



❖ POLICY BOARD ❖

Meeting Agenda

Wednesday, May 21, 2025, 12:00 – 2:00 PM

100 Cushman Street, Suite 215 (Key Bank Building)

To join the Zoom Meeting via computer, go to: www.fastplanning.us/keepup/zoom

Zoom Meeting Phone Number: 1 (253) 215-8782, enter Meeting ID: 839-9045-7895

1. Call to Order
2. Introduction of Members & Attendees
3. Approval of May 21, 2025 Agenda
4. Approval of April 16, 2025 Meeting Minutes Pg 2-20
5. Staff/Working Group/Chair Report Pg 21-28
6. Public Comment Period
7. Old Business
 - a. Revisions to FAST Planning Bylaws **(Action Item)** Pg 29-63
 - ❖ Review of proposed revisions by Technical Committee, Mayor Pruhs, and Chair Cleworth
 - b. Letter to U.S. EPA & Congressional Delegation on Penalties in the Clean Air Act **(Action Item)**
8. New Business Pg 64-69
 - a. Annual Audit - Independent Auditor's Report to Policy Board Pg 70-99
 - b. Annual Tax Return (IRS Form 990) Review **(Action Item)** Pg 100-139
 - ❖ Review of Tax Return and authorization to file with IRS
 - c. FAST Improvement Program FFY2025 Construction **(Action Item)** Pg 140-142
 - ❖ Status of local match and maintenance agreements and consideration of modifying project priorities to accelerate bidding process
9. Informational Items
 - a. Monthly Update on Federal Actions potentially impacting MPOs Pg 143-147
 - b. FFY2025 Obligations & Offsets Pg 148-151
10. Other Issues
11. Policy Board Member Comments
12. Adjournment

Next Scheduled Policy Board Meeting: Wednesday, June 18, 2025 | 12:00 - 2:00 PM



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Meeting Minutes

April 16, 2025 • 12:00 – 2:00 P.M.

FAST Planning Office, KeyBank Building, 100 Cushman Street, Suite 215, Fairbanks, AK

Web Conference at: <https://fastplanning.us/keepup/zoom/>

Zoom Meeting Telephone Number: 1 (253) 215-8782 Meeting ID: 881-7914-3683

1. Call to Order

Jerry Cleworth, Chair, called the meeting to order at 12:00 p.m.

2. Introduction of Members and Attendees

Attendee	Representative Organization
*Jerry Cleworth, Chair	Fairbanks City Council
*Scott Crass	FNSB Assembly
*Grier Hopkins, Vice Chair	Mayor, Fairbanks North Star Borough
*Katherine Keith (absent)	Acting Director, DOT&PF Northern Region
*Jason Olds	Director, DEC Air Quality
*David Pruhs	Mayor, City of Fairbanks
*Larry Terch	Mayor, City of North Pole
**Corey DiRutigliano	FAST Planning
**Jackson Fox	FAST Planning
**Olivia Lunsford	FAST Planning
**Deborah Todd	FAST Planning
**Randi Bailey	DOT&PF Planning
**Don Galligan	FNSB Community Planning
+Kellen Spillman	FNSB Community Planning
+Robert Pristash	City of Fairbanks
+Brett Nelson	DOT&PF Planning
Judy Chapman	DOT&PF Planning
Lauren Little	DOT&PF Project Delivery
John Netardus	DOT&PF Preconstruction
Ben White	DOT&PF Planning
Jennifer Wright	DOT&PF Preconstruction
Michael Lukshin	FHWA
Tom Hewitt	FNSB Mayor's Office
Trisha Levasseur	FNSB Parks & Recreation
Jack Barnwell	Fairbanks News-Miner

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Jennifer Quakenbush
Meadow Riedel
Patrice Lee
Alina Moore

Great Northwest Landscaping
Kinross
Participant
Participant

****FAST Planning Policy Board Members, ** FAST Planning Staff Members, + FAST Planning Technical Committee Members, • Bicycle/Pedestrian Advisory Committee (BPAC) Members***

3. Approval of the April 16, 2025 Agenda

Motion: To approve the April 16, 2025 Agenda. (Terch/Crass).

Discussion: No discussion.

Vote on Motion: None opposed. Approved.

4. Approval of the March 19, 2025 Meeting Minutes

Motion: To approve the March 19, 2025 Meeting Minutes. (Terch/Crass).

Discussion: No discussion.

Vote on Motion: None opposed. Approved.

5. Staff/Working Group/Chair Reports (including mid-year Operating Budget review)

- The High School Access & Circulation Study for West Valley and Hutchison High Schools is complete. Final design alternatives have been developed for improvements to bike and pedestrian safety. They will be reviewed by the school district, and they will pick the top projects out of those alternatives to nominate.
- There was a snafu with the match payment for West Tanana Drive. UAF did not realize that they needed to pay match for the project, and they do not have an account to cover the full match for the project. Mr. Fox worked with UAF and DOT&PF to submit a request to DOT&PF to cover the match funds.
- A letter was drafted to the U.S. Congressional Delegation and EPA regarding the transportation sanctions on the Clean Air Act. The Technical Committee recommended postponing approval of the letter to make some changes to strengthen the letter.
- Alliance CPAs is working on finalizing the audit and will present it at the May meeting.
- An audit with DOT&PF Internal Review was completed to determine the new Indirect Cost rate for FFY2025.
- Public comment responses were prepared for Transportation Improvement Program (TIP) Amendment #1.
- The House Transportation Committee Meeting on MPO Boundaries was cancelled.
- Mr. Fox was a guest speaker at the DOT&PF spring construction conference.
- Mr. Fox put together a scenario for the Policy Board for which projects would be funded if the Pearl Creek Elementary School Access project funding is deobligated.

- At the **March 27, 2025** meeting, the Bicycle/Pedestrian Advisory Committee (BPAC):
 - Voted to change their name from BPAC to Walk & Roll Advisory Committee (WRAC) to be more inclusive of all modes of transportation.
 - Approved a motion to add four new members to expand user representation.
- At the **March 2, 2025** meeting, the Technical Committee:
 - Recommended approval of TIP Amendment #1.
 - Recommended approval of the revisions to the Memorandum of Understanding (MOU) between the three MPOs and DOT&PF.
 - Recommended minor revisions to improve FAST Planning Bylaws.
 - Recommended postponement of the letter to the Congressional Delegation and U.S. EPA regarding transportation sanctions in the Clean Air Act.
- FAST Planning received a letter from EPA requesting that FAST Planning update the Air Quality Conformity Analysis to show that the motor vehicle emissions will be in compliance with the newly approved motor vehicle emission budgets.

6. Public Comment Period (Non-Action Items)

- 🗣️ **Alina Moore, east Fairbanks:** I appreciate the work that this Board does and the hard decisions that you are faced with on a monthly basis. I know that you don't take these decisions lightly. That being said, there seems to be a pattern that I've noticed over time when I've been able to join your meetings that not everybody seems to come to this table wearing a FAST Planning hat. I know that many of you serve on other Boards and that you take that seriously as well, and you should have the best interest of this Board and this organization in mind. I also noticed at the last meeting that there seemed to be a conflict of interest that was not brought out regarding a Commissioner being able to edit the letter that was going to be submitted to her. I found that was a conflict of interest and I wish that one of the other Board members would have recognized that and considered that when allowing her to proceed to edit a letter that was going to herself. That is all I have. I appreciate the time and work that you put in and thank you again.

7. Old Business

a. FFY2023-27 Transportation Improvement Program (TIP) Amendment #1 (Action Item)

🗣️ **Review of Public Comments Received, Corresponding Revisions, and Consideration of Adoption**

TIP Amendment #1 was released for public comment from March 3-April 4, 2025. 35 public comments were received. Responses were provided for each of the comments except comments related to the Peede/Nordale roundabout. The Policy Board will discuss and decide whether it will remain or be removed from the TIP.

Public Comment:

- 🗣️ No public comment.

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Motion: To adopt TIP [Transportation Improvement Program] Amendment #1 as presented including the latest edits in purple from DOT&PF. (Crass/Hopkins).

Discussion:

Mayor Hopkins: In terms of the Peede Road roundabout, what is the cost of it? What would happen with the funding if we removed that project from the TIP amendment?

Mr. Fox: The construction phase is around \$3.6M. There is just over a million dollars in design, right-of-way, and utility work; so, about \$4.8M total for the project. If this project is removed from the TIP, that funding would go back into the Highway Safety Improvement Program (HSIP) pot for consideration of the next prioritized project on this list that is statewide. So, it is not guaranteed that this funding will be spent in our area. The next project may be in MatSu, Kenai, Juneau, or elsewhere.

Mr. Cleworth: I have some questions. On page 46, just some clarification, on the Cowles Street Reconstruction for the City, most of the expenditures are for FFY24. There is nothing for FFY25. However, construction is going on this year. It seems like we don't have them lined up there exactly right.

Mr. Fox: For Cowles Street Reconstruction, the construction phase, was obligated last year and put out to bid in the fall/early winter. Those were 2024 dollars. But yes, it will be built this year. The bids did come in underneath that amount, and it will be built this summer, so it is already under contract. The additional funding you see in 2026 and beyond is for design of the second phase of Cowles Street. The first phase is from Airport Way to the east/west split in front of the hospital. The second phase is from Airport Way to First Avenue.

Mr. Cleworth: So, construction monies that are shown were shifted over to 2025?

Mr. Fox: No. Those were 2024 dollars that will be spent this year. The funding has been obligated. It is a timing issue, so we need to leave it in the 2024 category because that's when the money hit.

Mr. Cleworth: Most of us are looking at it asking; "Where's the money?"

Mr. Cleworth: On page 53, the Nordale Road project. I would ask the Policy Board what they want to do there. The comments we received have only been in opposition and DOT&PF has seen that. But there are also comments that say something needs to be done and some money is going to need to be spent there. What language would you want to put in if there were any changes at all?

Mayor Hopkins: The title change that the Technical Committee recommended would not change the project at all. It would be a title change, and the underlying roundabout and project itself would not change. Correct?

Mr. Fox: Yes. What we heard from DOT&PF Traffic & Safety was that we had liberty to change the title which the Technical Committee did hear. They removed the word "roundabout" from the title and replaced it with the word

“improvements.” But we cannot change the scope. The scope says, “Construct a roundabout at the intersection of Nordale and Peede Roads.” That is very specific and if we remove the word “roundabout” from the scope, then the project gets defunded automatically from the program.

Mayor Pruhs: So, you can't use it for any other traffic calming practices?

Mr. Fox: The idea is that we are tasking DOT&PF with looking at other alternatives. They understand that loud and clear but other treatments may not lead to the improvements in safety that the roundabouts would.

Mr. Crass: Is there anyone available from DOT&PF that can speak to their Roundabout First Policy? Why does it exist? Is that policy binding for your group? Are you able to look at alternatives?

Lauren Little, AK DOT&PF: The Roundabout First Policy simply states we have to look at a roundabout first. That's for changing an intersection control, we need to look at a roundabout. I can't remember exactly when the policy came to be. I think I was a college intern at the time so, its history predates my knowledge a little bit. There was a period of time when roundabouts were really new in the state certainly, and even nationally. They were just so overwhelmingly effective at reducing crashes at intersections. They break down a certain amount of traffic. They're not necessarily going to throw one at Steese/Johansen. They were so effective at reducing these really prevalent severe crashes from angle collisions and rear-ends, and just a lot of the stuff we were seeing at intersections. There was a national push to start moving to these in the states. Back east you see roundabouts everywhere. So that's, I think, what drove that policy. The Roundabout First Policy is not necessarily driving the roundabout decision on the Nordale/Peede. That has to do with how the HSIP Program works. We have crash modification factors. There is a clearinghouse for these. Any improvement we make with that specific program has to meet a cost-benefit threshold. We look at the locations and the crash patterns that we are seeing, and the associated costs for the different treatments to reduce those crashes. Roundabouts tend to come out really well. It's huge in terms of their ability to reduce those crashes where people are getting injured, specifically those serious crashes. So, they tend to look very well. For HSIP, you have to have a cost benefit ratio of .21 or better. The problem with changing the scope of an HSIP project is the whole program is set up to deliver very cost-effective safety improvements very rapidly. It even has a whole set of rules around public involvement and alternatives analysis simply because it is a really data driven program. If you change the scope of it, it is no longer HSIP eligible, necessarily. You'd have to go back and rescore it and see where it fits with the specific treatment you're doing and its associated crash modification factor and costs. That's why the HSIP Program is a lot more rigid for this type. That doesn't mean that we don't go out to the public and we don't work through that stuff and

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see if there are other things we can do. Fundamentally, the roundabout has a specific crash modification factor associated with it and a construction cost estimate that combine to score very well in this program.

Mr. Crass: So, it's a data delivered process that is to rapidly deliver safety improvements. What data points did you use to select this intersection?

Lauren Little: That's getting a little bit out of my depth. It's been years since I was involved in a nomination. Statewide we take all the crash data and perform what we call a sliding spot analysis where we look at segments. We look at the crash rates, patterns, and costs that we're seeing, and flag areas where we see higher crash rates or costs than you would expect to see. Then you do the deeper dive. There is a statewide program where they look at all the intersections and all the state routes and identify areas that appear to be having abnormally high, serious, in particular, turning move fatality crashes.

Mayor Terch: In your analytics, did you look at other suggested fixes such as flashing lights or red lights, and how did those turn out compared to the roundabout?

Lauren Little: I was not involved with the specific screening nomination for this one so I couldn't tell you all the things they looked at and what the associated crash modification factors for those treatments would be. But I can say that for traffic signals in particular, we actually see an increase in crashes when we put a traffic signal up. You start seeing the rear-end crashes. That is one of the confusing aspects of traffic signals. They seem like they're really a great solution but, depending on the traffic pattern that you have or the volume, you actually could see an increase in crashes with traffic signals as opposed to a roundabout.

Mayor Terch: I would love to see the data on that if you wouldn't mind sharing that with the group. That's very interesting analytics.

Lauren Little: Yeah. Absolutely.

Mr. Cleworth: When you say traffic signal, does that include just a simple blinking red light?

Lauren Little: No. I'm talking about a full red, green, and yellow signal.

Mr. Cleworth: That's what I thought you meant.

Mayor Pruhs: Is this site, this roundabout data analysis, available for a presentation to this Board because this is quite contentious out in North Pole. Before we make a decision on pulling it or not, I want to see what brought you there.

Lauren Little: Yes. I'd have to get with the region on that, but I don't see any reason why we couldn't provide some information on how we got to the roundabout decision.

Mayor Pruhs: I appreciate it. Thank you so much.

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Lauren Little: I will also add that a project starting doesn't necessarily mean a project gets built. The first authorization that we get from Federal Highways is an authorization to proceed with an environmental document. We have to work through all that process, HSIP or otherwise. We still have to get that approved environmental document before we get to a decision of build or no build.

Mr. Cleworth: If we took out the language that says "Construct a roundabout at the intersection of Nordale and Peede Roads" that is what the public is going to see. If we eliminated that sentence would that be a problem for anybody?

Lauren Little: My gut says, and this is not something that I've talked through with Pam Golden about the HSIP Program. The scope of the project is fundamentally improving the intersection. To be HSIP eligible, it has to meet those cost-benefit criteria. If it is not a roundabout, it would require rescoring. But stating "intersection improvements" as opposed to "a roundabout" in a STIP scope does not seem to make it ineligible for what it was originally scoped in the project.

Mayor Hopkins: I have a question for Mr. Fox. In terms of Mayor Pruhs' question of a presentation and a delay, would that cause problems in the overall HSIP/TIP Amendment to have a delay and come back a month from now to approve all of these projects, or just that one?

Mr. Fox: There is a tremendous amount of urgency to get this TIP Amendment approved today so that we can get the FAST Improvement Program and Chena Ridge/Chena Pump Road Resurfacing Project out to bid. We can remove this project from consideration today, but that means that it would be considered in a future amendment to the TIP so it could be six months before we do another one. I believe that if we remove it today, it's going to be out of the funding cycle for the program. I also heard, and I feel like it was loud and clear from DOT&PF Traffic & Safety, that if we remove the word "roundabout" from the scope as listed, it's not going to be eligible for HSIP funds. It needs to have that specificity because that's what the cost-benefit ratio was based on for that particular improvement. We did get a presentation on the safety data for this intersection at a Technical Committee meeting. So, the information has been provided to us on this. I do understand that this is a difficult decision for you all today.

Mayor Pruhs: We all have difficult decisions. This is just another one.

Mayor Hopkins: This one came forward as a roundabout. Do you usually look at scoping and other options that are on the table first? Why did this one come forward just as a roundabout and not as we are willing to look, listen to the public, hear what the ideas are out there, and then come forward with a project for it?

Lauren Little: Yes. That is directly a function of the funding program. It is a data driven program. To be eligible, you have to know what you're going to do because you have to know what that crash modification factor is as compared to the construction costs. The program is designed to be data driven to be able to deliver

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these projects quickly and effectively. You look at a project like the Old Steese. It has been on the books for years and years. A lot of that has been because we are trying to figure out exactly what to do out there, what we could tolerate funding-wise, and all those things. These are intended to be delivered within less than three years. For comparison, the Badger two-way left turn lane, that was another one. We had to spend some time with the public helping them understand exactly the questions that you have today. Why a roundabout? Why a two-way left turn lane? That data doesn't go away. You have that data behind you, and you can say "this is why we do those things."

