



## **POLICY BOARD**

### **Meeting Minutes**

**March 27, 2024 • 12:00 – 2:00 P.M.**

FAST Planning Office, KeyBank Building, 100 Cushman Street, Suite 215, Fairbanks, AK

Web Conference at: <https://fastplanning.us/keepup/zoom/>

Zoom Meeting Telephone Number: 1 (253) 215-8782 Meeting ID: 857-3349-3230

#### **1. Call to Order**

Mayor Bryce Ward, Chair, called the meeting to order at 12:00 p.m.

#### **2. Introduction of Members and Attendees**

<b>Attendee</b>	<b>Representative Organization</b>
*Bryce Ward, <b>Chair</b>	Mayor, Fairbanks North Star Borough
*Jerry Cleworth, <b>Vice Chair</b>	Fairbanks City Council
*Scott Crass	FNSB Assembly
*Joe Kemp	Director, DOT&PF Northern Region
*Jason Olds	Director, DEC Air Quality
*David Pruhs	Mayor, City of Fairbanks
*Michael Welch	Mayor, City of North Pole
**Jackson Fox	FAST Planning
**Olivia Lunsford	FAST Planning
**Corey DiRutigliano	FAST Planning
**Randi Bailey	DOT&PF Planning
**Don Galligan	FNSB Community Planning
+Kellen Spillman	FNSB Planning
+Danny Wallace	City of North Pole
Adam Moser	DOT&PF
Patrick Gilchrist	KTVF
Jack Barnwell	Fairbanks Daily News-Miner
Julie Jenkins	FHWA Alaska Division
Jeff Kupko	Michael Baker

**\*FAST Planning Policy Board Members, \*\* FAST Planning Staff Members, + FAST Planning Technical Committee Members, • Bicycle/Pedestrian Advisory Committee (BPAC) Members**

#### **3. Approval of the March 27, 2024 Agenda**

**Motion:** To approve the March 27, 2024 Agenda. (Welch/Kemp)

**Discussion:** Mayor Ward noted that if they got to the annual audit before 12:30 pm they would take it up at that time as the auditor was not yet on the line.

**Vote on Motion:** None opposed. Approved.

#### 4. Approval of the February 28, 2024 Meeting Minutes

**Motion:** To approve the February 28, 2024 Meeting Minutes as outlined on Pages 2-9. (Welch/Kemp).

**Discussion:** No discussion.

**Vote on Motion:** None opposed. Approved.

#### 5. Committee/Working Group Reports (including the Chair's Report)

- ❏ The Electric Vehicle Infrastructure Deployment Plan Kick-off Steering Committee Meeting #1 was held with the consultant, Michael Baker International.
- ❏ Steering Committee Meeting #3 was held for the Fairbanks Transit Plans Update for both MACS Transit and the Coordinated Human Services Transportation Plan. The focus of the meeting was the Needs Analysis.
- ❏ A Letter of Support was drafted for the Fairbanks North Star Borough grant application to plan and design the North Terminus Route of the Alaska Long Trail.
- ❏ The FFY2023 Audit was completed by Alliance CPAs and the draft Tax Form 990 was prepared for approval by the Policy Board. Kathleen Thompson of Alliance CPAs will present and explain the findings of the audit.
- ❏ Completed and submitted the renewal application for Director's & Officers Insurance for FAST Planning.
- ❏ Mr. Fox and Mayor Ward provided a joint presentation to the House Transportation Committee on FAST Planning, who we are and what we do.
- ❏ FAST Planning hosted an Open House event for the Local Electric Vehicle Infrastructure Deployment Plan at the Morris Thompson Cultural & Visitors Center.
- ❏ FAST Planning launched the Bikeways Map sponsorship opportunity for local Bike Friendly Businesses to be included on the map.
- ❏ FAST Planning hosted a booth at the IABA Home Show held March 21-24, 2024 at the Carlson Center.
- ❏ Transportation Improvement Program Administrative Modification #2 was finalized and submitted to DOT&PF.
- ❏ At the March 6, 2024 meeting, the Technical Committee:
  - ❏ Recommended that the Policy Board keep the composition of the Technical Committee at its current makeup.
  - ❏ Recommended that the Policy Board authorize the Bicycle & Pedestrian Advisory Committee Chair to sign and submit the comment letter on the Vulnerable Road Users Safety Assessment to the Alaska Department of Transportation and Public Facilities.

