote on Motion:** None opposed. Approved.

### 5. Committee/Working Group Reports (including the Chair's Report)

#### a. Staff Report

- At the September 13, 2023 meeting, the Policy Board:
  - Approved the FY2024-27 Statewide Transportation Improvement (STIP) Comment Letter. The letter was then transmitted to DOT&PF.
  - Approved the use of FFY2023 Offset fund balance towards the FFY2024 Advance Construction payback.
  - Approved the new Metropolitan Planning (PL) Fund Distribution formula.
  - Approved the request to utilize a portion of the \$3.8 million in Unobligated Planning Funds for new planning efforts and studies with an Amendment to remove Item #6, the Downtown Streets Traffic Study, from the list of projects.
  - Approved hiring an employee for the Matsu Valley Metropolitan Planning Organization for up to one year.
  - Approved the FFY2024 FAST Planning Office Budget.

### 6. Public Comment Period (Non-Action Items)

- No public comment.

### 7. Old Business

#### a. FAST Improvement Program Priorities for FFY2025-26 (Action Item)

##### Recommendation to Policy Board on List of Priority Projects for Construction in FFY2025 and FFY2026 (~\$1 million per year)

Mr. Fox explained that two subcommittee meetings were held with the two Cities, DOT&PF, UAF, and various FNSB Departments. At the September 28, 2023 meeting, a list of priority projects was compiled for the FFY25-FFY26 FAST Improvement

Program. The Technical Committee will review the priority projects list and forward it to the Policy Board for approval.

**Public Comment:** No public comment.

**Motion:** To recommend to the Policy Board to approve the FFY2025-26 FAST Improvement Program Priority List. (Netardus/Theurich).

**Discussion:** Mr. Spillman commented that he was in favor of the list.

**Vote on Motion:** None opposed. Approved.

## 8. New Business

### a. Metropolitan Planning Area (MPA) Boundary Update (Action Item)

#### 🗳️ Review of Draft MPA Boundary Update in Coordination with 2020 Census Results, and Consideration of Releasing for 30-day Public Comment Period

Ms. Lunsford explained that the MPA Boundary Update is completed every 10 years using the U.S. Census results. Ms. Lunsford explained the process that was used to update the boundaries and presented the new Draft MPA Boundary Map on Page 19 of the Meeting Packet.

**Public Comment:** No public comment.

**Motion:** To recommend to the Policy Board to approve the release of the Draft Minimum [Metropolitan Planning Area] Boundary Update for a 30-day public comment period. (Spillman/Denton).

**Discussion:** Mr. Spillman commented that he liked the product. Mr. Spillman explained that as an organization, FAST Planning only gets a tiny piece of the Federal Highway budget and there is no way we can fund all the projects. Mr. Spillman commented that FAST Planning paid for the reconstruction of McGrath Road which took over a whole year's worth of their funding.

**Vote on Motion:** None opposed. Approved.

## 9. Other Issues

No other issues.

## 10. Informational Items

### a. Obligations and Offsets

Mr. Fox explained the obligations and offsets included in the meeting packet.

## 11. Committee Member Comments

🗳️ Mr. Netardus commented that DOT&PF did the pedestrian counts for the Geist Road pedestrian crossing and are waiting to process the data. They are expecting to roll that analysis into the West Valley/Hutchison High School Campus Circulation Study.

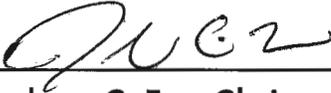
🗳️ Mr. Netardus commented that at the Trainor Gate School Crossing they are waiting for the data to come back for that as well and are considering a HAWK there.

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- Mr. Theurich commented that for the UAF West Tanana Drive project, Scott Vockeroth indicated to him that DOT has already completed a traffic count on West Tanana and Thompson Drive so there should be some data for that somewhere.
- Mr. Fox commented that we could probably get that information through Scott Vockeroth of DOT and asked Randi Bailey if she could track that data down.

**12. Adjournment**

**Motion to Adjourn:** (Denton/Alimi). The meeting was adjourned at 1:04 p.m.  
The next Technical Committee Meeting is Wednesday, November 1, 2023.

Approved:  Date: 11/1/2023  
Jackson C. Fox, Chair  
FAST Planning Technical Committee