Mr. Crass: A lot of the concern we have heard about is whether or not roundabouts would function in this environment. I know there are three roundabouts that are a few miles away. Was that project successful in increasing safety?

Lauren Little: I don't believe that was an HSIP project, so we probably wouldn't have done the same pre- and post-project evaluation. We just kept all of that roundabout traffic turning right. My understanding is that it was very effective in eliminating all those left turning conflicts that were occurring.

Mr. Crass: I confess that was a bit of a leading question. On your website, it notes that you went from 12 accidents in the preceding seven years down to zero since they were built.

Lauren Little: Yes. They were very, very effective.

Mayor Pruhs: What do you think Mayor Terch?

Mayor Terch: As much as I want the construction money to come to our general area to support our local folks, this is really a hard project for me to get behind. I think there's better, more fiscally responsible ways to look at this project. A million dollars to construct a roundabout or design construction of a roundabout is wasteful, in my opinion. I think we could look at fixing that intersection for much less than the design cost of a roundabout and fix that for five, 10, 15 years. It's been there for a long time just the way it is. I'm not saying that the intersection isn't problematic because it really is. My stepmom was involved in a T-bone accident there. This isn't a decision that I make lightly. But I really don't feel as though a roundabout is a good fit for the road with the speeds that we have there. I think there's other ways to look outside the box and things that haven't been attempted yet to try and curb those numbers that make a lot more sense fiscally and every other direction.

Mayor Pruhs: Do you want me to ask you the question?

Mayor Terch: Ask away sir.

Mayor Pruhs: Are you willing to make a motion to pull this funding?

Mayor Terch: I am. Yes. It's a tough decision.

Mr. Cleworth: We haven't heard it yet so I'm going to ask Lauren a question. You've got \$753K for design and my guess is that would be the roundabout. In that process, would they first ascertain if that is still the most viable option for that project?

Lauren Little: I think given the public feedback and a lot of what we've heard, as a project manager, the first thing that you're going to do is go out and have that conversation. I just heard the speeds that we have, and that to me, we had a lot of controversy on those roundabouts at Chena Hot Springs where there may be lower cost things. Fundamentally roundabouts are very effective at getting people to slow down and eliminating those higher speed conflicts that kill and seriously injure people. That's what the project team is going to be having those conversations about how you ended up with a roundabout. I have not, to date in my career, seen an HSIP project change scope. I have seen projects go to a "we are not going to pursue this any further" and maybe something does come through the public involvement that does involve a new HSIP project for this with different treatments, different crash modification factors, and it still pencils out. I'm quite sure that one of the very first things that the project manager is going to be doing is to understand how people are using it, the concerns, and how to best fit these improvements into the physical setting.

Mayor Pruhs: Jackson, this list was all approved by the Technical Committee without any redactions or removals?

Mr. Fox: Correct.

Mr. Cleworth: If we were to start that process and then ascertain that we've got another idea, does that automatically raise problems with the funding source?

Lauren Little: I'd have to get with Pam (Golden) and understand if you ended up with a different alternative or a no-build exactly how you would proceed with that in this particular funding program. In a normal funding program, yes, the projects evolve and change but HSIP is just a very rigid funding source.

Amendment to the Motion: To change the language [for the Peede/Nordale project] to "Construct a roundabout *or other plan* for the intersection of Nordale and Peede Roads." (Cleworth/Pruhs).

Discussion:

Mayor Terch: Is there a way to cap the design for that so that \$753K isn't spent this year in designing a roundabout while we're looking at alternative options?

Lauren Little: With Federal Highway funds, the first authority to proceed is through the environmental document. We can't go into detailed design until we have that approved environmental document and the next Phase 2 design request is made. There are limits in terms of how far down the path we can go, engineering-wise, just based on the structure of Federal Highways.

Mayor Terch: To simplify that, you're worried that if funding is reduced, you would not be able to complete the design of the roundabout?

Lauren Little: No. I'm saying that we cannot fully design a roundabout until we get that environmental document decision and our next approval from the Federal Highway Administration. I don't know the details of the funding plan, but we typically obligate roughly 50-75 percent of our total funding in the environmental phase to make sure that we have adequate money to get a survey, to do public outreach activities, wetlands, and cultural resources. A lot of the cost is in that getting the whole scene that we're dealing with. It's the time on the AutoCAD machine, detailed designing, and a lot of times it's all those field activities and that prelim front-end stuff of what fits here and that sort of stuff that takes the bulk of the costs.

Mr. Cleworth: Do you have to do those preliminaries before you do anything?

Lauren Little: No. This project, just to be nominated, would've had a preliminary cost estimate and a general site plan worked out to understand and have a good idea of cost. Technically you don't have to have all the surveys but you will have to have those for your environmental document. You need to know where the right of way lines are, where the utilities are, where the wetlands are, and all of that stuff to get to an environmental document decision.

Mr. Crass: As we get to this point, I feel like there's this sort of reoccurring theme that DOT&PF just popped out of a box and said, "Ah hah hah there's a roundabout and we decided it." I feel like we're undercutting a lot of the work that they've done in the analysis and selection of this project. I don't know that hoping that they select something else is going to be particularly productive. There's an abundance of evidence that shows that roundabouts are safer than lighted intersections. There was a good amount of community support for it. I think when I mapped it out, it worked out to be about 25%. I guess this is a bit of a tangent but treating this as a political problem where people don't like roundabouts, I started looking into this. There was a 2002 study that showed that before they were built, 31% of the drivers supported roundabouts before construction and then 63% shortly after. In 2006, another study went from 36% before construction and then right after it was constructed, 50% supported it. In more recent studies, in 2007 in six communities where they placed roundabouts, the level of public support went from about 30% to about 70% within a year. And then the most recent is in 2014 when two intersections near Bellingham, Washington were converted to two lane roundabouts, the public support of roundabouts went from 34% before construction to 51% six months after, and 70% one year after. So, if we treat this as a studied problem, even the political piece of it, this shouldn't be an obstacle. People don't like the idea of building roundabouts but after they're built, they appreciate the safety it provides. I think this is a good project. I think they should

move forward with the roundabout. I do not support this amendment. I think they're going to end up there anyway. They're much safer.

Mayor Terch: This intersection has been a problem for 15 years. There's absolutely zero doubt. It is disappointing that this is the conclusion that we've come to after 15 years where trees could have been brushed. I was glad to see three years ago that they put in an enlarged stop sign. I think that there's more that can be done at that intersection before we pull the trigger on a \$5M project to help improve that intersection and have that money be spent elsewhere in a more fiscally responsible way.

Mayor Hopkins: I think that Mr. Crass is right where if we go down this route of the amendment to the motion it would result in a roundabout because the HSIP projects are looking at data driven specifics. I think looking at the other options is valid, especially taking the opportunity to listen to the public on it. I think the feelings in the neighborhood and those that use it are valid in this situation. I was thinking about the roundabout that's going to go in at Chena Small Tracts. It's going to be another 50-mile an hour area but with an intersection that certainly doesn't work when you're trying to cross four lanes of traffic to drop off your trash or to cross it for kids, or anybody on a bike or a pedestrian, trying to get to the sidewalk on the other side coming down the hill to a big intersection. I think in different places community input is valid and important, and I think you should always listen to that. As leaders, I think sometimes we take it into consideration and then move forward in that direction. I think other times we take it into consideration and understand that the numbers and the data are different than the input on it, especially referring to the figures Mr. Crass quoted on it.

Mr. Crass: I'm not opposing it. It's not that I don't dislike it. I think it is valid. I think I would err on the side of Mayor Terch and his desire to look at some other ways of more concerning intersection spots around there and how we use the money, even if it doesn't go directly back to there. I think it's a valid amendment for moving it forward and having a discussion.

Mayor Pruhs: Thank you for being here. This is a discussion that needed to happen and we're finally here. This was reviewed and the Technical Committee came to a decision. You're engineers. That's what you do. It might cost \$5M when it's all said and done but it's not affecting the City of Fairbanks' funding, so I'm not worried about that. But also at the same time, I don't want this to be the issue that says yes, we'll pull a roundabout when needed and have that open and say this was the example. This should not be the example. This should not be the one. Its data driven. It's showing the initiative that needs to happen. We looked at it. The Technical Committee approved it. I'm going to put my belief in them. I listened to you as well, but this is a discussion that needed to happen.

Mr. Cleworth: I'll just add one thing here. In reading all the comments, it's not so much, I didn't see it, as Scott (Crass) was saying, that it was anti-roundabout. It's just overkill on the project. Visibility is the one thing I kept hearing over and over again and you kind of get the common denominator from the letters and comments. A red light is the most visible thing I can see coming up on a roundabout unless you've got a park or something but you may not see that right away. I just think there's another alternative. That's all I'm saying. I think that's what most people are saying. If we went ahead with it, you know we can hide behind the fact that it's federal money and hey, big deal. But they look at us and they say, "Well you just wasted \$5M dollars." No, it wasn't our money in our little pool here. This is federal money coming through and DOT&PF is just trying to do the best with it they can but it's giving everybody a black eye. The majority of the folks that actually use it in that area are not keen on it. I tend to go towards the neighborhood. Let it off sometimes and give them what they want. This just opens the door for some (inaudible)

Mr. Crass: We've very much been focused on vehicular traffic. But if you go out there you see that both sides of both roads have bike paths, little BMX kids bike paths, and ATV paths. So, there's a tremendous amount of users that are not cars that are using this intersection. There was a really good comment on this I wanted to read into the record. Excerpt from TIP Amendment public comments regarding Peede/Nordale Roundabout project: "I'm writing to comment on the proposed roundabout at the intersection of Peede and Nordale Roads. I grew up in that neighborhood and had to cross Nordale on a regular basis. As a kid on foot or on a bike, it was terrifying. Cars routinely sped over the 60MPH speed limit and appeared to come out of nowhere. Peede road comes to a crest at the Nordale intersection, and it wasn't unusual to see cars run the stop sign blindly in order to catch air. All of this is to say that, although I no longer live in that neighborhood, I fully and completely support the addition of a roundabout at this intersection. Had it been there when I was growing up, it would have made riding my bike to school or to the slough to go fishing a much safer and more enjoyable experience."

Mr. Crass: I would love to see something similar at the Peede/Holmes/Badger intersection so that children and pedestrians can safely cross Badger to access the bike path. I just want to highlight those users. There's a neighborhood that you've got kids that are trying to get to a fishing hole on a bike. I don't feel like any other treatment has the engineered effect of forcing drivers to slow down and accommodate that other traffic. I just wanted to highlight that.

Mr. Cleworth: I just want to add that pedestrian crossings are not great at roundabouts. It's not an easy thing to do.

Vote on Amendment to the Motion: Three in favor. (Cleworth, Olds, Terch). Three opposed. (Crass, Hopkins, Pruhs). Motion Failed.

Amendment to the Motion: To remove the Nordale/Peede roundabout improvements from this plan [TIP]. (Terch/Hopkins).

Discussion:

Mayor Hopkins: As Mayor Pruhs said, these are hard decisions. Sometimes you get 75-25 comment split, and you listen to it and sometimes you don't. In this case, I think I'll be listening to the neighborhood, but I don't think that (inaudible). Is this the most dangerous intersection in the area I think is the question. While we might lose the funding, I think making sure we do it right based on the neighborhood desire is the route I'll be going. It's not a comment against roundabouts. Sometimes they work great and sometimes they don't. I don't think a big light would work there. I'll be a yes on this, but I appreciate the work that DOT has done on this moving forward now that I have a better understanding of it.

Mayor Terch: I agree with that very much and I am not anti-roundabout. I do very much support the roundabout at Chena Pump/Chena Small Tracts. That is very much needed in that area and that zone, to help control that traffic. If you've ever dumped trash off or been down to the river then you realize how difficult that is to get out of, and the placement of roundabouts is super important. Thank you.

Mr. Crass: I'm just going to read a bit of DOT's website. How much safer are roundabouts? A 90% reduction in fatalities, a 76% reduction in injuries, and a 35% reduction in crashes overall. So, that's what we are leaving on the table here along with a \$4.8M project because of 20 angry rants. I think it's a terrible decision. I think this Policy Board is not serving this community well to do this. I mentioned pedestrian crossings. In a four-way stop, there are 32 intersections for pedestrians and non-motorized traffic. There were 8 in a roundabout, and you only have to cross traffic in one direction. So, we are leaving this identified dangerous intersection. It's dangerous enough that the State DOT identified it as a potential project and rather than make people safer at no cost locally we're going to go with a transient hatred of roundabouts that will vanish, as I mentioned earlier, within a year. So, I would argue with this strongly. I think the data supports it and we are leaving a dangerous intersection open when we have no reason to do so.

Mr. Olds: Listening to Mayor Pruhs' comments earlier about believing the engineers, the data, and the analysis that got us to this point. I personally appreciate roundabouts, but I always draw on the will of the local representation here and (inaudible). I think hearing some of the discussion on data and analysis that we got here, I guess I view the amendment as a compromise for doing something else. But hearing Mayor Terch proposing to strip the funding leaves me with the desire to vote yes on this amendment.

Mr. Cleworth: In reply to Mr. Crass's comment, you say that we are not serving the Committee well with this. All I get from the comments is that this project is overkill. I think there's a lot simpler solution.

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Vote on Amendment to the Motion: Three in favor. (Cleworth, Hopkins, Terch). Three opposed (Crass, Olds, Pruhs). Motion Failed.

Amendment to the Motion: To amend the TIP [Transportation Improvement Program] to add \$200K in STP funds to the design phase of the FAST Improvement Program. (Crass/Hopkins).

Discussion: No further discussion.

Vote on Amendment to the Motion: None opposed. Approved.

Amended Motion: To adopt TIP [Transportation Improvement Program] Amendment #1 as presented including the latest edits in purple by DOT&PF, and amend the TIP to add \$200K in STP funds to the design phase of the FAST Improvement Program.

Vote on Main Motion as Amended: Five in favor. (Cleworth, Crass, Hopkins, Olds, Pruhs). One opposed. (Terch). Approved.

b. Hiring Independent Legal Counsel to Review State's Proposed Revisions to Intergovernmental Operating Agreement (Action Item)

🗨️ Action Postponed from March 19, 2025 Meeting

Motion: (postponed from March 19th): To have staff discuss with AMATS following their action item for us to split the cost 50/50 for the legal counsel between AMATS and FAST Planning staff for opinions on the Operating Agreement changes by the Alaska DOT&PF and amendment to the Boundary changes regarding the Governor's necessary signature on it and how those two will dovetail. (Hopkins/Pruhs).

Public Comment:

🗨️ Patrice Lee: I appreciate the opportunity to make a comment on this particular topic. For legal assistance, I was wondering why the FAST Planning Board could not avail itself of the Borough legal department. The DOT has their own legal department. They also have the backup of the Attorney General and that whole department. So, we are going to be getting a new attorney in a week or so and another attorney is returning to in person work from Germany, so it looks like it might be an enhanced legal department. I remember back when IGU was first started, they did have the ability to use the Borough attorney. I would hope that could be explored and if I'm off-base, I apologize.

Amendment to the Motion: (postponed from March 19th): To share the cost of legal counsel [with AMATS] and the scope includes independent review and a finite amount of coordination with other legal counsel including DOT and FHWA not to exceed \$15,000. (Keith/Crass).

Discussion:

🗨️ Mayor Hopkins: There was discussion at the last meeting by DOT and Ms. Keith about having the outside legal counsel of somebody work on the

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mediation. On that note, \$15k is not going to get us very far on that amendment so I do not support that amendment.

☞ **Mr. Olds:** Jackson (Fox), you referenced that there are some issues with the amendment on the floor. Can you clarify what you meant by that?

☞ **Mr. Fox:** I stated this at our last Policy Board Meeting. Basically, if we are going to hire an attorney to participate in mediation, I feel that's going to be a bit of an open checkbook. The billing rate is over \$700 an hour for this particular attorney. So, with a \$15K budget, that is only a few hours of work. I think it is going to take \$15K for this attorney to get up to speed on the issues, review the documents, and form a basis of an opinion. So, we won't even get to meetings like what was requested in the amendment before we are out of budget.

Vote on Amendment to the Motion (April 16, 2025): None in favor. All opposed. Motion Failed.

Discussion:

☞ **Mr. Crass:** Just to help to clarify for some of the public comments we heard. I have spoken with the Borough attorney and their advice was to get independent legal counsel. Ms. Dolan is great. She has been around since the formation of FAST but having some expertise that isn't available here in town seems like a good idea.

☞ **Mayor Hopkins:** Ms. Dolan represents the Borough. She has some uncomfortable feelings about representing the FAST as a whole and not just the Borough because it took her a year or more to work on the Operating Agreement we had before. She would not be the appropriate body for this. Working with AMATS for outside counsel would be great. A better decision.

Amendment to the Motion: To remove AMATS and make this open to Alaska MPOs in case MVP is interested in helping to fund the effort. (Crass/Hopkins).

Vote on Amendment to the Motion: None opposed. Approved.