## 6. Public Comment Period (Non-Action Items) (Email comments below)

### **Bonnie Mund**

Good morning FAST Policy Board,

I am writing to urge you NOT to cancel the Pearl Creek Elementary parking lot improvement scheduled for this summer. I understand that it was likely only placed on the agenda due to the recent uncertainty, so my hope is that this will be an easy decision for you now that Pearl Creek will remain open.

I wanted to give you some details from my daily vantage point holding the stop sign at our three-way intersection:

For parent traffic coming to the pick-up line, the current stop is on an incline with poor drainage, which makes it extremely difficult to start moving again in icy conditions. There are some vehicles that cannot accelerate again and must stop significantly further back. At least one has even needed to do a three point turn to exit and try again.

Parents who have parked and walked in to pick up students or volunteered during the day, as well as substitute teachers, approach the three-way intersection alongside the buses, which makes visibility at any crossing pedestrians difficult. Those exiting the upper lots are often held back to allow for the pick-up line to progress.

When the buses are ready to depart, other traffic is stopped. It can be difficult to clearly indicate to vehicles alongside the buses that they must wait in place. As the buses exit, my visibility as the stop sign holder is greatly impacted and I am unable to further communicate with any new vehicles arriving alongside the buses.

In addition to what I see at the intersection, the lack of marked crosswalks and appropriate ADA accessible parking spots causes daily safety problems and needs to be updated.

Thank you for your time and for serving on this board.

Bonnie Mund

Pearl Creek Elementary Resource Aide/Pearl Creek PTA Secretary

### **Patricia Gormley:**

Dear FAST Committee,

My name is Patricia Gormley, and I am a parent of two children who attend Pearl Creek Elementary School. I am writing to show support to continue with the construction project planned for Pearl Creek Elementary's parking lot and driveway. I know there was some trepidation that Pearl Creek may close this year, but I think it was clearly shown that Pearl Creek is a vibrant strong community that will continue to stand behind and support its elementary school. I want to assure you that this project is necessary for the continued use and

safety of Pearl Creek. For the last two years I have had major concerns about the safety of the driveway and parking lot. Many of these concerns focus on the lack of appropriate and legal accommodations for individuals with disabilities. I say this as a parent with a child in a wheelchair. Currently there are no legal parking spots with the appropriate markings and size to qualify as ADA accessible. There are two locations marked. Two spots that are in the lower lot and too far from the door. The second location is at the top by the bus line but if you park as they are marked you are blocking the lane of traffic moving in. When using these spots I have parked across them to attempt to move me out of traffic and create a safer loading position but then have had the buses arrive and park so close to my car, I can't even open a door. As more buses were added to the pick up line, I can no longer even get to the spot. To help solve this problem, the school has created a temporary handicap spot at the first row of cars and I have to try to cross between the buses and traffic to get to and from my car. In addition to having difficulty parking to pick up my child, I have to arrive at least ten minutes before the bell as the line of cars for parent pick up will be out onto Auburn Rd. This is creating multiple unsafe situations with traffic sitting and blocking the road or attempting to get around the line and driving on the wrong side of the road against traffic flowing out of the school. In addition to these safety concerns I have noted in my own situation, there are numerous other safety concerns that need addressed. The parking lot and driveway has so many frost heaves and dips, cars and buses have slid around. I have personally pulled people out of the ditch this year! I have seen buses slide sideways in deep dips, nearly hitting cars, then stopping for 15 minutes to chain up, just to pull into the bus line to pick up kids. Lastly a major concern is the lack of appropriate lighting in the parking lot. There is a decent amount of parents, such as myself, that drop off and pick up our children by needing to park and walk over. The lots are so dark in the winter, it is very difficult to see people walking behind and along the cars. I know these concerns have all been brought to the planning committee's attention and they have addressed them in the new plans. I met with them to discuss the handicap situation and they were wonderful. But to know of these concerns and not address them by continuing forward with this project would be reckless and a disservice to this community. Pearl Creek Elementary is an amazing top achieving elementary school that despite this little bump in the road this year, has a bright future. With that said, I ask you to set aside any unsureness you may have about continuing this project and give this project the final okay to begin construction this summer. Thank you for your time and work you have put into making Fairbanks a safer community. Kind Regards, Patricia Gormley

## 7. Old Business

### a. Pearl Creek Elementary School Access Improvements and Motor Vehicle Plugins

#### **Discussion of Ramifications for 2024 Construction With Potential School Closure**

Mr. Fox provided an update summary on the School Board meetings and discussions that have taken place since the January 2024 meeting. Out of the four schools slated for potential closure, Pearl Creek is the least likely to be closed this year.

