



TECHNICAL COMMITTEE
MEETING MINUTES

November 1, 2023 • 12:00 – 2:00 P.M.

FAST Planning Office, 100 Cushman Street, Suite 215, Fairbanks, AK

Web Conference at: <https://fastplanning.us/keepup/zoom/>

Zoom Meeting Telephone Number: 1 (253) 215-8782 Meeting ID: 811-2899-9870

1. Call to Order

Jackson Fox, Chair, called the meeting to order at 12:01 p.m.

2. Introduction of Members and Attendees

The following were present:

Name	Representing
*Jackson Fox, Chair	FAST Planning
*Olivia Lunsford, Vice Chair	FAST Planning
*Corey DiRutigliano (absent)	FAST Planning
*Deborah Todd	FAST Planning
**Justin Burgess (absent)	AES Transportation
**Nick Czarnecki	ADEC Air Quality
**Michelle Denton	FNSB Transportation
**Kate Dueber	Alaska Railroad Corporation
**Joseph Collier for Kevin McKinley	FNSB Borough Planning Commission
**Randi Bailey for Brett Nelson	DOT&PF Planning
**John Netardus	DOT&PF Preconstruction
**Tim Zinza for Robert Pristash	City of Fairbanks Engineering
**William Rogers	City of Fairbanks Engineering
**Lt. Mike Roberts (absent)	Alaska State Troopers
**Kellen Spillman	FNSB Community Planning
**RJ Stumpf	Fairbanks International Airport
**Jakob Theurich	University of Alaska Fairbanks
**Danny Wallace	City of North Pole
**John Weinberger (absent)	Fort Wainwright
*Don Galligan	FNSB Planning
Megan Flory	RESPEC
Julie Jenkins	FHWA Alaska Division
Michael Lukshin	FHWA Alaska Division

***FAST PLANNING Staff members ** FAST PLANNING Technical Committee members**

3. Approval of the November 1, 2023 Agenda

Motion: To approve the November 1, 2023 Technical Committee Agenda.
(Rogers/Denton).

Discussion: No discussion.

Vote on Motion: None opposed. Approved.

4. Approval of the October 4, 2023 Meeting Minutes

Motion: To approve the October 4, 2023 Meeting Minutes as revised. (Rogers/Denton).

Discussion: Mr. Rogers asked for his name to be listed as William Rogers.

Vote on Motion: None opposed. Approved.

5. Committee/Working Group Reports (including the Chair's Report)

a. Staff Report

- ☞ At the October 10, 2023 Special Policy Board Meeting:
 - ☞ Authorized the release of the Metropolitan Planning Area (MPA) Boundary Update for a 30-day public comment period. The comment period ends on November 12, 2023.
- ☞ At the October 25, 2023 Policy Board Meeting:
 - ☞ Funding for two of the community program items were removed from the Undesignated Fund budget.
 - ☞ The remaining items in the Undesignated Fund budget were lumped into one category called 'Promotions.'
 - ☞ The Lease amendment for the FAST Planning offices Suites 205 & 215 was reduced from \$5065.50 to \$3613.55 per month.
 - ☞ The list of projects for the FAST Improvement Program was approved.
 - ☞ The Public Participation Plan and Title VI Plan Updates were approved for release for a 45-day public comment period.
- ☞ Mr. Fox received a letter from Mayor Ward requesting an amendment of the Transportation Improvement Program (TIP) to include the Chena Hot Springs Road Bridge Replacement project and to appropriate funds to update the Metropolitan Transportation Plan (MTP). A Scope of Work has been prepared for the consultant, Kittelson, to revise the documents.
- ☞ A Special Technical Committee Meeting will be held on Wednesday, November 8, 2023 to discuss and make recommendations for amending the MTP and TIP to include the bridge project. The meeting packet will be emailed to the Technical Committee members to review prior to the meeting.

6. Public Comment Period (Non-Action Items)

- ☞ No public comment.

7. Old Business

a. Metropolitan Planning Area (MPA) Boundary Update (Action Item)

☞ Opportunity for Technical Committee Members to discuss any Proposed Boundary Adjustments during Open Public Comment Period (Ending November 12, 2023)

Mr. Fox explained that the public comment period for the FAST Planning MPA Boundary Update was opened to the public from October 12 to November 12, 2023. To date, no public comments have been received that would lead to a change in the Boundary. The Boundary Update map is located on the FAST Planning website at:

<https://fastplanning.us/draftmpa/>.