Discussion:

Mr. Cleworth: What exactly are we hoping to accomplish here? I mean we have an attorney that is going to come in here with a decision after paying them a lot of money. Hypotheticals here. Let's say they back up the AGs' office and DOT's position. Then do we, as a Board, vote to change our Operating Agreement and how the Bylaws are written. What if it goes against them? Is DOT willing to say they are going to change their position on this and acquiesce? Or do they make some decision that is somewhere in between? Unless you have buy-in on the parties here at this table, you could be absolutely wasting your money. If I were firm in my position and DOT is firm in their position and this comes out in opposition to that, are they going to roll over and say they're wrong. I don't see this happening. Unless there is actual formal mediation where the parties are bound by it, I don't

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see what we're doing here. So, I am going to be voting no. I'm leaning towards Jackson (Fox). Your bill is going to be huge and that is money that you could be using for something else and what are you going to gain unless there is a buy in?

Mr. Crass: What we gain is solid legal footing. We've found ourselves in a situation where we've got the State AG's Office arguing with our Executive Director and one of our Board members questioning his lack of a law degree in our meetings. I think that kind of interaction points to our need to have solid legal footing. What's at stake is the whole STIP. It's all of the transportation funding for the State of Alaska. So, we need to be precise and make sure that we are in compliance with our funders. Otherwise, we jeopardize the whole thing. While I think \$15K is a large bill, I think this is very necessary insurance.

Mr. Cleworth: I don't consider one attorney's opinion as solid legal footing by any stretch of the imagination. (inaudible)

Mayor Pruhs: You know sometimes you get into situations like this, and it calls for having an independent review by someone who represents us. That's what this is about. I just want someone who actually represents this Board making a call for us. Whether it's a large waste of money, I hope it's not. But if it's different from what the State of Alaska has, that could be big. But if it's not, then we've certified it and we've gone through the process, and I think this Board should go through the process.

Mayor Hopkins: I'm not an attorney. I'm just married to one. That wise woman once said that anybody can give a legal opinion if that is the opinion of that person and that is where they stand. So, I agree with Mr. Cleworth on that sentiment for sure. Currently with the Operating Agreement changes and the situation that we are trying to address with this legal opinion is that the issue we have has been tabled unless somebody brings it back. At the point that somebody in the future wants to bring it back, that is when we should look at spending this money and addressing the question. So, I err on the side of Mr. Cleworth that unless there is an agreement that one side drops it based on this legal opinion. That is an opinion. We all know how many of those there are in the world. I err on the side of not necessarily needing this information now unless the issue comes back to us at which point I think we have the opportunity to review it. Maybe AMATS doesn't want to join us. At this point we don't actually have this issue on our table anymore, so I err on the side of Mr. Cleworth. We took that hard vote and tabled it indefinitely, so I don't think we need to spend this money right now. I think we have addressed it locally.

Mr. Crass: I appreciate that sentiment, however, our boundary is still not updated. It's not resolved. We have all that road out there past Eielson that should be in our boundary and is sitting in the Governor or Commissioner of DOT's office, and it is

not being addressed. I think we need to get that resolved and it is an issue. It is costing us money and more than this amount.

Mayor Hopkins: Does that mean that it's costing us money or money that we can't spend?

Mr. Crass: It's money that cannot be spent outside of our boundary.

Mr. Cleworth: What happens in December of 2026? That is the magic date.

That's the legal opinion I'd like to see. Not this one. We can spend a lot of money but we would just be wasting money. If we had a discussion with DOT and all the members of this Board and came to a decision that people would be bound by, I would be in favor of it. But not this way.

Amended Motion: To have staff discuss with the other Alaska MPOs following their action items for us to split the cost for the legal counsel between the MPOs for opinions on the Operating Agreement changes by the Alaska DOT&PF and amendment to the Boundary changes regarding the Governor's necessary signature on it and how those two will dovetail.

Vote on Amended Motion: Three in favor. (Crass, Olds, Pruhs). Three Opposed. (Cleworth, Hopkins, Terch). Motion Failed.

c. CMAQ/CRP Air Quality Program Project List (Action Item)

❏ Action Postponed from March Meeting; Consideration of Reprogramming Funding from Pearl Creek Elementary School Access Improvements to Other Existing Scored Projects

Public Comment: No public comment:

Motion: To reprogram funding from Pearl Creek Elementary School Access Improvements to other existing scored projects as presented (N/A).

Discussion: No discussion.

Vote on Motion: None opposed. Approved.

d. Establishing a Subcommittee to Review FAST Planning Bylaws (Action Item)

Public Comment: No public comment.

Motion (postponed from March 19th): To have a committee consisting of four members representing all parties of FAST Planning with all meetings [carried out] under the Open Meetings Act to review the FAST Planning's bylaws and come back to the Board with recommendations. (Pruhs/Keith).

Discussion:

❏ Mayor Hopkins: I would like to refer it back to the Technical Committee and get actual recommendations that we can adopt.

❏ Mr. Crass: I wonder if we might want to develop our own recommendations and refer those to the Technical Committee and then have them take it up.

❏ Mr. Cleworth: Would you rather scrap the idea of having a subcommittee of four people representing us review those?

☞ **Mayor Hopkins:** I would like to scrap that idea and allow the Technical Committee to review those and come up with recommendations that we could review and adopt at a future meeting.

Amendment to the Motion To request the Technical Committee review the bylaws to return to us at a future meeting with recommendations from individual members of the Policy Board sent to Mr. Fox by May 1st. (Hopkins/Crass).

Discussion:

☞ **Mayor Terch:** After Technical Committee, if this passes, in that review, do we run that through our attorney to make sure the words that we use are legally and contractually correct?

☞ **Mr. Cleworth:** You could have your attorney review that if you would like to do that. That would require a postponement, but we are not in a time crunch on this.

☞ **Mayor Hopkins:** We do not have a time crunch for this. While we want the Technical Committee to get their recommendations to us by the May meeting, we do not have a time limit for this.

Mr. Olds left the meeting at 2:00 pm

Vote on Motion: None opposed. Approved.

e. Statewide Transportation Improvement Program (STIP) Amendment #2 Presentation

☞ **Presentation by Alaska DOT&PF on Fiscal Constraint of STIP Amendment**
Ben White of DOT&PF provided a brief presentation about fiscal constraint in the STIP.

8. New Business

a. Memorandum of Understanding (MOU) for Performance Measure Target Setting Procedures (Action Item)

☞ **Consideration of Approval of Updated MOU, which adds the new MPO in MatSu as a Party to the Agreement and Other Minor Revisions**

Public Comment: No public comment.

Motion: To approve the Memorandum of Understanding (MOU) for Performance Measure Planning Target Setting Procedures. (Crass/Pruhs).

Discussion:

☞ **Mr. Crass:** Happy to see MVP come online and be incorporated in this document. Welcome to the family.

Vote on Motion: None opposed. Approved.

b. Letter to U.S. EPA and Congressional Delegation on Transportation Sanctions in the Clean Air Act (Action Item)

Public Comment: No comment.

Motion: To postpone the letter to U.S. EPA and Congressional Delegation on transportation sanctions in the Clean Air Act to our next Policy Board meeting. (Terch/Hopkins).

Discussion:

☒ No discussion.

Vote on Motion: None opposed. Approved.

9. Informational Items

a. Monthly Update on Federal Actions Potentially Impacting MPOs

b. FFY2025 Obligations and Offsets

Mr. Fox explained the obligations and offsets included in the meeting packet.

10. Other Issues

No other issues.

11. Policy Board Member Comments

- **Mayor Pruhs:** Mr. Cleworth our meeting took approximately two hours and 25 minutes. The Parking Authority has a two-hour time limit on parking before you get tickets. The public would appreciate not getting them. So, if you could expediate our meetings a little better I would appreciate it.
- **Mayor Terch:** Thank you Ms. Little for stepping into the hot seat today to talk about things that aren't always comfortable, but we do appreciate you being here and speaking to those projects and Mr. Brian White for his discussion about the State STIP. I just appreciate being here.
- **Mr. Crass:** I appreciate everyone's work today. There were deliberations. I think there was a lot of insight from all sides of the issues, and I appreciated this meeting. Thank you.
- **Mr. Cleworth:** I wanted to thank everyone who attends these meetings for being here and all the good work.

12. Adjournment

The meeting was adjourned at **2:26 p.m.** The next Policy Board Meeting is scheduled for **Wednesday, May 21, 2025.**

Approved: _____ **Date:** _____

Jerry Cleworth, Chair
FAST Planning Policy Board



STAFF REPORT

May 15, 2025

Regular Meetings

- Hosted the Bicycle & Pedestrian Advisory Committee, Technical Committee, and Policy Board meetings; prepared meeting packets, minutes, and action items; posted advertisements in the newspaper, social media, and on the State and FNSB online public notice systems; and prepared and submitted Title VI reports to DOT&PF
- Attended the following other regularly scheduled meetings:
 - Weekly FAST Planning Staff Meetings
 - Monthly Alaska Transportation Working Group Meeting
 - Monthly Alaska DOT&PF Northern Region Planning & Preconstruction Meeting
 - Quarterly Transportation Conformity Call with EPA Region 10

Project/Planning Meetings

- Alaska DOT&PF meeting on Statewide Functional Classification Update for public roads
- Alaska DOT&PF Safety Performance Target Setting meeting
- UAF CTC Construction Management Advisory Committee meeting
- UAF Master Plan Committee meeting
- Planning Committee meeting with Federal Land Management Agencies for annual Alaska Project Coordination Meeting to be held in Fairbanks in October
- FNSB Comprehensive Plan Advisory Committee meeting
- National Association of Metropolitan Planning Organizations (AMPO) Intergovernmental Affairs Committee quarterly meeting
- Interagency Consultation meeting with FHWA, EPA, ADEC, Alaska DOT&PF, and FNSB on update to PM2.5 Non-Attainment Area Regional Emissions Analysis

Correspondence & Communication

- Revised letter to Congressional Delegation and U.S. EPA on transportation sanctions within the Clean Air Act

Organization

- Submitted monthly invoices to DOT&PF for April 2025
- Updated Bylaws with proposed revisions from Technical Committee, Mayor Pruhs, and Council Member Cleworth
- Continued work on annual audit and tax return with Alliance CPAs

Public Outreach

- Issued Call for Volunteers for Annual Bicycle & Pedestrian Count at intersections through Fairbanks and North Pole for May 20-22
- Hosted booths for Bike to Work Week at University/College intersection and at Downtown Market in Golden Heart Plaza
- Attended House Transportation Committee meeting on MPO Boundary Development

Submittals/Reports

- Submitted Transportation Improvement Program (TIP) Amendment #1 to Alaska DOT&PF for incorporation into the Statewide Transportation Improvement Program (STIP)
- Submitted 2nd Quarter Report for FFY2025-26 Unified Planning Work Program (UPWP)

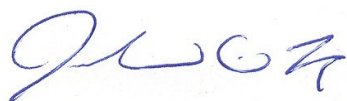
Funding

- Participated in scope and fee negotiations with consultant team selected for Metropolitan Transportation Plan Update

Training

- Participated in Alaska Walkability Action Institute training in Anchorage (Olivia)

Submitted by:



Jackson C. Fox

May 15, 2025

Date



TECHNICAL COMMITTEE

Action Items

05.07.2025

Motion: To recommend to the Policy Board to approve the changes as presented in this document [FAST Planning Bylaws]. (Pristash/Rogers).

Amendment: Under Article VII, Section 5, change the language to read, "Committee chairs will come from the Committee membership with the exception of the Technical Committee." (Pristash/Ringstad). Four in favor. (Netardus, Pristash, Rogers, Stumpf). Seven opposed. (Czarnecki, Dueber, Hoke, Nelson, Ringstad, Spillman, Theurich). Motion failed.

Amendment: To change the title of Article VII from "Committees" to "Other Standing and Ad Hoc Committees, excluding the Technical Committee." (Spillman/Nelson). None opposed. Approved.

Amendment: Under Article V, Section 3, change the language to read "The length of the general public comment period and public comment period on each action item will be five minutes per speaker." (Spillman/Ringstad). None opposed. Approved.

Amendment: To support adding Section 10 that keeps proxies [for the Technical Committee]. (Czarnecki/Netardus). Eleven in favor. One opposed. (Pristash). Approved.

Amendment: Under Article 8, Section 16, change the language to read "Any seat that has not been filled for nine consecutive months shall be reviewed by the Policy Board to consider an alternative member or removal from Technical Committee membership." (Spillman/Rogers). Eleven in favor. One opposed. (Netardus). Approved.

Amendment: To have the AICP [American Institute of Certified Planners] Code of Ethics & Professional Conduct remain in the Bylaws but also keeping the addition [paragraph from Mayor Pruhs and Council Member Cleworth] under that in Section 1 of Article X. (Spillman/Nelson). None opposed. Approved.

Amended Motion: To recommend to the Policy Board to approve the changes as presented in this document [FAST Planning Bylaws] and:

- Change the title of Article VII from “Committees” to “Other Standing and Ad Hoc Committees, excluding the Technical Committee.”
- Under Article V, Section 3, change the language to read “The length of the general public comment period and public comment period on each action item will be five minutes per speaker.”
- Support adding Section 10 that keeps proxies [for the Technical Committee].
- Under Article 8, Section 16, change the language to read “Any seat that has not been filled for nine consecutive months shall be reviewed by the Policy Board to consider an alternative member or removal from Technical Committee membership.”
- Have the AICP [American Institute of Certified Planners] Code of Ethics & Professional Conduct remain in the Bylaws but also keeping the addition [paragraph from Mayor Pruhs and Council Member Cleworth] under that in Section 1 of Article X.

Vote on Amendment Motion: None opposed. Approved.

Motion: To approve the letter [to U.S. EPA & Congressional Delegation on Transportation Sanctions in the Clean Air Act] and send it to the Policy Board. (Czarnecki/Pristash). None opposed. Approved.

Motion: To recommend to the Policy Board approve the changes made by Bicycle & Pedestrian Advisory Committee to their Roles & Responsibilities. (Nelson/Pristash).

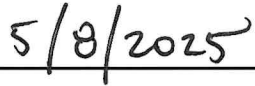
Amendment: To not change the name [of the Bicycle & Pedestrian Advisory Committee]. (Rogers/Spillman). None opposed. Approved.

Amendment: To make the four additional seats non-voting, ex-officio members. (Spillman/Pristash). None opposed. Approved.

Amended Motion: To recommend to the Policy Board approve the changes made by Bicycle & Pedestrian Advisory Committee to their Roles & Responsibilities, not change the name [of the Bicycle & Pedestrian Advisory Committee], and make the four additional seats non-voting, ex-officio members. None opposed. Approved.



Jackson C. Fox
 Chair, Technical Committee



 Date



BICYCLE & PEDESTRIAN ADVISORY COMMITTEE
ACTION ITEMS
03.27.2025

Motion: To rename the Bicycle & Pedestrian Advisory Committee (BPAC) to the Walk & Roll Advisory Committee (WRAC). (Naibert/Zervos). None opposed. Approved.

Motion: To add four new seats to the WRAC for representatives from Law Enforcement, School District, Transit, and People with Disabilities. (Layral/Bissel). None opposed. Approved.

Kim Streeter
Kim Streeter, Chair
FAST Planning BPAC

4-24-25
Date



❖ BICYCLE & PEDESTRIAN ADVISORY COMMITTEE ❖
ACTION ITEMS
04.24.2025

Motion: To change the Committee meeting frequency to every other month with opportunity to have work sessions as needed for project presentations, design reviews, and scoring activities. (Richardson/Layral). None opposed. Approved.

Kim Streeter, Chair
FAST Planning BPAC

Date

FAST Planning

Walk & Roll~~Bicycle & Pedestrian~~ Advisory Committee

Roles & Responsibilities

Authority

The Walk & Roll Advisory Committee (WRAC)~~BPAC will be~~ was established and its representation ratified by the FAST Planning Policy Board (PB) in 2017.

Vision

The BPAC-WRAC will bring resources and attention to all on-active transportation modes other than single-occupancy vehicle use, including but not limited to walking, bicycling, micromobility (i.e. e-bikes, scooters, etc.), public transportation (i.e. transit, school buses, etc.), senior/human services transportation, and mobility for people with disabilities to better serve these user groups~~bicycle and pedestrian transportation, health, safety, educational opportunities and recreational use on eligible multimodal facilities~~ in the FAST Planning Area.

Purpose

The BPAC-WRAC will advise the Technical Committee (TC) on issues ~~that bicyclists and pedestrian~~ these user groups face as well as give insight to how better serve those users.

Roles and Responsibilities

- ~~Maintain-Be~~ involvedment with applicable FAST Planning plans and policies as they are being produced or updated, such as the Metropolitan Transportation Plan, Non-Motorized Transportation Plan, Transit Plan, Coordinated Human Services Transportation Plan, Road Safety Audits, Safe Routes to School Reports and the Complete Streets Policy
- Assist in public outreach and education regarding ~~bicycle and pedestrian~~ user group related topics
- Advise the TC on project-specific opportunities as they are developed and nominated
- Advise the TC on current deficiencies and future network needs
- Advise the TC on innovation, safety and best practices ~~of the bike and pedestrian~~ for the users groups
- Establish and maintain communication with similar ~~groups~~ committees and organizations and interested users

Representatives

Committee Members selected must have an interest in non-motorized transportation. Nominations shall be made as follows:

- City of Fairbanks (x2)
- City of North Pole (x1)
- Fairbanks North Star Borough (x2)
- State of Alaska (x2)

- FAST Planning Executive Director (x2)
- Law Enforcement (x1)
- School District (x1)
- Transit (x1)
- People with Disabilities (x1)

Persons Nominations do not have to reside within the geographic boundary of the nominating agency. ~~All names of the appointed members shall be submitted to the PB chair for approval by the PB.~~ Representatives of TC and PB will be non-voting members. Committee members shall serve at the pleasure of the seat sponsor and can be removed with a 30-day notice from the sponsor agency.