## 8. New Business

### a. Annual Audit – Independent Auditor’s Report to Policy Board

Mr. Fox introduced Kathleen Thompson of Alliance CPAs to present and explain the findings of the FFY23 Audit.

### b. Annual Tax Returns (IRS Form 990) Review (Action Item)

Mr. Fox explained that Alliance CPAs drafted the IRS Form 990 Tax Return for approval by the Policy Board and to allow him to sign it and have Alliance CPAs submit it to the IRS.

**Public Comment:** No public comment.

**Motion:** To allow Jackson Fox to sign and submit the IRS Form 990 as presented on pages 46 to 81 in the meeting packet. (Welch/Pruhs).

**Discussion:** No discussion.

**Vote on Motion:** None opposed. Approved.

### c. Office Lease Amendment – 3-Year Extension (Action Item)

Mr. Fox explained that a new lease proposal from Usibelli was included in the meeting packet. The cost increase would be approximately 10 cents per square foot. The rent amount will remain the same for the next three years. Other office space options were looked at and it was determined that remaining in the current space was the best option.

**Public Comment:** No comment.

**Motion:** To accept to extend the term of the lease as indicated here for the three-year period beginning May 1, 2024 to April 30, 2027 for approximately \$4,025 per month. (Welch/Kemp).

**Discussion:** No discussion.

**Vote on Motion:** None opposed. Approved.

### d. Local Electric Vehicle Infrastructure Deployment Plan

#### Overview of Plan Vision, Goals, and Objectives With Consultant Team

Mr. Fox introduced Jeff Kupko, Consultant Project Manager of Michael Baker International, to provide a presentation on the development of the Electric Vehicle Infrastructure Deployment Plan.

**e. Transit Plans Update**

Mr. Fox introduced Corey DiRutigliano of FAST Planning to provide an update.

**f. Bylaws Update – Technical Committee Membership (Action Item)**

🗳️ Action on Policy Board Member’s Proposal for Voting Versus Non-Voting (Ex-Officio) Membership on Technical Committee

Mr. Fox explained that page 109 of the meeting packet contained the March 6, 2024 Technical Committee Meeting action items related to the request by Mr. Cleworth of the Policy Board to reduce the number of members on the Technical Committee. Mr. Fox provided the history of changes that were made to the Technical Committee membership in the past.

**Public Comment:** No public comment.

**Motion:** To change the makeup of the Technical Committee to three seats for the Fairbanks North Star Borough, three seats for the City of Fairbanks, one seat for the City of North Pole, two seats for the DOT [Alaska Department of Transportation & Public Facilities], one seat for the DEC [Alaska Department of Environmental Conservation], one seat for the Alaska Railroad, one seat for UAF [University of Alaska Fairbanks], and the remainder of seats we currently have now would be ex-officio. (Cleworth/Pruhs).

**Discussion:** Mr. Cleworth explained that the meeting packet was 199 pages long and he did not know how many read that from beginning to end. The Technical Committee has very thick packets also. Mr. Cleworth commented that what we do here is very complicated. In the past he noticed that the Policy Board has depended heavily on the Technical Committee recommendations.

Mr. Cleworth read the purpose of the Technical Committee Meeting that was in the FAST Planning Bylaws. Mr. Cleworth commented that when they got up to 18 members, he thought we were getting away from what he thought a Technical Committee should be doing. The engineers design the projects, they look at the financial feasibility and compliance with Federal laws, they oversee the financial aspects of the projects. The second most important are the maintenance specialists. We have gone forward in the past with projects that remain as maintenance nightmares and would not have gone through if we had maintenance managers on the Committee. Mr. Cleworth commented that we need the community planners as well. Mr. Cleworth commented that what we are after is technical advice. The information is extremely complex. Mr. Cleworth commented that he fully respected what the State Trooper said at the meeting. He said that this was really outside his expertise, and he appreciated him saying that. Mr. Cleworth commented that the gentleman from Ft. Wainwright said essentially the same thing even though he abstains from voting. Mr. Cleworth commented that when we set up this Policy Board, we were very cognizant of trying to get equal representation amongst the entities that we had and to him he thought that