Public Comment:

- ☞ Michael Lukshin, FHWA, asked Mr. Fox if Federal Lands Access Funds (FLAP) funds could be used on military bases.
- ☞ Mr. Fox explained that he did not know the answer to that but knew that we had used funds on Corps of Engineers land before. Mr. Fox commented that he thought that the funds could be used on access points to military property but was not sure if they could be used on military property.
- ☞ Mr. Lukshin commented that he was the FHWA Liaison for the FLAP funds and would research that and find out.
- ☞ Mr. Spillman commented that he was relatively confident that they had used the FLAP funds before on Fort Wainwright property.

Motion: No motion was made for this item.

8. New Business

a. FAST Planning Public Participation Plan (PPP) & Title VI Plan Updates

☞ Review of Plan Updates Open for 45-Day Public Comment Period

Ms. Lunsford explained that both the Public Participation Plan and the Title VI Plan Updates were out for a 45-day public comment period from October 25-December 10, 2023. Ms. Lunsford explained all the revisions that were made to both Plans. To view the Public Participation Plan on the FAST Planning website, go to:

<https://fastplanning.us/ppp> and to view the Title VI Plan Update, go to:

<https://fastplanning.us/civilrights>.

b. FAST Planning Bylaws Amendment (Action Item)

☞ Consideration of adding Representative from Eielson Air Force Base and FNSB Rural Services Department to the Technical Committee

Mr. Fox explained that the proposed revision to the Bylaws was to add two new seats to the Technical Committee, one for the Fairbanks North Star Borough and one for Eielson Air Force Base. Mr. Fox explained that our Boundary has expanded to include Eielson Air Force Base and more road service areas than we previously had. Mr. Fox

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added that FAST Planning is also a pilot Regional Planning Organization (RPO) for 16 rural communities outside of our boundaries. Mr. Fox explained that we will soon be working on a Regional Long Range Transportation Plan, so it would be helpful to have these two additional entities on the Technical Committee.

Public Comment: No public comment.

Motion: To recommend to the Policy Board to approve adding representatives from Eielson Air Force Base and the Fairbanks North Star Borough (FNSB) Rural Services Department to the Technical Committee. (Collier/Theurich).

Discussion: Mr. Rogers commented that he recalled a similar vote a couple of years ago for the Fairbanks North Star Borough and he knows that things have changed with the Boundary changes, but at that time he recalled a question about the balance between DOT, the Cities, and Borough. Mr. Rogers commented that he is comfortable with the status quo on this.

Mr. Spillman commented that he had been affiliated with FAST Planning for about ten years and did not recall a proposal to add another seat to the Borough, but he did recall a proposal to add a DOT seat. Mr. Spillman commented that the Planning Commission seat is an interesting one because it could be either the City or the Borough.

Mr. Netardus asked Mr. Fox how the attendance was for the most recent seats that had been added to the Technical Committee.

Mr. Fox explained that the new seat occupied by the Public Safety Representative, Lt. Mike Roberts, had about 50 percent attendance. Mr. Fox commented that the Borough and Ft. Wainwright had regular attendance and he expected that the Eielson Air Force Base seat would have regular attendance but did not know what the attendance would be for the Borough Rural Services seat.

Vote on Motion: Eight in favor. (Czarnecki, Denton, Dueber, Collier, Bailey, Spillman, Theurich, Wallace). Three opposed. (Netardus, Rogers, Zinza).

c. FAST Planning 2024 Meeting Calendar (Action Item)

Mr. Fox explained that the FAST Planning 2024 Meeting Calendar was included in the meeting packet and asked if there were any suggested revisions to the schedule.

Public Comments: No public comments.

Motion: To recommend approval of the FAST Planning 2024 Meeting Calendar. (Rogers/Denton).

Discussion: No discussion.

Vote on Motion: None opposed. Approved.

9. Other Issues

No other issues.

10. Informational Items

a. 6th Annual Winter Maintenance Forum-November 14, 2023 – 5:30-7:30 pm

The 6th Annual Winter Maintenance Forum will be held on Tuesday, November 14, 2023, from 5:30-7:30 p.m. at the Morris Thompson Cultural and Visitors Center on 101 Dunkel Street in Fairbanks. There will be guest speakers and door prize giveaways, including a Fat Bike and you must be present to win the door prizes. The meeting will be recorded and livestreamed, and there will be a webpage dedicated to it with all of the speaker presentations.

b. Obligations and Offsets

Mr. Fox explained the obligations and offsets included in the meeting packet.

11. Committee Member Comments

- ☞ Ms. Bailey commented that the Chena Ridge Roundabout Open House will be held on November 7, 2023 from 4:30-7:00 p.m. at the Woodriver Elementary School.

12. Adjournment

Motion to Adjourn: (Netardus/Bailey). The meeting was adjourned at **1:08 p.m.**
The next Technical Committee Meeting is **Wednesday, December 6, 2023.**

Approved:  Date: 12/6/2023
Jackson C. Fox, Chair
FAST Planning Technical Committee