Terms

Representatives shall commit to a term of at least one year.

Meetings and Duration

The WRAC will meet every other month with opportunity to have work sessions as needed for project presentations, design reviews, and scoring activities.~~To meet monthly, the standing of the BPAC will be under review of the TC and PB at the start of each fiscal year.~~ Special meetings for action items may be held upon the Chair's request.

**FAST PLANNING POLICY BOARD
BYLAWS**

ARTICLE I

Metropolitan Planning Organization

- SECTION 1 The Fairbanks Area Surface Transportation Planning (FAST Planning) Policy Board is designated to be the Metropolitan Planning Organization (MPO) for the Fairbanks Metropolitan Planning Area (MPA) by the Governor of the State of Alaska. As the MPO, the Policy Board is responsible for carrying out the transportation planning process in the metropolitan planning area and to serve as the Board of Directors for FAST Planning. The MPO Coordinator shall serve as the Executive Director of the MPO.
- SECTION 2 FAST Planning board and committee meetings are subject to AS 44.62.310 Government Meetings Public.

ARTICLE II

Members and Officers

- SECTION 1 In accordance with Section 5 of the FAST Planning Inter-Governmental Operating Agreement and Memorandum of Understanding for Transportation and Air Quality Planning, the FAST Planning Policy Board, hereafter referred to as the "Policy Board", shall have as voting members the Northern Region Director of the State of Alaska Department of Transportation and Public Facilities (DOT&PF), the Fairbanks North Star Borough (FNSB) Mayor, the Mayor of the City of Fairbanks, the Mayor of the City of North Pole, a representative of the State of Alaska Department of Environmental Conservation (Air Quality Division), a designated representative of the FNSB Assembly, and a designated representative of the Fairbanks City Council. Each member is authorized one vote.

SECTION 2 Legislative Policy Board Member Appointment. Upon appointment to the Policy Board and confirmation by the respective Council or Assembly, the members so confirmed will be seated at the next regular or special meeting.

Commented [JF1]: This section was relocated to Article II from from Article XI

SECTION ~~3~~2 The Policy Board shall elect a board Chair and Vice-Chair from its members annually at its regularly scheduled meeting no later than the end of December.

SECTION ~~4~~3 The Policy Board shall appoint an Executive Director, who shall serve as Secretary of the Policy Board and perform other duties as described by these

Bylaws or directed by the Policy Board. The Secretary shall provide all administrative support for the Policy Board. ~~The~~ ~~A~~ Transportation Planner/~~Assistant~~ of FAST Planning is designated as Assistant Secretary to serve in the absence of the Executive Director and to provide additional support to the Policy Board and Technical Committee.

SECTION ~~5~~⁴ The Chair, or in their absence or disability, the Vice-Chair, shall preside at all meetings and hearings of the Policy Board. In the absence or disability of both the board Chair and Vice-Chair, an acting Chair shall be selected by the members present for the meeting.

SECTION ~~6~~⁵ The Chair shall decide on all points of order and procedure in accordance with Robert’s Rules of Order, Newly Revised, unless changed and adopted by the rules agreed upon by the Policy Board.

~~SECTION 6 – The Chair shall nominate, with the exception of the Technical Committee which is established by the Bylaws, all committee members and their respective chairs found necessary for the purpose of expediting the work of the Policy Board. All members nominated shall be confirmed by a majority vote of the Policy Board.~~

SECTION 7 The Chair shall report on activities taking place that have not come to the attention of the Policy Board at the next regularly scheduled or special meeting of the Policy Board.

SECTION 8 When required, the Chair shall execute on behalf of the Policy Board all documents it authorizes or approves.

ARTICLE III

Policy Board Meetings

SECTION 1 All Meetings must be noticed according to A.S. 44.62.310 Government Meetings Public, which shall be strictly adhered to in conduct of the meeting and agenda schedule.

SECTION 2 Regular meetings of the Policy Board shall be held monthly at a time to be determined by the Policy Board.

SECTION 3 All regular or special meetings shall be open to the public. An agenda schedule for each meeting of the Policy Board shall be prepared by the Secretary to ensure Policy Board business is conducted in an efficient manner.

SECTION 4 Special meetings shall be held at the call of the Chair issued upon his/her own initiative or at the request of one (1) or more members of the Policy Board, when necessary, to act upon matters before the Policy Board, providing notice is given in accordance with all applicable open meeting laws.

Commented [JF2]: This language is from the original (2003) Bylaws with the minor edit of referencing the Technical Committee in a 2017 Amendment. Unclear which committee(s) or circumstance this applies to (special committees of the Policy Board, or the Bicycle & Pedestrian Advisory Committee [BPAC] and Project Enhancement Committee [PEC]?). It is not currently practiced for the BPAC and PEC as their 'Roles & Responsibilities' document outlines each member agency selects their own seat appointments, not the Policy Board Chair. Suggest removing this Section and focus on updating 'Article VII - Committees' to clarify expectations for BPAC and PEC.

SECTION 5 A quorum shall consist of four (4) members of the Policy Board. Four supporting votes are required to approve any action.

SECTION 6 In the absence of a quorum no meeting shall be held.

SECTION 7 A roll-call vote will be called for on all matters being voted on by the Policy Board unless it passes without objection.

ARTICLE IV

Agenda

SECTION 1 The Secretary shall prepare for each meeting of the Policy Board or its Committees, when appointed, an agenda of the items to be considered.

SECTION 2 Any member of the Policy Board may instruct the Secretary to add any matter to the agenda for discussion or action by the Policy Board.

SECTION 3 All agenda items to be considered by the Policy Board must be submitted no later than the close of business one week before the meeting.

SECTION 4 Informational items not on the agenda may be presented to the Policy Board, so long as no action is taken until the next meeting of the Policy Board.

ARTICLE V

Order of Business

SECTION 1 The order of business of meetings shall be as follows:

- A. Meeting Called to Order
- B. Introduction of Members and Attendees
- C. Approval of the Agenda
- D. Approval of the Minutes of the previous meeting
- E. Committee/Workgroup Reports (including the Chair’s report)
- F. Public Comment Period (items not on the agenda)
- G. Old Business
- H. New Business
- I. Other Issues
- J. Informational Items
- K. Committee Member Comments
- L. Adjournment

SECTION 2 Public Comment shall be accepted for all old business and new business items.

SECTION 3 ~~The length of the public comment period, per speaker, may be determined at the discretion of the Chair at the beginning of any public meeting. The public comment period will be closed when all speakers have had an opportunity to comment on the item before the Policy Board. The length of the general public comment period and public comment period on each action item will be five minutes per speaker. The public comment period will be closed when all speakers have had an opportunity to comment before the Policy Board.~~

Commented [JF3]: Edit proposed by Mayor Pruhs and Council Member Cleworth, and modified by Technical Committee to include both general public comment period and public comment periods for each action item

ARTICLE VI

Records

SECTION 1 The minutes and recordings of all Board and Committee meetings shall be ~~recorded~~ maintained by the MPO staff ~~and maintained as a public records and in the MPO Coordinator's office and shall be accessible to the public during regular office hours and posted to FAST Planning's website within two business days of the meeting occurrence.~~

Commented [JF4]: Edit proposed by Technical Committee

ARTICLE VII

Other Standing and Ad Hoc Committees, excluding the Technical Committee

Commented [JF5]: Technical Committee clarified this Article applies to the BPAC, PEC, and/or any new/special Committees (permanent or temporary) established by the Policy Board; the Technical Committee is covered by next Article VIII

SECTION 1 All Committees shall consist of at least three (3) members each.

SECTION 2 Members of the Policy Board shall be a non-voting member of each Committee.

SECTION 3 Committee meetings may be called at the request of the Committee Chair or at the request of two (2) members. A written or verbal report of Committee business shall be made at the next meeting of the Policy Board by any Committee member or the Executive Director.

SECTION 4 All Committee meetings must be noticed according to AS 44.62.310, which shall be strictly adhered to in conduct of the meeting.

SECTION 5 Committee Chairs will come from the Committee membership.

SECTION 6 Every two years, the Policy Board will review the work of the Committees as well as attendance and ascertain if they should be continued, modified, or discontinued.

Commented [JF6]: Edit proposed by Mayor Pruhs and Council Member Cleworth

ARTICLE VIII

Technical Committee Purpose and Duties

SECTION 1 The MPO shall have a standing Technical Committee to review items of a technical nature.

SECTION 2 The purpose of the Technical Committee shall be to evaluate the technical feasibility of proposed plans and projects, provide technical data and information, and make recommendations to the Policy Board.

SECTION 3 The Technical Committee shall have approval authority during construction of projects as outlined in the Policies and Procedures.

SECTION 4 Membership of the Technical Committee shall consist of representatives, such as engineer, planner, maintenance, or other specialist, from the following agencies or transportation organizations and groups:

- City of Fairbanks (Engineering) (x2)
- City of North Pole
- Fairbanks North Star Borough (Planning)
- Fairbanks North Star Borough (Transportation)
- Fairbanks North Star Borough (Rural Services)
- Fairbanks North Star Borough Planning Commission
- State of Alaska Department of Transportation & Public Facilities (Planning)
- State of Alaska Department of Transportation & Public Facilities (Preconstruction)
- State of Alaska Department of Environmental Conservation (Air Quality)
- Fort Wainwright (Planning)
- Eielson Air Force Base (Planning)
- University of Alaska Fairbanks (Design and Construction)
- Fairbanks International Airport
- Freight Industry
- Alaska Railroad Corporation
- Tribal Group
- Public Safety (Law Enforcement)

SECTION 5 The Technical Committee shall elect a Chair and Vice-Chair from its regular members or Staff, including the Executive Director, annually at its regularly scheduled meeting no later than the end of November.

SECTION 6 The Chair shall decide on all points of order and procedure in accordance with Robert's Rules of Order, Newly Revised, unless changed and adopted by the rules agreed upon by the Committee.

Commented [JF7]: Edit proposed by Mayor Pruhs and Council Member Cleworth

SECTION 7 The Chair, or in their absence or disability the Vice-Chair, shall preside at all meetings and hearings of the Technical Committee. In the absence or disability of both the Chair and Vice-Chair, an acting Chair shall be selected by the members present for the meeting.

SECTION 8 The Executive Director shall serve as Secretary of the Technical Committee. The Secretary shall provide all administrative support for the Technical Committee. ~~The~~ A Transportation Planner of FAST Planning is designated as Assistant Secretary to serve in the absence of the Executive Director and to provide additional support to the Technical Committee.

SECTION 9 All committee members shall be entitled to one vote each. The Executive Director and Transportation Planner will not be considered as members and will not get a vote.

SECTION 10 A committee member that will be absent from a meeting may designate a proxy from their organization to participate and vote on their behalf provided notification is made in advance of the meeting from the committee member to the Executive Director or a Transportation Planner of FAST Planning.

SECTION 11 ~~10~~A quorum of voting members must be present for a vote to take place. A quorum will consist of ~~7~~nine or more voting members present at a meeting of the Technical Committee. A majority of the voting members present at a meeting are required for an affirmative vote.

SECTION 12 ~~+~~Voting members of the Technical Committee will comply with Article IX and XI of the Policy Board Bylaws regarding conflict of interest and ethics decisions.

SECTION 13 ~~2~~The Technical Committee may adopt the use of appointed workgroups, if deemed necessary for the continuing transportation planning process. The workgroups will be appointed by the Technical Committee Chair and ratified by the Technical Committee. Workgroup appointments will ~~usually~~ be temporary in nature and will be terminated at the conclusion of the specific project concerned.

SECTION 14 ~~3~~Regular meetings of the Technical Committee shall be held monthly. The Committee Chair may call special meetings provided public notice is given as provided by AS 44.62.310. Roberts Rules of Order, Newly Revised shall govern the conduct of all meetings of the Committee, except for rules set forth or adopted by the Technical Committee.

SECTION 15 ~~4~~The Technical Committee shall have the following duties and all additional duties assigned by the Policy Board:

- A. Develop the Draft Unified Planning Work Program (UPWP) for the Policy Board. This includes recommendation of tasks and task priority.

Commented [JF8]: Edit proposed by Technical Committee. Mayor Pruhs and Council Member Cleworth recommend against allowing proxies. See their comments attached. Technical Committee made motion affirming their desire to keep this section (allowing proxies) at their May 7th meeting

Commented [JF9]: Edit proposed by Mayor Pruhs and Council Member Cleworth

- B. Develop and prioritize transportation projects for inclusion in the Metropolitan Transportation Plan (MTP) and the Transportation Improvement Program (TIP).
- C. Monitor the development of projects included in the TIP. This includes reporting on the status of projects and recommendations if a project is delayed.
- D. Approve changes during construction in accordance with the FAST Planning Policies and Procedures.

SECTION 16 Attendance is important. Any seat that has not been filled for nine consecutive months shall be reviewed by the Policy Board to consider an alternative member or removal from Technical Committee membership.

Commented [JF10]: Edit proposed by Mayor Pruhs and Council Member Cleworth, and modified by the Technical Committee so unfilled seats are subject to a decision by the Policy Board rather than automatic removal

ARTICLE IX

Conflict of Interest

Section 1 **Declaration of policy.** The Policy Board declares that members operate as a State and Federally mandated Policy Board; and any effort to realize personal gain through official conduct is a violation of that trust. Policy Board and committee members shall not only be impartial and devoted to the best interests of the Policy Board’s jurisdiction but also shall act and conduct themselves both inside and outside the Policy Board and committee’s service as not to give occasion for distrust of their impartiality or of their devotion to the best interests of the citizens they represent.

Section 2 **Definitions.** As used in this article:

Conflict of Interest shall mean every member shall vote on all questions unless ~~he has~~**they have** a direct or substantial indirect financial or personal interest in the matter being discussed.

Financial Interest shall mean any interest that shall yield, directly or indirectly, a monetary or other material benefit for services to the Policy Board and committee’s jurisdiction to the member or other person retaining the services of the member.

Personal Interest shall mean any direct or substantial indirect interest arising from blood or marriage relationships or from close business or political associations, whether or not any financial interest is involved.

~~**Confidential Information** must comply with AS 44.62.310 which pertains to open meetings and executive sessions. The topic discussed in executive session will remain confidential until formal actions are taken by the Policy Board in open sessions shall mean all information pertaining to City, Borough or State interests that is not available to the public in general including but not limited to information pertaining to any claims or lawsuits pending against the Board and personnel matters.~~

Commented [JF11]: Edit proposed by Mayor Pruhs and Council Member Cleworth

Section 3 **Disclosure of interest.** No member who has a direct or indirect financial or personal interest in any matter before the Policy Board or assigned Committees shall use his/her office or position to exert influence on such matter.

If known by the member, a member who participates in the discussion or expresses an opinion to the Policy Board on any matter before it shall disclose the nature and extent of any direct or indirect financial or other personal interest he/she has in such matter to the Policy Board. The Chair will determine whether the member has a conflict of interest and whether the member must recuse him/herself from the discussion and vote on the matter.

~~If a member has reasonable cause to believe another member has failed to disclose actual or possible conflicts of interest, the member shall inform the Policy Board of the basis for such belief and afford the other member an opportunity to explain the alleged failure to disclose. The Policy Board shall take appropriate disciplinary and corrective action. If, after hearing the member's response and after making further investigation as warranted by the circumstances, the Policy Board determines the member has failed to disclose an actual or possible conflict of interest, the Policy Board shall take appropriate disciplinary and corrective action.~~

Commented [JF12]: Grammar correction

Section 4 **Disclosure of information.** No member shall disclose any confidential information acquired by him/her in the course of his/her official duties or use such information to further his/her or others' financial, personal or political interests. This section shall not prohibit any such member from acquiring and utilizing any information which is available to the public in general so long as such information is obtained in the same manner as it would be obtained by an ordinary citizen.

Section 5 **Compensation.** No member of the Policy Board or assigned Committees whose jurisdiction includes compensation matters and who personally receives compensation, directly or indirectly, receives compensation, individually or collectively, from FAST Planning for services may provide information or vote on matters pertaining to that member's compensation.

Section 6 **Securing special privileges.** No member shall use or attempt to use the member's position to secure privileges, financial gain or exemption for him/herself or others.

No member shall grant any special consideration, treatment or advantage to any citizen beyond that which is available to every other citizen.

Section 7 Annual statements. Each active member of the Policy Board shall annually sign a statement which affirms he/she has read and understands the conflicts of interest policy within this Article, agrees to comply with the policy, and understands FAST Planning is a charitable organization and in order to maintain its federal non-profit tax exemption it must engage primarily in activities which accomplish one or more of its tax-exempt purposes.

ARTICLE X

Policy Board Code of Ethics

Section 1 The Policy Board shall adopt the “American Planning Association (APA) ~~Ethical Principles in Planning~~ AICP Code of Ethics & Professional Conduct” dated ~~May 1992~~ November 2021 as broad, general guidelines for the ethical conduct of its members. The guidelines, while directed to AICP and APA members, reflect the ethics FAST Planning and its members will use to guide their efforts. This statement is attached and hereby made a part of these bylaws (Attachment #1).