the Technical Committee should mirror that. Mr. Cleworth commented that the City of North Pole has one vote and he did not understand how a new member from Eielson Air Force Base, where we do not do any projects on Eielson Air Force Base, has the same weighted vote that North Pole has. This does not make any sense to him. It just never seemed logical what this has morphed into. Mr. Cleworth commented that our Bylaws asked for people with technical expertise and a lot of these people simply do not, and they tell us they do not have that expertise.

**Mayor Welch** commented that he wanted to help his teammate on the Policy Board. Mayor, Mr. Cleworth, understand this. Mayor Welch explained that Eielson Air Force Base is poised to be as large, if not larger, than Kadena Air Base in Okinawa and he thinks it will be there, and it is four times the size of what the City of North Pole population is. Mayor Welch commented that Ms. Greene, the Eielson representative, wanted to take an active role and the staff and people at Eielson want us to work together. Mayor Welch commented that he sees Eielson getting bigger than what it is now, and it is important for them to have a say in what happens out there and how people ingress and egress out there.

**Mr. Cleworth** commented that he agreed with Mayor Welch that they needed to have a say, but we are not going to be doing any projects on that base.

**Mayor Welch** responded that he understands that.

**Mr. Cleworth** commented that he did his best to take the input that he heard and if there is something or someone he missed, now is the time to talk about that.

**Mr. Fox** pointed out that for the City of Fairbanks currently there are two seats, but the proposal lists three, so there would be an additional seat for the City of Fairbanks.

**Mr. Kemp** commented that 18 seats seem like a lot. He understands that it functions well, but he felt like the bigger you get, the harder it is to get things done. Mr. Kemp commented that it can be people-based and from what he understands they all work together well, but that could change, and it will. Mr. Kemp commented that they talked about how this place worked 10 years ago and it was not as cooperative as it is now. Mr. Kemp commented he was a big fan of slimming it down. Mr. Kemp commented that he thought a smaller, more engaged group with those ex-officios and then looking at it from the North Pole standpoint, if Eielson really does have a problem, the ex-officio from Eielson should talk to the representative from North Pole with their thoughts on it.

**Mr. Crass** asked Mayor Ward if the Planning Commission seat that was listed as FNSB was alternated between FNSB and City of Fairbanks appointees.

**Mayor Ward** replied that he believed so. It was set by the Planning Commission.

**Mr. Crass** asked if that could just as easily be a City of Fairbanks seat?

**Mayor Ward** responded that it could be. It is a member of the Planning Commission.

**Mr. Crass** asked the maker of the motion (Mr. Cleworth), if his intent for the motion was that the three seats for the Borough would be at large seats, or if they would still be designated for the various Borough Planning, Transportation, and Rural Services.

**Mr. Cleworth** commented that he did not want to pick them. He thought that should be up to the Borough Mayor and the Borough Assembly. Mr. Cleworth commented that he would guess that they would look at the head of the Planning Department, probably somebody from MACS Transit, maybe the Planning Commission itself, or maybe they would prefer to have a rural representative on there but that would be the call of the Borough and not the call of this Policy Board.

**Mr. Crass** commented that he attended the Technical Committee Meeting to hear their version of this and overwhelmingly he heard it described as, "A solution looking for a problem." They felt they had been doing the work. Mr. Crass commented that he still has not heard that there is any issue that they are trying to address here. It appears to him that they are just looking to reduce the number of Borough seats and increase the number of seats for the City of Fairbanks. He did not know if that accomplished any goal that has been set out other than readjusting the makeup of this Board and he cannot support this as it is written.

**Mr. Cleworth** responded that he would disagree with the statement that Mr. Crass mentioned. There are rumblings and there have been for some time. It only really came to a head when we added two more positions, and it went from 16 to 18. Oftentimes some of those positions break along political lines just like they do on the Policy Board. That is just a fact of life. Things are political. Mr. Cleworth commented that he thinks it is our job to make sure that the people at the table are keeping it as balanced as possible. If you keep adding just City seats, for instance, sooner or later we could dominate but he thought we needed to put the same thought to it as we did for the Policy Board and try to make things as equal as possible.