FAST Planning and its members are required to follow AS 44.62.310 and the FAST Planning Bylaws. Members must adhere to confidentiality requirements and Conflict of Interest rules. Board and Committee members must engage in a civil discourse at all times and treat members of the general public and each other with proper respect.

Commented [JF13]: Language recommend by Mayor Pruhs and Council Member Cleworth to replace paragraph above; Technical Committee made motion affirming their desire to keep AICP Code of Ethics in addition to new paragraph from Mayor Pruhs and Council Member Cleworth

ARTICLE XI

Miscellaneous

Section 1 Minor Changes to Documents. In instances when documents are approved by the Policy Board and signed by the Chair which are subsequently discovered to contain unintended or incorrect information or language, and when, in the opinion of the Chair, the document submitted to accomplish their correction will not alter the intent of the Policy Board in its original approval, the Chair is authorized to sign such a document, provided that the Secretary provides written concurrence with this action and the Policy Board is notified at their next meeting. The Secretary documents, which have been approved by a legislative body (i.e. City Council or the Borough Assembly), must be corrected by amended documents or in accordance with applicable State statutes regarding scribes errors.

~~Section 2 Standards of Conduct. The Policy Board shall adopt and maintain a written policy prescribing a standard of conduct for its involvement in litigation or potential litigation.~~

Commented [JF14]: FAST Planning does not have a written policy for this. Does the Policy Board wish to develop a policy?

Section 3 Attendance. Attendance shall be in person, virtually, or telephonically. If any member, except ex-officio members, has three consecutive unexcused absences, it shall be cause for an alternative representative to be designated from their organization. If for any reason an alternative representative is not designated, the Policy Board shall instruct the Chair of the Policy Board to inform the proper legislative body of the requirements of this section of the by-laws.

Commented [JF15R14]: Mayor Pruhs and Council Member Cleworth recommend deleting this section as it is covered by Code of Ethics article above

The only exception to the above procedures and requirements shall be in cases of illness or conditions beyond the control of the individual member, as judged by the majority of the Policy Board members. Any member seeking an exception should request an item be placed on the agenda. Said judgment or ruling on the condition beyond the control of a member shall be voted on at a regular or special meeting called for this particular purpose.

~~Section 5 Legislative Policy Board Member Appointment. Upon appointment to the Policy Board and confirmation by the respective Council or Assembly, the members so confirmed will be seated at the next regular or special meeting.~~

Commented [JF16]: This section was relocated to the Article II - Members & Officers of the Policy Board.

ARTICLE XII

Amendments

Section 1 In accordance with Article II, Section 5, these rules may be amended, rescinded or supplemented by the Policy Board provided such amendments are presented in writing at a regular meeting or special meeting called for this particular purpose and action taken thereon at a subsequent regular meeting.

These Bylaws, as amended, were passed and approved by a duly constituted quorum of the FAST Planning Policy Board on ~~November 15~~ Month XX, 2025.

~~Bryce J. Ward~~ Jerry Cleworth, Chair

ATTEST:

Jackson C. Fox, Secretary

PASSED

Yes: ~~Ward, Welch, Kemp, Olds, Crass, Cleworth, Pruhs~~

No: none

Absent: none

Proposed Changes by Mayor Pruhs and Council Member Cleworth

Article II Section 6

FAST Planning currently has two committees. Each committee makeup is the same:

City of Fairbanks x2 One member shall be from the City Public Works Dept.

City of North Pole x2 One member shall be from the City Public Works Dept.

FNSB x2

State of Alaska x2 One member shall be from DOT&PF Maintenance & Operations Division

FAST Planning x2

The language in the approved motion creating the Bicycle and Pedestrian Committee stated "All names of the appointed members shall be submitted to the PB chair for approval by the PB".

The language in the approved motion creating the FAST Planning Project Enhancement Committee stated "All names of the appointed members shall be submitted for approval by the PB".

We are unclear as to why the bylaws as currently stated in Section 6 have not been followed.

Article V Section 3

Recommend changing this to read:

The length of the public comment period will be 5 minutes per speaker. Public comments will be closed when all speakers have had an opportunity to comment on the item before the Policy Board.

Article VII Section 5.

With very few exceptions we are aware of, most all of the committees at both the FNSB and in the Cities are not chaired by staff. The staff helps to facilitate and serves as a resource. Our bylaws currently state that the Policy Board Chair shall nominate committee chairs. However, we believe the following clarification should be added to the bylaws:

Committee Chairs will come from the committee membership.

Article VII Section 6.

Committees need to be reviewed periodically. This is standard practice at both the FNSB and as the City of Fairbanks. We would recommend the following additional section:

Every two years, the Policy Board will review the work of the committees as well as attendance and ascertain if they should be continued, modified, or discontinued.

Article VIII Section 4.

Last year, we had a lengthy discussion about the size of the Technical Committee. The City of Fairbanks still believes that 18 members is too large. Two positions were recently added with the assumption that our boundary would expand which has not happened. We also note that our other two committees have a balance of members from each Policy Board organization, but this has not been the case with the Technical Committee. This needs to be changed.

However, we do believe that it is extremely important to have maintenance professionals become a part of this committee. We recommend the following change to the heading:

Membership of the Technical Committee shall consist of representatives, such as engineer, planner, maintenance, or other specialists from the following agencies or transportation organizations and groups:

Article VIII Section 10 (as proposed)

We believe allowing a proxy for a missing member would run counter to the rules utilized for the Policy Board and other committees. It would be very difficult for an individual to join the Technical Committee and be up to speed on the current issues. There are occasions where proxies are used for political purposes which should be avoided. We recommend against allowing proxies.

Article VIII Section 10 (Original)

The current language requires a quorum of 7 or more members to be present. This is a very low threshold for a committee of 18 members. Traditionally, a quorum would require at least half of the members to be present. We would suggest the following change:

A quorum of voting members must be present for a vote to take place. A quorum will consist of 9 or more voting members present at a meeting of the Technical Committee. A majority of the voting members present at a meeting are required for an affirmative vote.

Article VIII Section 12 (Original)

We would recommend one minor change in the final sentence eliminating the word “usually” to now read:

“Workgroup appointments will be temporary in nature...”

Article VIII Section 15

We would propose adding a new section 15 to address chronic absence at Technical Committee meetings. We suggest the following language:

Attendance is important. Any seat that has not been filled for 9 consecutive months will be taken off the membership list as cited in Section 4.

Article IX, Section 2

We need to replace the pronoun “he” with “they”.

Also, under Confidential Information, we would recommend the following change:

Confidential Information must comply with AS 44.62.310 which pertains to open meetings and executive sessions. The topic discussed in executive session will remain confidential until formal actions are taken by the policy board in open session.

Article IX, Section 3

The last sentence in this section needs to be rewritten. Currently, it is grammatically incorrect.

Article X, Section 1

The American Institute of Certified Planners Code of Ethics and Professional Conduct is 20 pages in length, extremely complex, needlessly detailed and does not really fit the FAST Planning Board or committees. We would doubt that anyone has ever read this cover-to-cover! We recommend a simplified Code of Ethics and recommend the following:

FAST Planning and its members are required to follow AS 44.62.310 and the FAST Planning Bylaws. Members must adhere to confidentiality requirements and Conflict of Interest rules. Board and committee members must engage in a civil discourse at all times and treat members of the general public and each other with proper respect.

Article XI, Section 2

We would recommend deleting this section. It is covered by the Code of Ethics we have suggested above.



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AICP Code of Ethics and Professional Conduct

Adopted March 19, 2005,
Effective June 1, 2005,
[Revised April 1, 2016](#)
Revised November 2021

This AICP Code of Ethics and Professional Conduct serves three purposes: first, defining the aspirational principles for all those who participate in the planning process, whether as planners, as advisory bodies, or as decision-makers (Section A); second, defining the rules of practice and behavior to which all members of the American Institute of *Certified Planners* are held accountable (Section B); and third, defining the procedures for enforcement of these rules (Sections C, D, and E). Please refer to a [glossary of frequently](#) used terms in the Code located at the bottom of this page.

Our primary obligation as planners and active participants in the planning process is to **serve the public interest** and these principles further that purpose. All who engage in the planning process should seek to achieve high standards of integrity, proficiency, and knowledge. As the basic values of society can come into competition with each other, so can the values we espouse under this Code. For AICP planners, both the principles and the rules are intended to be used together. The aspirational principles, while not enforceable, present the foundation for the profession's shared values, and the basis for the rules.

All those who participate in planning should commit themselves to making ethical judgments in the public interest balancing the many competing agendas with careful consideration of the facts and context, informed by continuous, open debate.

To meet our obligation to the public, we aspire to the following principles:

Section A: Principles to Which We Aspire

1. People who participate in the planning process shall continuously pursue and faithfully serve the public interest.

1. Examine our own cultures, practices, values, and professional positions in an effort to reveal and understand our conscious and unconscious biases and privileges as an essential first step so we can better serve a truly inclusive public interest promoting a sense of belonging.
2. Be conscious of the rights of others. Develop skills that enable better communication and more effective, respectful, and compassionate planning efforts with all communities, especially underrepresented communities and marginalized people, so that they may



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- fully participate in planning. Respect the experience, knowledge, and history of all people.
- 3. Have special concern for the long-range consequences of past and present actions.
- 4. Pay special attention to the interrelatedness of decisions and their unintended consequences.
- 5. Incorporate equity principles and strategies as the foundation for preparing plans and implementation programs to achieve more socially just decision-making. Implement, for existing plans, regulations, policies and procedures, changes which can help overcome historical impediments to racial and social equity. Develop metrics and track plan implementation over time to measure and report progress toward achieving more equitable outcomes.
- 6. Systematically and critically analyze ethical issues in the practice of planning. Strengthen organizational capabilities to apply ethical principles in serving the public, including establishing procedures that promote ethical behavior, mentoring emerging professionals in ethical behavior and holding individuals and organizations accountable for their conduct.

2. People who participate in the planning process shall do so with integrity.

- 1. Provide timely, adequate, clear, accessible, and accurate information on planning issues to all affected persons, to governmental bodies, to the public, to clients and to decision makers.
- 2. Facilitate the exchange of ideas and ensure that people have the opportunity for meaningful, timely, and informed participation in the development of plans and programs that may affect them. Participation should be broad enough to include those who lack formal organization or influence, especially underrepresented communities and marginalized people. Attention and resources should be given to issues of equity, diversity, and inclusion and should reflect the diversity of the community.
- 3. Promote excellence in design. Conserve and preserve the integrity and heritage of the natural and built environment. Use principles of sustainability and resilience as guiding influences in our work.
- 4. Identify the human and environmental consequences of alternative actions including the short and long-term costs and benefits. Identify social and cultural values which should be preserved as well as natural elements.
- 5. Enhance our professional education and training in our career as well as in our ability to work as a participant in the planning process and with allied professionals.
- 6. Educate and seek to empower the public about planning issues and their relevance to everyone's lives.
- 7. Describe and comment on the work and views of other professionals in a fair and professional manner.



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8. Respect the rights of all persons and groups and do not discriminate against or harass others.

3. People who participate in the planning process shall work to achieve economic, social and racial equity.

1. Create plans that ensure equitable access to resources and opportunities which, in turn, structure prospects for upward economic mobility, a sense of belonging, and an enhanced quality of life. Recognize our unique responsibility to eliminate historic patterns of inequity tied to planning decisions represented in documents such as zoning ordinances and land use plans
2. Seek social justice by identifying and working to expand choice and opportunity for all persons, emphasizing our special responsibility to plan with those who have been marginalized or disadvantaged and to promote racial and economic equity. Urge the alteration of policies, institutions, and decisions that do not help meet their needs.
3. Recognize and work to mitigate the impacts of existing plans and procedures that result in patterns of discrimination, displacement, or environmental injustice. Plan for anticipated public and private sector investment in historically low-income neighborhoods to ensure benefits defined by the local community. Promote an increase in the supply and quality of affordable housing and improved services and facilities with equal access for all residents, including people with disabilities.
4. Promote the inherent rights of indigenous people and -work with indigenous peoples on developments affecting them and their lands and resources

4. People who participate in the planning process shall safeguard the public trust.

1. Deal fairly with all participants in the planning process.
2. Exercise fair, honest, skilled, informed and independent professional judgment.
3. Do not let any official action be influenced by personal relationships.
4. Serve as advocates for the public or private sector only when the client's objectives are legal and consistent with the public interest.
5. Avoid a conflict of interest or even the appearance of a conflict of interest in accepting assignments from clients or employers.
6. Disclose to the public all personal and pecuniary interests, considered broadly, that a participant, serving as an advisor or decision-maker, may have regarding any planning process decision to be made. If at all possible, abstain completely from direct or indirect participation as an advisory or decision-maker in any matter in which there is a personal or pecuniary interest, and leave any chamber in which such a matter is under deliberation
7. Neither seek nor accept any gifts or favors, nor offer any, under circumstances in which it might reasonably be inferred that the gifts or favors were intended or expected to



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influence a participant's objectivity as an advisor or decision-maker in the planning process.

8. Do not participate in any matter unless adequately prepared and able to render thorough and diligent services.
9. Do not deliberately commit a wrongful act which reflects adversely on the planning process.
10. Do not seek business by stating or implying the ability or willingness to influence decisions by improper means.
11. Expose corruption wherever discovered.

5. Practicing planners shall improve planning knowledge and increase public understanding of planning activities.

1. Contribute to the development of, and respect for, our profession by improving knowledge and techniques, and sharing the results of experience and research that contribute to the body of planning knowledge. Make work relevant to solving community problems and increase the public's understanding of planning activities.
2. Examine the applicability of planning theories, methods, research, and standards to the facts and analysis of each particular situation and do not accept the applicability of a customary solution without first establishing its appropriateness to the situation.
3. Strive to achieve high standards of professionalism, including integrity, knowledge, and professional development. Obtain professional education throughout one's planning career and for those that are Members of AICP, comply with Certification Maintenance requirements.
4. Expand recognition of the value of AICP and FAICP credentials and acknowledge those who achieve and maintain it.
5. Commit to the advancement of the planning profession. Contribute time and resources to the professional development of students, interns, beginning professionals, and other colleagues. Increase the opportunities for members of underrepresented groups to enter and succeed in the profession, and to achieve AICP certification.
6. Contribute time and effort to our communities, particularly to those groups lacking in adequate planning resources, through pro bono planning activities.

Section B: Our Rules of Conduct

We adhere to the following Rules of Conduct informed by the Aspirational Principles, and we understand that our Institute will enforce compliance with these rules. If we fail to adhere to these Rules we could receive sanctions, the ultimate being the loss of our certification:

Quality and Integrity of Practice



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1. We shall not deliberately fail to provide adequate, timely, clear and accurate information on planning issues.
2. We shall not accept an assignment from a client or employer when the services to be performed involve conduct that we know to be illegal or in violation of this Code.
3. We shall not accept work beyond our professional competence, but may with the understanding and agreement of the client or employer, accept such work to be performed under the direction of, another professional competent to perform the work and acceptable to the client or employer.
4. We shall not accept work for a fee, or pro bono, that we know cannot be performed with the promptness required by the prospective client, or that is required by the circumstances of the assignment.
5. We shall not direct or pressure other professionals to make analyses or reach findings not supported by available evidence.
6. We shall not deliberately commit any wrongful act, whether or not specified in the Rules of Conduct, that reflects adversely on our professional fitness or the planning profession.

Conflict of Interest

7. We shall not, as public officials or employees, accept from anyone other than our public employer any compensation, commission, rebate, or other advantage that may be perceived as related to our public office or employment.
8. We shall not perform work on a project for a client or employer if, in addition to the agreed upon compensation from our client or employer, there is a possibility for direct personal or financial gain to us, our family members, or persons living in our household, unless: a) our client or employer, after full prior written disclosure from us, consents in writing to the arrangement; and b) we make full disclosure of the potential conflict part on the public record at every public meeting and in all written reports related to the work.

Improper Influence/Abuse of Position

9. As public officials or public employees, we shall not engage in private communications with planning process participants if the discussions relate to a matter over which we have authority to make a binding, final determination.
10. We shall not engage in private communications with decision makers in the planning process in any manner prohibited by law or by agency rules, procedures, or custom.
11. We shall not solicit prospective clients or employment through use of false or misleading claims, nor shall we, in the conduct of our work, imply an ability to improperly influence decisions.



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12. We shall not use the power of any office to seek or obtain a special advantage that is not a matter of public knowledge or is not in the public interest.

Honesty and Fair Dealing

13. We shall not disclose or use to our advantage, nor that of a subsequent client or employer, information gained in a professional relationship that the client or employer has requested be held inviolate or that we should recognize as confidential because its disclosure could result in detriment to the client or employer., except when disclosure is required: (1) by process of law, or (2) to prevent a clear violation of law, or (3) to prevent a substantial injury to the public.
14. We shall not deliberately misrepresent the qualifications, views and findings of other professionals.
15. We shall not misstate our education, experience, training, or any other facts which are relevant to our professional qualifications.
16. We shall not use the product of others' efforts to seek professional recognition, credit, or acclaim intended for producers of original work.
17. We shall not fail to disclose the interests of our client or employer when participating in the planning process. Nor shall we participate in an effort to conceal the true interests of our client or employer.

Responsibility to Employer

18. We shall not, as employees, undertake other employment in planning or a related profession, whether or not for financial remuneration, without having made full written disclosure to the employer who furnishes our pay and having received subsequent written permission to undertake additional employment, unless our employer has a written policy permitting such employment without consent. In no case shall a planner engage in any outside work that would create an actual conflict of interest.
19. We shall not accept an assignment from a client or employer to publicly advocate a position on a planning issue that is significantly different to a position we publicly advocated for a previous client or employer within the past three years unless (1) we determine in good faith our change of position will not cause present detriment to our previous client or employer, and (2) we make full written disclosure of the conflict to our previous and current client or employer.

Discrimination/Harassment

20. We shall not commit or ignore an act of discrimination or harassment.

Bringing a Charge/Lack of Cooperation with Ethics Officer



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21. We shall not withhold cooperation or information from the AICP Ethics Officer or the AICP Ethics Committee if a charge of ethical misconduct has been filed against us or if it is determined by the Ethics Officer or Ethics Committee that we have information/knowledge relevant to a charge filed against another AICP member.
22. We shall not harass, retaliate or threaten retaliation against a person who has filed a charge of ethical misconduct against us or another planner, or who is cooperating in the Ethics Officer's investigation of an ethics charge.
23. We shall not use the AICP ethics process for any inappropriate purpose, including threatening to file, or filing an ethics charge against another planner for personal, pecuniary, or professional gain or filing of a meritless complaint against another planner.
24. We shall not fail to immediately notify the Ethics Officer by both receipted Certified and Regular First-Class Mail if we are convicted of a "serious crime" as defined in Section E of the Code; nor immediately following such conviction shall we represent ourselves as Certified Planners or Members of AICP until our membership is reinstated by the AICP Ethics Committee pursuant to the procedures in Section E of the Code.

Section C: Advisory Opinions

1. Introduction

Any person, whether or not an AICP member, may seek informal advice from the Ethics Officer, and any AICP member may seek a formal opinion from the Ethics Committee, on any matter relating to the Code of Ethics and Professional Conduct. In addition, the Ethics Committee may, from time to time, issue opinions applying the Code to ethical matters relating to planning.

2. Informal Advice

- a) Any person with a question about whether specific conduct conforms to the Code of Ethics and Professional Conduct may seek informal advice from the Ethics Officer. Any such person should contact the Ethics Officer to arrange a time to discuss the issue. The Ethics Officer will endeavor to schedule a call promptly and to provide the advice promptly.
- b) Informal advice will be given orally. However, the Ethics Officer will keep a record of the issue raised and the advice given.
- c) Informal advice is intended to assist the person who seeks it, but it is not binding on AICP. Nevertheless, the Ethics Committee will take it into consideration if the Committee is subsequently called upon to consider a charge of misconduct against a Certified Planner who relied on the advice.

3. Formal Advisory Opinions Requested by A Member



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- a) Any AICP member with a question about whether specific conduct conforms to the Code of Ethics and Professional Conduct may seek a formal opinion from the Ethics Committee. Any such member should send a detailed description of the relevant facts and a clear statement of the question to the Ethics Officer.
- b) The Ethics Officer shall review each such request and determine whether there is sufficient information to permit a fully informed response or whether additional information is required.
- c) The Ethics Committee will not issue an Advisory Opinion if it determines that the request concerns past conduct that may be the subject of a charge of misconduct. It may also decline to issue an Advisory Opinion for any other reason. The Committee may, but is not required to, provide a reason for a decision not to issue an opinion.
- d) If the Ethics Committee determines to issue an Advisory Opinion, it will endeavor to do so within ninety (90) days after receiving all information necessary to the provision of the opinion. Every Advisory Opinion will be in writing.
- e) Any member who acts in compliance with a formal Advisory Opinion will have a defense to a charge of misconduct that is based on conduct permitted by the Opinion.
- f) The Ethics Committee, in its sole discretion, shall determine whether, and how, to publish any formal Advisory Opinion. If the Committee determines to publish an Advisory Opinion, the published Opinion will not, without appropriate consent, include the name or other identifying information of any person except to the extent that identifying information is helpful in setting forth the issue or in explaining the Committee's decision.
- g) Any AICP member who believes that a published formal Advisory Opinion is incorrect or incomplete may write to the Ethics Officer explaining the member's thinking and requesting reconsideration. The Ethics Officer shall transmit all such communications to the Ethics Committee. That Committee shall review such communications and determine what, if any, changes to make. The decision of the Committee shall be final.

4. Formal Advisory Opinions Issued Without Request of A Member

- a) The Ethics Committee may from time to time issue, without a request from a member, formal Advisory Opinions relating to the Code of Ethics and Professional Conduct when it believes that an Opinion will provide useful guidance to members.
- b) All formal Advisory Opinions issued under this paragraph shall be in writing and shall be published to the entire membership.
- c) Any AICP member who believes that a formal Advisory Opinion issued under this paragraph is incorrect or incomplete may write to the Ethics Officer explaining the member's thinking and requesting reconsideration. The Ethics Officer shall transmit all such communications to the Ethics Committee. That Committee shall review such



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communications and determine what, if any, changes to make. The decision of the Committee shall be final.

5. Annual Report of the Ethics Officer

- a) Prior to January 31 of each year, the Ethics Officer shall provide to the AICP Commission and to the Ethics Committee an Annual Report of all formal Advisory Opinions and all interpretations of the Code issued during the preceding calendar year. That report need not contain the full text of each formal Advisory Opinion and interpretation of the Code.
- b) The AICP Commission shall publish an Annual Report on ethics matters to the membership.

Section D: Adjudication of Complaints of Misconduct

1. Filing a Complaint

- a) Any person, whether or not an AICP member, may file an ethics complaint against a Certified Planner. An ethics complaint shall be sent to the AICP Ethics Officer on a form developed by the Ethics Officer and posted on the AICP website. The complaint must be signed and include contact information so that the Ethics Committee and the Ethics Officer will know with whom to follow up if questions arise or if the situation otherwise requires follow up. The person making the complaint ("the complainant") may request confidentiality. The AICP will attempt to honor that request. However, it cannot guarantee confidentiality and will disclose the identity of the complainant if disclosure is needed in order to reach an informed result or otherwise to advance the thoughtful consideration of the complaint. The complaint may be accompanied by a brief cover letter.
- b) The complaint shall identify the Certified Planner against whom the complaint is brought, describe the conduct at issue, cite the relevant provision(s) of the Code of Ethics and Professional Conduct, and explain the reasons that the conduct is thought to violate the Code.
- c) The complaint should be accompanied by all relevant documentation available to the complainant.
- d) The Ethics Officer shall determine whether the complaint contains all information necessary to making a fully informed decision. If the complaint does not contain all such information, the Ethics Officer shall contact the complainant to try to obtain the information.
- e) The Ethics Officer shall maintain, for use by the Ethics Committee, a log of all complaints against Certified Planners.

2. Preliminary Review



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- a) The Ethics Officer shall review each complaint, together with any supporting documentation, to make a preliminary determination of whether a violation may have occurred. Before making this determination, the Ethics Officer may request from the complainant any additional information that the Officer deems relevant.
- b) Within thirty (30) days after receiving all information that the Ethics Officer deems necessary to make a preliminary determination, the Ethics Officer shall make a preliminary determination whether a violation may have occurred.
- c) If the preliminary determination of the Ethics Officer is that it is clear that no violation has occurred, the complaint shall be dismissed. The complainant shall be so notified. Appeal of the determination of the Ethics Officer is only available to members of AICP. If the complainant is a member of AICP, the complainant shall have twenty (20) days from the date of notification to appeal the dismissal of the complaint to the Ethics Committee.
- d) If the preliminary determination of the Ethics Officer is that a violation may have occurred — or if, on appeal, the Ethics Committee reverses a preliminary dismissal, the Ethics Officer shall, within thirty (30) days, provide the complaint to the Certified Planner against whom the complaint was made ("the respondent"). The Ethics Officer shall request from the respondent a detailed response to the complaint, and any supporting documentation.

3. Fact Gathering

- a) The respondent shall have thirty (30) days from the date of notification from the Ethics Officer to provide a response to the complaint, as well as any supporting documentation. The Ethics Officer may extend this time, for good cause shown, for a period not to exceed fourteen (14) days.
- b) The Ethics Officer shall provide the response of the respondent to the complainant, and shall give the complainant an opportunity to comment on the response within fourteen (14) days.
- c) If the Ethics Officer determines that additional information is needed from either the complainant or the respondent, the Ethics Officer shall attempt to obtain such information. The parties shall have fifteen (15) days to provide the requested additional information, with up to a fifteen (15) day extension at the discretion of the Ethics Officer if a request is made for additional time.

4. Exploration of Settlement

- a) At any point in the process, the Ethics Officer may, after consultation with the Ethics Committee, attempt to negotiate a settlement of the complaint in accordance with the Code of Ethics and Professional Conduct.



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- b) The Ethics Committee shall be notified of — and permitted to comment on — any potential settlement at an early stage. Any settlement must be approved by the Ethics Committee before becoming final. Upon approval by the Ethics Committee, a settlement agreement shall be signed by the respondent and, where appropriate, by the complainant.
- c) If a negotiated settlement is approved by the Ethics Committee and is signed in accordance with paragraph 4-b, the matter will be concluded, and no further action will be taken by AICP.

5. Decision

- a) If neither the Ethics Officer nor the Ethics Committee determines to explore settlement or if the parties are unwilling to engage in settlement discussions or if a settlement is not reached, the Ethics Officer shall, after considering timely input from the parties, issue a written decision on the complaint. The Ethics Officer, at his or her sole discretion, may determine whether a hearing needs to be held. A hearing will be held by telephone or other electronic means unless all parties and the Ethics Officer agree that it should be held in person. The expenses of each party in connection with any hearing, such as transcripts, travel, and attorneys' fees, will be borne by that party.
- b) The Ethics Officer may determine that there is inadequate evidence of an ethics violation and therefore dismiss the complaint. Alternatively, the Ethics Officer may find that there has been an ethics violation. In either situation, the Ethics Officer shall explain the basis for the decision in a written opinion that cites and discusses the relevant provision(s) of the Code of Ethics and Professional Conduct.
- c) If the decision is that there has been a violation, the Ethics Officer shall impose such discipline as that Officer deems appropriate. The discipline may be: (1) a confidential letter of admonition, (2) a public letter of admonition, (3) suspension of AICP membership, or (4) revocation of AICP membership. The Ethics Officer shall explain the basis for the discipline imposed and may attach such conditions, e.g. requirement to get additional ethics training, as the Officer deems just.
- d) The Ethics Officer shall transmit the decision to the Ethics Committee and shall notify the parties of the decision. However, the Ethics Officer may determine not to disclose the remedy to a complainant who is not a member of AICP.

6. Appeal

- a) Only current members of AICP may appeal a determination of the Ethics Officer. Within thirty (30) days after issuance of the written decision of the Ethics Officer, either the AICP complainant or respondent may appeal the decision to the Ethics Committee by filing a timely written notice of appeal with the Ethics Officer.



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- b) If an appeal is timely filed, the party filing the appeal shall, within fourteen (14) days, provide the Ethics Officer with a written statement as to the basis for the appeal. The Ethics Officer shall, within ten (10) days, transmit that document to the party against whom the appeal is filed. That party shall have thirty (30) days to provide the Ethics Officer with a written statement of his or her position on the appeal. The Ethics Officer shall transmit all written statements of the parties to the Ethics Committee within ten (10) days after the record is complete.
- c) After receiving any timely filed statements of the parties, the Ethics Committee shall issue a written decision on the appeal. Before issuing a decision, the Ethics Committee, in its sole discretion, may consult with the Ethics Officer. The Ethics Committee may also, in its sole discretion, determine whether to hold a hearing at which the parties may present their positions and answer questions posed by the Committee. A hearing will be held by telephone or other electronic means unless all parties and the Ethics Committee agree that it should be held in person. The expenses of each party in connection with any hearing, such as transcripts, travel, and attorneys' fees, will be borne by that party.
- d) The Ethics Committee may (1) affirm the decision of the Ethics Officer; (2) affirm the decision but impose a different remedy; (3) vacate the decision of the Ethics Officer and return the case to the Ethics Officer for additional investigation, consideration of different Code sections or issues, or any other follow up; or (4) vacate the decision of the Ethics Officer and issue its own decision.
- e) A decision to affirm the decision of the Ethics Officer, to impose a different remedy, or to vacate that decision and to issue the Ethics Committee's own decision shall be final.
- f) If the decision is to return the case to the Ethics Officer for follow up, the Ethics Officer may seek to explore settlement or may issue a decision consistent with the decision of the Ethics Committee. Before issuing such a decision, the Ethics Officer may seek additional input from the parties in a manner and format consistent with the Code of Ethics and Professional Conduct.

7. Effect of Dropping of Charges by Complainant or Resignation by Respondent

- a) If charges are dropped by the complainant, the Ethics Committee may, at its sole discretion, either terminate the ethics proceeding or continue the process without the complainant.
- b) If the respondent resigns from AICP or lets membership lapse after a complaint is filed but before the case is finalized, the Ethics Committee may, at its sole discretion, either terminate the ethics proceeding or continue the process. As in any situation, the Ethics Committee may also determine to file a complaint with the appropriate law enforcement authority if it believes that a violation of law may have occurred.

8. Reporting



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- a) Any written decision of the Ethics Committee may, at the discretion of the Committee, be published and titled "Opinion of the AICP Ethics Committee".
- b) Any written decision of the Ethics Officer shall be referenced in the Annual Report of the Ethics Officer.

Section E: Discipline of Members

1. General

AICP members are subject to discipline for certain conduct. This conduct includes (a) conviction of a serious crime as defined in paragraph 3; (b) conviction of other crimes as set forth in paragraph 4; (c) a finding by the Ethics Committee or Ethics Officer that the member has engaged in unethical conduct; (d) loss, suspension, or restriction of state or other governmental professional licensure; (e) failure to make disclosure to AICP of any conviction of a serious crime or adverse professional licensure action; or (f) such other action as the Ethics Committee or the Ethics Officer, in the exercise of reasonable judgment, determines to be inconsistent with the professional responsibilities of a Certified Planner.

2. Forms of Discipline

The discipline available under this Policy includes: (a) a confidential letter of admonition, (b) a public letter of admonition, (c) suspension of AICP membership, or (d) revocation of AICP membership. The Ethics Officer or the Ethics Committee may attach conditions to these disciplinary actions, such as the writing of a letter of apology, the correction of a false statement or statements, the taking of an ethics course, the refunding of money, or any other conditions deemed just in light of the conduct in question.

3. Conviction of a Serious Crime

- a) The membership of a Certified Planner shall be revoked if the Planner has been convicted of a "serious crime". Membership shall be revoked whether the conviction resulted from a plea of guilty or nolo contendere, from a verdict after trial, or otherwise. Membership shall be revoked even if the Planner is appealing a conviction, but it will be reinstated if the conviction is overturned upon appeal.
- b) For purposes of this Policy, the term "serious crime" shall mean any crime that, in the judgment of the Ethics Committee or the Ethics Officer, involves false swearing, misrepresentation, fraud, failure to file income tax returns or to pay tax, deceit, bribery, extortion, misappropriation, theft, or physical harm to another.

4. Conviction of Other Crimes



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- a) Discipline may also be imposed if a Certified Planner has been convicted of a crime not included within the definition of "serious crime," including an action determined by the Ethics Committee or the Ethics Officer to be inconsistent with the professional responsibilities of a Certified Planner.
- b) Before any discipline is imposed under this section, the member shall have a right to set forth his or her position in writing to the Ethics Officer. The Ethics Officer shall, in that Officer's sole discretion, determine whether to give the member a hearing. The Ethics Officer shall notify the member of the decision.
- c) A member who has had discipline imposed by the Ethics Officer shall have thirty (30) days from the date of notification of the adverse decision to file an appeal to the Ethics Committee. The member may do so by filing a timely notice of appeal with the Ethics Officer. The notice shall be accompanied by a statement of the basis for the appeal. The Ethics Officer will transmit any appeal and accompanying notice to the Ethics Committee. That Committee shall determine, in its sole discretion, whether to grant a hearing. The Ethics Committee shall, after considering the relevant information, issue a written opinion on the appeal.

5. Unethical Conduct

The forms of discipline set forth in paragraph 2 shall apply to any member who is found to have engaged in unethical conduct in accordance with the procedures established in the Policy on Adjudication of Complaints of Misconduct.

6. Revocation, Suspension, or Restriction of Licensure

- a) The Ethics Committee or Ethics Officer shall impose such discipline as the Committee or Officer regards as just if a state or other governmentally-issued professional license of a Certified Planner has been revoked, suspended, or restricted for any reason relating to improper conduct by the Planner.
- b) Before any discipline is imposed under this section, the provisions of section 4 (b) and (c) shall apply.

7. Duty to Notify Ethics Officer

- a) A member who has been convicted of a serious crime or who has had his or her state or other governmentally-issued professional license revoked, suspended, or restricted for any reason relating to improper conduct by the member shall promptly report the relevant development to the Ethics Officer.



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- b) Failure of a member to report that he or she has been convicted of a serious crime or has had a professional license revoked, suspended, or restricted for a reason relating to improper conduct by that member may itself result in discipline of that member.