**Mayor Ward** commented that the Technical Committee, by its nature, is supposed to provide technical advice and expertise to the Policy Board. It is not supposed to be political. Unfortunately, he thought that with the amendment that is on the floor and from some of the discussions we have had with the Policy Board, there seems to be a desire to influence the Technical Committee's

decisions with political outcomes. Mayor Ward commented that is not the purpose of the Technical Committee. Mayor Ward commented that the purpose of the Technical Committee is that folks participate based on the position that they hold and the expertise that they bring to the table. Mayor Ward commented that a couple of years ago he was at a conference where they were talking about MPOs, and they talked about the engagement of public safety officials in the planning process. They said that the perspective that law enforcement or emergency services personnel will bring to the conversation can be very beneficial because they look at the infrastructure and the transportation network differently than an engineer, a planner, or a maintenance worker, and they see different aspects of the transportation network based on the incidences that occur that they respond to. Mayor Ward commented with that in mind, that was the reason he brought that initial action before the Policy Board because there was a valuable insight and expertise that the public safety officials could bring to the equation that we maybe would not have as planners, mayors, and whatnot. Mayor Ward commented that we heard this comment from Mr. Crass about the Technical Committee comment that they felt like this was a “a solution in search of a problem.” Mayor Ward commented that he tended to wonder about that especially when they talked about increasing and decreasing peoples’ numbers. For instance, the Borough has three positions. To him, the MPO should be very interested in the positions that those individuals hold at the Borough and the perspectives that they bring to the transportation discussion that this Board is responsible for executing. Whether it be our transportation system, our rural services, the maintenance division, or planning. He thought each of those individuals and the role that they play, more specifically the role that they play, are critical to the conversations that we have here at the Board, and we should want those technical opinions. Are they always going to fall within political lines? They should not. That is the reason why we have a Technical Committee. Otherwise, the Policy Board should just make all the decisions. Mayor Ward commented that he is not convinced that there is a problem that we are trying to solve here. We do have quorum requirements that are lower that allow the Technical Committee to meet. Mayor Ward commented that if there is a desire to have changes to this, he is not hearing a convincing argument as to why we should at this point. Mayor Ward stated that his concern here is that we are trying to make the Technical Committee more policy driven, which is not the purpose of the Technical Committee.

**Mayor Welch** commented that he depended heavily on his Director of City Services, Danny Wallace. Mr. Wallace is more in line for this job than he could ever be. Mr. Wallace came from the Garrison staff at Fort Wainwright as an Advisor to the Garrison on Planning and has his doctorate in all this information

too. Mr. Wallace does not want to go by that title, but he has all the credentials. Mayor Welch commented that Mr. Wallace says that on the issue of the size of the Technical Committee, we did ask if there were specific instances where there were any conflicts, and none were presented. So, he felt that there was not a problem. Mayor Welch commented that they work well together. Mayor Welch commented that he is very happy to say that Mr. Wallace gives him a written and oral briefing of what the Technical Committee did, sometimes within the same day or within a day after they have met, so he is pretty fresh when he comes to the meeting of what they are going to be talking about here.

**Mr. Cleworth** commented that this is still the Technical Committee. We are not going to eliminate anybody. They are still going to be there in an ex-officio capacity just like the State Trooper wanted to be. That is what he recommended. He said he does not get into the technical aspects of this. Mr. Cleworth commented that is why we should be listening to these people who say they are wanting to be made ex-officio, why are we not letting them be? If the concept is that we do not have a problem and “the more the merrier,” maybe we should have a member from the School District in regard to the school buses. Maybe if we are talking about Pearl Creek, we should have someone from that. It is endless what we could do and have a justification for adding them to this body. Mr. Cleworth commented that he finds that some of these positions do not contribute at all to the technical feasibility of what this Committee should be doing. They should be professionals. What we are trying to do is to get people in seats from all different parts of the community and that does not work after a while. Eighteen is too large but nobody is being disenfranchised, Mayor. They are all there. They will all have an input. The only difference is that they will be in an ex-officio capacity, but they can still participate. Mr. Cleworth commented that when they say that they do not really even understand the packets that they are getting, then he would say that is a problem. If they are not reading them or going through the hundred pages or whatever we get, then he thinks that is a problem. If they want to be off, then he thinks that they should be allowed to be off or be ex-officio.