8. Other Conduct Inconsistent with the Responsibilities of a Certified Planner

- a) The Ethics Officer shall have the right to discipline any member for any conduct not otherwise covered by this Policy that the Officer determines to be inconsistent with the responsibilities of a Certified Planner.
- b) Conduct covered by this section shall include, but not be limited to, a finding in a civil case that the member has engaged in defamation or similar unlawful action, has knowingly infringed the copyright or other intellectual property of another, or has engaged in perjury.
- c) Before any discipline is imposed under this section, the provisions of section 4-b and 4-c shall apply.

9. Petition for Reinstatement

- a) Any Certified Planner whose membership or certification is revoked may petition the Ethics Committee for reinstatement no sooner than five years from the time of revocation. The Ethics Committee shall determine, in its sole discretion, whether to afford the petitioner a hearing and/or whether to seek additional information. The Committee shall determine, in its sole judgment, whether reinstatement is appropriate and what, if any, conditions should be applied to any such reinstatement. The Ethics Officer shall transmit the reinstatement determination to the Planner.
- b) If the Ethics Committee denies the Petition, that Officer shall advise the Planner of the opportunity to file a subsequent petition after twelve (12) months have elapsed from the date of the determination.

10. Publication of Disciplinary Actions

The Ethics Committee, in its sole discretion, may publish the names of members who have had disciplinary action imposed and to state the nature of the discipline that was imposed. The authority to publish shall survive the voluntary or involuntary termination or suspension of AICP membership and certification. The Ethics Committee, in its sole discretion, may also determine not to publish such information or to publish only so much of that information as it deems appropriate.



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AICP Code of Ethics and Professional Conduct Draft Glossary

October 2021

Diversity

"Diversity is an inclusive concept which encompasses, but is not limited to, race, ethnicity, class, gender, age, sexuality, ability, educational attainment, spiritual beliefs, creed, culture, tribal affiliation, nationality, immigration status, political beliefs, and veteran status. With greater diversity, we can be more creative, effective, and just, and bring more varied perspectives, experiences, backgrounds, talents, and interests to the practice of planning and to the communities we serve. We recognize that achieving diversity and inclusion is an evolutionary process that requires an ongoing renewal of our commitment."

Source: American Planning Association [Planning for Equity Policy Guide](#), Page 6.

"Diversity is the presence of difference within a given setting. The presence of difference in a system aid in greater productivity, problem solving, enriched perspectives, and efficiency."

Source: PAS Memo May/June 2019. [More and Better: Increasing Diversity, Equity, and Inclusion in Planning](#), By Kendra L. Smith, PhD. Page 2

Diversity is an inclusive concept which encompasses, but not is not limited to race, ethnicity, class, gender, age, sexuality, ability, educational attainment, spiritual beliefs, creed, culture, tribal affiliation, nationality, immigration status, political beliefs and veteran status. With greater diversity, we can be more creative, effective and just, and bring more varied perspectives, experiences, backgrounds, talents and interests to the practice of planning and to the communities we serve.

Source: *APA Equity, Diversity, and Inclusion Vision, Mission and Strategy*. Updated September 2019.

American Planning Association *Equity, Diversity, and Inclusion Vision Statement*.

Original source: Policy Link. "[The Equity Manifesto](#)." 2019.

Equity

Equity is giving attention to the advantages and disadvantages that exist among groups and individuals, correction of the inequities identified, and provision of access to resources and opportunities needed.



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Equity is different from diversity. Diversity invites others in, but equity modifies practices to support inclusion and flourishing. This is why the distinction between diversity and equity is so important. Diversity is largely numbers-driven. It is easier to gauge and apply metrics to. Equity, on the other hand, is largely values-driven.

Source: PAS Memo May/June 2019. [More and Better: Increasing Diversity, Equity, and Inclusion in Planning](#), By Kendra L. Smith, Ph.D. Page 2

Equity is "just and fair inclusion into a society in which all can participate, prosper, and reach their full potential. Unlocking the promise of the nation by unleashing the promise in us all." The inclusive, holistic nature of this definition provides the foundation for considering and applying an equity process in all facets of planning, all levels of planning, all means of planning, and in all planning policies, working to eliminate socio-economic disparities.

APA Equity, Diversity, and Inclusion Vision, Mission and Strategy. Updated September 2019.
American Planning Association Equity, Diversity, and Inclusion Vision Statement.

Environmental Injustice

Environmental justice is defined by the U.S. Environmental Protection Agency as "fair treatment and meaningful involvement of all people regardless of race, color, national origin, or income with respect to the development, implementation and enforcement of environmental laws, regulations and policies." The movement toward environmental justice was started primarily by people of color and grew from a recognition that the poor and people of color are those who most often live in or near America's most polluted environments.

Source: American Planning Association [Planning for Equity Policy Guide](#), Page 8. Injustice is the absence of fair treatment and meaningful involvement.

Source: American Planning Association [Planning for Equity Policy Guide](#)

Harassment

According to the EEOC, harassment is unwelcome behavior. It must be relatively severe or pervasive in nature. Petty slights, annoyances, and isolated incidents (unless extremely serious) will not rise to the level of harassment. Most of the unacceptable behaviors noted below are related to the workplace, but planners should make sure that information they communicate on any form of social media respect these norms.

Types of harassment and examples include:

1. Verbal/Written

- Sending emails with offensive jokes or graphics about race or religion



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- Repeatedly requesting dates or sexual favors in person or through other forms of communication.
- Asking about family history of illnesses or genetic disorders
- Making derogatory comments about someone's disability or age
- Imitating someone's foreign accent behind their back.
- Posting information on social media of a derogatory nature.

2. Physical

- Lewd hand gestures or other gestures meant to convey curse words
- Unwanted touching of a person or their clothing
- Frequently following or standing too close to a person on purpose
- Making sexually suggestive facial expressions
- Playing music with offensive or degrading language

3. Visual

- Wearing clothing with offensive or vulgar language
- Displaying posters or pictures of a sexual nature
- Showing other people sexually suggestive text messages or emails or social media posts.
- Watching pornographic or violent videos
- Drawing violent or derogatory images

Source: [3 Types Of Workplace Harassment To Watch Out For](#), Everfi.com

Historic Patterns of Inequity

Low-income residents, communities of color, tribal nations, and immigrant communities have disproportionately experienced some of the greatest environmental burdens and related health problems. This inequity is the result of many factors: inappropriate zoning and negligent land use planning; failure to enforce proper zoning or conduct regular inspections; deed restrictions and other discriminatory housing and lending practices; the prioritization of business interests over public health; development patterns that tend to concentrate pollution and environmental hazards in certain communities; and the like.

Source: American Planning Association [Planning for Equity Policy Guide](#), Page 9 in a citation attributed to [SB 1000 Implementation Toolkit: Planning for Healthy Communities](#), which was published in 2017 by PlaceWorks and the California Environmental Justice Alliance.

Historically marginalized/underrepresented communities — Groups denied full participation in the mainstream cultural, political, and economic activities.



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Groups and communities that experience discrimination and exclusion (social, political and economic) because of unequal power relationships across economic, political, social and cultural dimensions.

Source: [National Collaborating Center for Determinants of Health](#).

Historically marginalized/underrepresented communities include:

- Cultural minorities
- Ethnic minorities
- Indigenous communities
- Low-income individuals
- LGBTQ+
- People of color
- People with health issues that are unseen
- People with disabilities
- People with limited English ability
- People with various political beliefs
- People with uncertain immigration status
- Prisoners
- Senior citizens

Inclusion

Inclusion "demonstrates an environment in which all individuals are treated fairly and respectfully; are valued for their distinctive skills, experiences, and perspectives; have equal access to resources and opportunities; and can contribute fully to the organization's success."

Source: *APA Equity, Diversity, and Inclusion Vision, Mission and Strategy Updated* September 2019. American Planning Association *Equity, Diversity, and Inclusion Vision Statement*.

Original source: American Library Association. "[Equity, Diversity, Inclusion: An interpretation of the Library Bill of Rights](#)." 2007.

Indigenous Peoples

Indigenous Peoples are distinct social and cultural groups that share collective ancestral ties to the lands and natural resources where they live, occupy or from which they have been displaced. The land and natural resources on which they depend are inextricably linked to their identities, cultures, livelihoods, as well as their physical and spiritual well-being. They often subscribe to their customary leaders and organizations for representation that are distinct or separate from



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those of the mainstream society or culture. Many Indigenous Peoples still maintain a language distinct from the official language or languages of the country or region in which they reside.

Source: [World Bank definition](#)

Privilege

A right or benefit that is given to some people and not to others

Source: [Merriam Webster Dictionary](#)

White privilege is an institutional (rather than personal) set of benefits granted to those of us who, by race, resemble the people who dominate the powerful positions in our institutions. One of the primary privileges is that of having greater access to power and resources than people of color do.

Source: [Understanding White Privilege](#) by Francis E. Kendall, Ph.D., © 2002

Social Justice

The goal of social justice is not met when underserved populations shoulder the weight of untenable living conditions, and subsequently experience no material benefit after community improvements are implemented. Instead, social justice requires the examination of both the positive and negative impacts of community improvements on all community members so that all members benefit and no one group or neighborhood is unfairly disadvantaged. This results in "paying it forward," by improving conditions for future residents.

Source: American Planning Association [Planning for Equity Policy Guide](#), Page 5

Substantial Injury

A real and immediate physical injury or a resulting adverse physical condition of a substantial nature to one or more persons.

Source: [Lawinsider.com](#)

The act or practice must cause or be likely to cause substantial injury to consumers. Substantial injury usually involves monetary harm. Monetary harm includes, for example, costs or fees paid by consumers as a result of an unfair practice. 5 An act or practice that causes a small amount of harm to a large number of people may be deemed to cause substantial injury. Actual injury is not required in every case. A significant risk of concrete harm is also sufficient. However, trivial or merely speculative harms are typically insufficient for a finding of substantial injury. Emotional



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impact and other more subjective types of harm also will not ordinarily amount to substantial injury. Nevertheless, in certain circumstances, such as unreasonable debt collection harassment, emotional impacts may amount to or contribute to substantial injury.

Source: Consumer Financial Protection Bureau, [Consumer Laws and Regulations](#), Page 2

May 21, 2025

To: Alaska Congressional Delegation
 Senator Lisa Murkowski
 Senator Dan Sullivan
 Representative Nick Begich
U.S. Environmental Protection Agency
 Administrator Lee Zeldin
 Regional Administrator Emma Pokon



Subject: Penalties under the Clean Air Act

Fairbanks Area Surface Transportation (FAST) Planning is the State-designated Metropolitan Planning Organization (MPO) for Fairbanks and North Pole, Alaska, which carries out the transportation planning process under 23 CFR 450 Subpart C to develop the region's Short- and Long-range Transportation Plans for Federally funded transportation projects. We are writing to you with the request to have some meaningful dialogue on amending regulations for Implementation of Fine Particulate Matter National Ambient Air Quality Standards* under the Clean Air Act. FAST Planning's Executive Director and a couple members of our Interior Delegation would like to travel to Washington D.C. to have this dialogue in the coming months and look forward to your response in scheduling a meeting date.

* <https://www.epa.gov/pm-pollution/implementation-national-ambient-air-quality-standards-naaqs-fine-particulate-matter>

Background

Our MPO is located within a PM2.5 Serious Non-attainment Area, which has been subject to a Conformity Freeze imposed by the U.S. Environmental Protection Agency (EPA) since January 2024. This was the start of our Sanction Clock resulting from the partial disapproval of the State Implementation Plan (SIP) for the Non-Attainment Area. Even though Highway Sanctions (withholding Federal funding) have not yet taken effect, the Conformity Freeze in itself has had a significant negative impact on delivery of transportation projects by FAST Planning and the Alaska Department of Transportation & Public Facilities (DOT&PF) over the past year and a half. Several large transportation projects (approximately \$150 million) had to be paused due to the increased need for funding to deliver them to construction and inability to amend our transportation plans due to the Conformity Freeze despite funding being available. This has resulted in loss of work and revenue by local contractors, suppliers, and families and inevitably will result in higher future costs for construction due to inflation.

On-road mobile source emissions in the Non-attainment Area only comprise 6.8% of the area emissions contribution. Adopting transportation control measures comes at a significant cost to the community and will not contribute meaningfully to lowering the pollution, nor will imposing penalties on the transportation sector. FAST Planning and the Alaska DOT&PF have no control or influence over residential wood combustion, which is the primary contributor to the problem. More simply put, this is a punishment on transportation when transportation did not commit the crime. Efforts in helping solve the problem should be better aligned and focused on where progress can be made in the highest emission source categories.

Clean Air Act & Highway Sanctions

With the rapid increase in numbers of motor vehicles and urbanization through the 1900s, the Clean Air Act of 1970 gave the [newly-formed] EPA the legal authority to regulate pollution from vehicles and

other forms of transportation. Over time the EPA has touted major successes in vehicle pollution control in the U.S., including but not limited to:

- New passenger vehicles are 98-99% cleaner for most tailpipe pollutants compared to the 1960s
- New heavy-duty trucks and buses are roughly 99% cleaner than 1970 models
- Fuels are much cleaner—lead has been eliminated, and sulfur levels are more than 90% lower than they were prior to regulation
- U.S. cities have much improved air quality, despite ever increasing population and increasing vehicle miles traveled

Source: <https://www.epa.gov/transportation-air-pollution-and-climate-change/history-reducing-air-pollution-transportation>

Sanctions on Federal highway funding as a penalty for air quality compliance violations were included in the original Clean Air Act of 1970, strengthened in the 1990 Amendments to the Clean Air Act, and remain in law today. However, the relevancy of these sanctions has clearly diminished over time based on the statistics provided by the EPA.

Request for Consideration

Recognizing that penalties such as highway sanctions are a necessary component of the Clean Air Act, and that other Non-Attainment Areas in the county have air pollution issues where on-road mobile source emissions contribute significantly to pollution, the EPA needs a more refined approach that provides states with flexibility to solve local air quality problems. Revising Federal rules that contain the details of approvable SIP is one approach to provide EPA and the states with that flexibility. Commonsense and targeted pathways to an approvable SIP will lead to clean air and will avoid unnecessary penalties. Provided this information and the impacts our community and other communities across the nation have experienced, FAST Planning is requesting some meaningful dialogue on amending regulations for Implementation of Fine Particulate Matter National Ambient Air Quality Standards under the Clean Air Act. As a starting point to this dialogue, we would specifically like to discuss the following suggestions with the Congressional Delegation and leadership at EPA:

- Consideration of modifying the control strategy requirements under 40 CFR 51.1009 and 40 CFR 51.1010 so that the state is not required to identify and evaluate potential control measures that would result in *de minimis* emissions reductions.
- Consideration of modifying 40 CFR 51 to add a clause where a state can request a Protective Finding [40 CFR 93.101] for transportation conformity pending a demonstration that all feasible control measures for the transportation sector under 40 CFR 51.1009 and 40 CFR 51.1010 have been implemented and that Reasonable Further Progress (RFP) requirements for motor vehicle emission budgets under 40 CFR 51.1012 have been met.

We are open to other suggestions and/or remedies as well. Thank you for your time in listening to our concerns and we look forward to meeting with you in Washington D.C. and working with you on this issue. Please contact me at jackson.fox@fastplanning.us or (907) 205-4276 to help us schedule a meeting date.

Sincerely,

Jackson C. Fox
Executive Director

Copy: **Alaska Office of the Governor**

Governor Mike Dunleavy

Commissioner Ryan Anderson, Alaska Dept. of Transportation & Public Facilities

Acting Commissioner Christina Carpenter, Alaska Dept. of Environmental Conservation

Alaska State Legislature Interior Delegation

Senator Scott Kawasaki

Senator Robert Myers

Senator Mike Cronk

Representative Ashley Carrick

Representative Maxine Dibert

Representative Mike Prax

Representative Frank Tomaszewski

Representative Will Stapp

Representative Rebecca Schwanke

FAST Planning Policy Board

Mayor Grier Hopkins, Fairbanks North Star Borough

Mayor David Pruhs, City of Fairbanks

Mayor Larry Terch, City of North Pole

Jerry Cleworth, Council Member, City of Fairbanks

Scott Crass, Assembly Member, Fairbanks North Star Borough

Jason Olds, Air Quality Division Director, Alaska Dept. of Environmental Conservation

Katherine Keith, Acting Northern Region Director, Alaska Dept. of Transportation & Public
Facilities

May 21, 2025

To: **Alaska Congressional Delegation**
 Senator Lisa Murkowski
 Senator Dan Sullivan
 Representative Nick Begich
U.S. Environmental Protection Agency
 Administrator Lee Zeldin
 Regional Administrator Emma Pokon



Subject: **Highway Sanction Penalties under the Clean Air Act**

Fairbanks Area Surface Transportation (FAST) Planning is the State-designated Metropolitan Planning Organization (MPO) for Fairbanks and North Pole, Alaska, which carries out the transportation planning process under 23 CFR 450 Subpart C to develop the region's Short- and Long-range Transportation Plans for Federally funded transportation projects. We are writing to you with the request to have some meaningful dialogue on amending ~~the law and corresponding~~ regulations for ~~Highway Sanction penalties~~ Implementation of Fine Particulate Matter National Ambient Air Quality Standards* under the Clean Air Act. FAST Planning's Executive Director and a couple members of our Interior Delegation would like to travel to Washington D.C. to have this dialogue in the coming months and look forward to your response in scheduling a meeting date.