**Mayor Ward** commented that he would point out that he understands the conversations and discussions, but he finds it very ironic that we are reducing, with this amendment, all their positions except for adding one to the City of Fairbanks. Mayor Ward commented that again, he was not saying that this was self-serving, but it does appear a little bit odd when we are talking about reducing membership, yet the City of Fairbanks is gaining a position on the Technical Committee that is unspecified.

**Mr. Cleworth** asked Mayor Ward if he could respond to that.

**Mayor Ward** stated that he would let Mr. Cleworth comment when he was done.

**Mr. Cleworth** commented that now you are talking about not being political. But it is being political. All he is trying to do was to have equal distribution so that the discussions that you have heard at the Technical Committee do not take place again. That the Borough has too many. That you are stacking them. You have heard them. Mr. Fox has heard them. The motions have been made by people who feel that way. This would solve that problem.

**Mr. Crass** commented that he just wanted to echo the sentiments on the technical nature of this group and just point out that increasing that number in the City of Fairbanks sort of says that we have more experts than the City of North Pole. Mr. Crass commented that he thought that casting a broad net ensured that we have that expertise. At the meeting he listened to the Public Safety guy, talking about how he listened in when he could and then he would have to take calls. But the reason that the rest of the Technical Committee all voted against making him ex-officio is that they said they needed his expertise. They needed to be able to call on it and needed to be able to put the weight of his vote behind that. Mr. Crass commented that he thought it was important to them that he stayed on. He thought that is not who we are looking at pulling out here. Mr. Crass commented that he really thought keeping it a broad, well-rounded group is the right path forward.

**Vote on Motion:** Three in favor. (Cleworth, Kemp, Pruhs). Four opposed. (Crass, Olds, Ward, Welch). Motion failed.

**Motion:** To change the words "Policy Board" to "Technical Committee" in Article VIII, Section 7 of the Bylaws [Reference Sentence: *The Chair, or in the absence of disability of the Vice Chair, shall preside at all meetings and hearings of the Policy Board*]. (Cleworth/Pruhs). None opposed. Approved.

**g. Comment Letter on Alaska DOT&PF Vulnerable Road User Assessment (Action Item)**

**Motion:** To postpone the action item on the Comment letter for the Alaska DOT&PF Vulnerable Road User Assessment. (Welch/Kemp).

**Vote on Motion:** None opposed. Approved.

**9. Informational Items**

**a. Obligations and Offsets**

Mr. Fox explained the obligations and offsets included in the meeting packet.

**10. Other Issues**

No other issues.

## 11. Policy Board Member Comments

- ☰ Mr. Crass commented that he was currently in Portland near Vancouver, Washington. He was talking to Mr. Fox the other day about how remarkable it was to be walking down the sidewalks here that were elevated and protected from by several trees separated from traffic and walked over to the local Fred Meyer's cherry blossom trees and it put him in an aspirational mood for his community. Mr. Crass wished everyone a wonderful spring.
- ☰ Mr. Kemp commented that we had an approved STIP. We have about \$290 million dollars-worth of work this summer. Mr. Kemp commented that they took a handful of things out that were mostly program stuff, and he did not know how that happened, but the Aurora Drive Bridge Replacement project got taken off the new STIP, but it is already funded, and will be completed in June. They are just waiting on girders, and everyone can rest assured that it will be done soon.
- ☰ Mayor Welch commented what a difference this spring makes compared to a couple of years ago and hoped it could just keep going like this. Mayor Welch commented that at his house they had a temperature of 63 degrees. It did not stay there long but it was there. Mayor Ward commented that his Public Works Department just hired somebody who used to work as an intern. An offer has also been accepted for another person who is coming on board. They anticipate a few retirements in Public Works and are keeping themselves well above water to be prepared for all the things that will be built in their city sooner rather than later and it was good to be back.
- ☰ Mayor Pruhs commented that the efficiency of the staff of FAST Planning was very good.
- ☰ Mr. Cleworth commented that it was very good to have Mayor Welch back.

## 12. Adjournment

The meeting was adjourned at **2:00 p.m.** The next Policy Board Meeting is scheduled for **Wednesday, April 17, 2024.**

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

**Mayor Bryce Ward, Chair**  
**FAST Planning Policy Board**