* <https://www.epa.gov/pm-pollution/implementation-national-ambient-air-quality-standards-naaqs-fine-particulate-matter>

Background

Our MPO is located within a PM2.5 Serious Non-attainment Area, which has been subject to a Conformity Freeze imposed by the U.S. Environmental Protection Agency (EPA) since January 2024. This was the start of our Sanction Clock resulting from the partial disapproval of the State Implementation Plan (SIP) for the Non-Attainment Area. Even though Highway Sanctions (withholding Federal funding) have not yet taken effect, the Conformity Freeze in itself has had a significant negative impact on delivery of transportation projects by FAST Planning and the Alaska Department of Transportation & Public Facilities (DOT&PF) over the past year and a half. Several large transportation projects (approximately \$150 million) had to be paused due to the increased need for funding to deliver them to construction and inability to amend our transportation plans due to the Conformity Freeze despite funding being available. This has resulted in loss of work and revenue by local contractors, suppliers, and families and inevitably will result in higher future costs for construction due to inflation.

On-road mobile source emissions in the Non-attainment Area only comprise 6.8% of the area emissions contribution. Adopting transportation control measures comes at a significant cost to the community and will not contribute meaningfully to lowering the pollution, nor will imposing penalties on the transportation sector. ~~Implementing a Conformity Freeze and Highway Sanctions on our Federal transportation funding is not correlated to, nor will contribute to, solving the air quality problem.~~ FAST Planning and the Alaska DOT&PF have no control or influence over ~~other emission sources- residential wood combustion(i.e. woodsmoke)~~ that are actually causing the problem, that which is the primary contributor to the problem. More simply put, this is a punishment on transportation when transportation did not commit the crime. Efforts in helping solve the problem should be better aligned and focused on where progress can be made in the highest emission source categories.

Clean Air Act & Highway Sanctions

With the rapid increase in numbers of motor vehicles and urbanization through the 1900s, the Clean Air Act of 1970 gave the [newly-formed] EPA the legal authority to regulate pollution from vehicles and other forms of transportation. Over time the EPA has touted major successes in vehicle pollution control in the U.S., including but not limited to:

- New passenger vehicles are 98-99% cleaner for most tailpipe pollutants compared to the 1960s
- New heavy-duty trucks and buses are roughly 99% cleaner than 1970 models
- Fuels are much cleaner—lead has been eliminated, and sulfur levels are more than 90% lower than they were prior to regulation
- U.S. cities have much improved air quality, despite ever increasing population and increasing vehicle miles traveled

Source: <https://www.epa.gov/transportation-air-pollution-and-climate-change/history-reducing-air-pollution-transportation>

Sanctions on Federal highway funding as a penalty for air quality compliance violations were included in the original Clean Air Act of 1970, strengthened in the 1990 Amendments to the Clean Air Act, and ~~still remain~~ remain in law today. ~~However, the relevancy of these sanctions has clearly diminished over time based on the statistics provided by the EPA. The lack of relevancy is also evident in our situation where on-road mobile source emissions only comprise 6.8% of the area emissions contribution. Transportation is clearly not the problem, nor will withholding Federal highway funding contribute in any way to solving the problem.~~

Request for Consideration

~~Recognizing that penalties such as highway sanctions are a necessary component of the Clean Air Act, and that other Non-Attainment Areas in the county have air pollution issues where on-road mobile source emissions contribute significantly to pollution, the EPA needs a more refined approach that provides states with flexibility to solve local air quality problems. Revising Federal rules that contain the details of approvable SIP is one approach to provide EPA and the states with that flexibility. Commonsense and targeted pathways to an approvable SIP will lead to clean air and will avoid unnecessary penalties.~~ Provided this information and the impacts our community and other communities across the nation have experienced, FAST Planning is requesting some meaningful dialogue on amending ~~the law and corresponding~~ regulations for ~~Implementation of Fine Particulate Matter National Ambient Air Quality Standards Highway Sanction penalties~~ under the Clean Air Act. As a starting point to this dialogue, we would specifically like to discuss the following suggestions with the Congressional Delegation and leadership at EPA:

- ~~Consideration of providing an Exemption to Highway Sanctions under 42 USC 7509 for Non-Attainment Areas where on-road mobile source emissions do not make a significant contribution (i.e. less than XX%) to the air quality problem.~~ Consideration of modifying the control strategy requirements under 40 CFR 51.1009 and 40 CFR 51.1010 so that the state is not required to identify and evaluate potential control measures that would result in *de minimis* emissions reductions.
- Consideration of modifying 40 CFR 51 to add a clause where a state can request a ~~P~~protective ~~F~~inding [40 CFR 93.101] for transportation conformity pending a demonstration that all feasible control measures for the transportation sector under 40 CFR 51.1009 and 40 CFR 51.1010 have been implemented and that Reasonable Further Progress (RFP) requirements for motor vehicle emission budgets under 40 CFR 51.1012 have been met.
- ~~Corresponding regulation changes under 40 CFR 93.120, 52.31, & 52.32 to allow the EPA to issue a Protective Finding for Non-Attainment Areas that qualify for the Exemption~~

- ~~Broadening the definition of a Protective Finding under 40 CFR 93.101 to include cross-reference to the Exemption~~

We are open to other suggestions and/or remedies as well. Thank you for your time in listening to our concerns and we look forward to meeting with you in Washington D.C. and working with you on this issue. Please contact me at jackson.fox@fastplanning.us or (907) 205-4276 to help us schedule a meeting date.

Sincerely,

Jackson C. Fox
Executive Director

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Jason Olds, Air Quality Division Director, Alaska Dept. of Environmental Conservation
Katherine Keith, Acting Northern Region Director, Alaska Dept. of Transportation & Public Facilities



Alliance
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FAIRBANKS AREA SURFACE TRANSPORTATION PLANNING

LETTER TO THE POLICY BOARD MEMBERS

May 15, 2025



Alliance
CPAs | LLC

Ph: (907) 456.7762

Fax: (907) 452.6184

119 N. Cushman Street, Suite 300
Fairbanks, AK 99701

May 15, 2025

To the Policy Board Members
Fairbanks Area Surface Transportation Planning

We have audited the financial statements of Fairbanks Area Surface Transportation Planning (FAST Planning) for the year ended September 30, 2024, and have issued our report thereon dated May 15, 2025. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards* and the Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated December 13, 2024. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Matters

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Fairbanks Area Surface Transportation Planning are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by FAST Planning during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The September 30, 2024 financial statements do not contain any sensitive estimates.

Certain financial disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the financial statements are:

The disclosure in Note 4 which discusses FAST Planning's liquidity and Note 5 which describes the Policy Board designated net assets for membership fees.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

To the Policy Board Members
Fairbanks Area Surface Transportation Planning

May 15, 2025
Page 2 of 2

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. The attached schedule summarizes uncorrected misstatements of the financial statements. Management has determined that their effects are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. The uncorrected misstatements or the matters underlying them could potentially cause future period financial statements to be materially misstated, even though, in our judgment, such uncorrected misstatements are immaterial to the financial statements under audit. In some cases, management identified adjustments that needed to be made to finalize the year-end accounting and requested that we assist them by recording the adjustments. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a disagreement on a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated May 15, 2025.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to FAST Planning's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

This information is intended solely for the use of the Policy Board and Management of Fairbanks Area Surface Transportation Planning and is not intended to be, and should not be, used by anyone other than these specified parties.

Sincerely,

Alliance CPAs LLC

Fairbanks Area Surface Transportation Planning
Schedule of Waived Adjustments
September 30, 2024

Reference	Date & Account Number	Description	Debit	Credit
# 1	9/30/2024			
		Advertising	3,712.84	
		Accounts Payable		3,712.84
		To adjust accounts payable for invoices recorded in the wrong fiscal year		



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FAIRBANKS AREA SURFACE TRANSPORTATION PLANNING

COMMUNICATION OF INTERNAL CONTROL RELATED MATTERS

May 15, 2025



Alliance
CPAs | LLC

Ph: (907) 456.7762

Fax: (907) 452.6184

119 N. Cushman Street, Suite 300
Fairbanks, AK 99701

May 15, 2025

To the Policy Board and Management
Fairbanks Area Surface Transportation Planning

In planning and performing our audit of the financial statements of Fairbanks Area Surface Transportation Planning (FAST Planning) as of and for the year ended September 30, 2024, in accordance with auditing standards generally accepted in the United States of America, we considered FAST Planning's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of FAST Planning's internal control. Accordingly, we do not express an opinion on the effectiveness of FAST Planning's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of FAST Planning's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

This communication is intended solely for the information and use of management, the Policy Board, and others within FAST Planning, and is not intended to be, and should not be, used by anyone other than these specified parties.

Sincerely,

Alliance CPAs LLC



Alliance
CPAs | LLC

FAIRBANKS AREA SURFACE TRANSPORTATION PLANNING

FINANCIAL STATEMENTS

YEARS ENDED SEPTEMBER 30, 2024 AND 2023

and

INDEPENDENT AUDITORS' REPORT

FAIRBANKS AREA SURFACE TRANSPORTATION PLANNING
 FINANCIAL STATEMENTS
 YEARS ENDED SEPTEMBER 30, 2024 AND 2023

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Ph: (907) 456.7762

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119 N. Cushman Street, Suite 300
Fairbanks, AK 99701

INDEPENDENT AUDITORS' REPORT

Members of the Policy Board
Fairbanks Area Surface Transportation Planning
Fairbanks, Alaska

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of Fairbanks Area Surface Transportation Planning (a non-profit organization), which comprise the statement of financial position as of September 30, 2024 and 2023, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Fairbanks Area Surface Transportation Planning as of September 30, 2024 and 2023, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. The 2023 financial statements were not audited in accordance with *Government Auditing Standards*. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Fairbanks Area Surface Transportation Planning and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Fairbanks Area Surface Transportation Planning's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Fairbanks Area Surface Transportation Planning's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Fairbanks Area Surface Transportation Planning's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated May 15, 2025, on our consideration of Fairbanks Area Surface Transportation Planning's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Fairbanks Area Surface Transportation Planning's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Fairbanks Area Surface Transportation Planning's internal control over financial reporting and compliance.

Alliance CPAs LLC

May 15, 2025

FINANCIAL STATEMENTS

FAIRBANKS AREA SURFACE TRANSPORTATION PLANNING
STATEMENT OF FINANCIAL POSITION
SEPTEMBER 30, 2024 AND 2023

<u>ASSETS</u>	<u>2024</u>	<u>2023</u>
Current assets		
Unrestricted cash	\$ 186,102	194,129
Designated cash	696,600	696,600
Grants receivable	159,290	55,584
Prepaid expenses	<u>18,696</u>	<u>15,868</u>
Total current assets	<u>1,060,688</u>	<u>962,181</u>
Right of use asset - lease	118,849	160,289
Equipment	28,140	10,218
Less accumulated depreciation	<u>(12,024)</u>	<u>(6,667)</u>
Total equipment	<u>16,116</u>	<u>3,551</u>
Total assets	<u>\$ 1,195,653</u>	<u>1,126,021</u>
 <u>LIABILITIES AND NET ASSETS</u>		
Current liabilities		
Accounts payable	\$ 560	1,689
Payroll liabilities	43,827	37,038
Current portion of lease liability	<u>44,580</u>	<u>41,440</u>
Total current liabilities	<u>88,967</u>	<u>80,167</u>
Lease liability, noncurrent	<u>74,269</u>	<u>118,849</u>
Total liabilities	<u>163,236</u>	<u>199,016</u>
Net assets		
Net assets without donor restrictions		
Investment in equipment	16,116	3,551
Designated for Policy Board membership	696,600	696,600
Undesignated	<u>319,701</u>	<u>226,854</u>
Total net assets	<u>1,032,417</u>	<u>927,005</u>
Total liabilities and net assets	<u>\$ 1,195,653</u>	<u>1,126,021</u>

The accompanying notes are an integral part of these financial statements.

FAIRBANKS AREA SURFACE TRANSPORTATION PLANNING
STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS
YEARS ENDED SEPTEMBER 30, 2024 AND 2023

	<u>2024</u>	<u>2023</u>
Changes in net assets without donor restrictions		
Revenues and support		
Membership fees	\$ 35,912	35,912
Federal funds passed through State of Alaska		
Department of Transportation and Public Facilities	862,138	733,574
State funds	85,579	-
Contributions and grants	<u>3,350</u>	<u>3,800</u>
Total revenues and support	<u>986,979</u>	<u>773,286</u>
Expenses		
Program	536,551	414,499
Management and general	<u>345,016</u>	<u>295,054</u>
Total expenses	<u>881,567</u>	<u>709,553</u>
Increase in net assets without donor restrictions	<u>105,412</u>	<u>63,733</u>
Changes in net assets	105,412	63,733
Net assets, October 1	<u>927,005</u>	<u>863,272</u>
Net assets, September 30	<u>\$ 1,032,417</u>	<u>927,005</u>

The accompanying notes are an integral part of these financial statements.

FAIRBANKS AREA SURFACE TRANSPORTATION PLANNING
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED SEPTEMBER 30, 2024

	<u>Program</u>	<u>Management and General</u>	<u>Total</u>
Salaries and benefits	\$ 449,603	122,311	571,914
Community projects	49,272	33,845	83,117
Rent	-	48,812	48,812
Information technology	-	55,676	55,676
Training and travel	51	22,152	22,203
Office and administrative	-	21,044	21,044
Accounting	-	12,550	12,550
Supplies	8,616	9,100	17,716
Advertising	24,668	227	24,895
Insurance	-	9,296	9,296
Depreciation	-	5,357	5,357
Meetings	4,341	4,646	8,987
	<u>\$ 536,551</u>	<u>345,016</u>	<u>881,567</u>

The accompanying notes are an integral part of these financial statements.

FAIRBANKS AREA SURFACE TRANSPORTATION PLANNING
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED SEPTEMBER 30, 2023

	<u>Program</u>	<u>Management and General</u>	<u>Total</u>
Salaries and benefits	\$ 372,631	113,424	486,055
Community projects	9,303	5,300	14,603
Rent	-	55,907	55,907
Information technology	-	38,616	38,616
Training and travel	-	28,321	28,321
Office and administrative	-	18,501	18,501
Accounting	-	10,500	10,500
Supplies	5,654	9,990	15,644
Advertising	22,812	209	23,021
Insurance	-	7,679	7,679
Depreciation	-	2,280	2,280
Meetings	4,099	4,327	8,426
	<u>\$ 414,499</u>	<u>295,054</u>	<u>709,553</u>

The accompanying notes are an integral part of these financial statements.

FAIRBANKS AREA SURFACE TRANSPORTATION PLANNING
STATEMENT OF CASH FLOWS
YEARS ENDED SEPTEMBER 30, 2024 AND 2023

	<u>2024</u>	<u>2023</u>
Cash flows from operating activities		
Cash received from membership	\$ 35,912	35,912
Cash received from federal funding	758,432	712,400
Cash received from state funding	85,579	-
Cash received from contributions and grants	3,350	3,800
Cash paid to suppliers and employees	<u>(873,378)</u>	<u>(701,922)</u>
Net cash provided by (used in) operating activities	<u>9,895</u>	<u>50,190</u>
Cash flows from financing activities		
Purchase of equipment	<u>(17,922)</u>	<u>(4,248)</u>
Net cash provided by (used in) financing activities	<u>(17,922)</u>	<u>(4,248)</u>
Net increase (decrease) in cash	(8,027)	45,942
Cash, October 1	<u>890,729</u>	<u>844,787</u>
Cash, September 30	<u>\$ 882,702</u>	<u>890,729</u>
Included in the following accounts:		
Unrestricted cash	\$ 186,102	194,129
Designated cash	<u>696,600</u>	<u>696,600</u>
	<u>\$ 882,702</u>	<u>890,729</u>
Reconciliation of Changes in Net Assets to Net Cash Provided By (Used In) Operating Activities		
Changes in net assets	\$ <u>105,412</u>	<u>63,733</u>
Adjustments to reconcile changes in net assets to net cash provided by (used in) operating activities:		
Depreciation	5,357	2,280
(Increase) decrease in assets		
Grants receivable	(103,706)	(21,174)
Prepaid expenses	(2,828)	(8,042)
Increase (decrease) in liabilities		
Accounts payable	(1,129)	(418)
Payroll liabilities	<u>6,789</u>	<u>13,811</u>
Total adjustments	<u>(95,517)</u>	<u>(13,543)</u>
Net cash provided by (used in) operating activities	<u>\$ 9,895</u>	<u>50,190</u>

The accompanying notes are an integral part of these financial statements.

FAIRBANKS AREA SURFACE TRANSPORTATION PLANNING
NOTES TO FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Incorporated in 2018, Fairbanks Area Surface Transportation Planning (FAST Planning) is a not-for-profit organization established as the Metropolitan Planning Organization (MPO). FAST Planning serves as the Fairbanks, Alaska area long range planning organization for the transportation system in the urbanized area of the Fairbanks North Star Borough including the cities of Fairbanks and North Pole. Primary funding sources for FAST Planning include membership fees, dues, and reimbursement for payroll expenses from the State of Alaska Department of Transportation and Public Facilities. FAST Planning also receives membership fees and dues from the Fairbanks North Star Borough and the City of Fairbanks, Alaska and City of North Pole, Alaska.

The accounting policies that affect the more significant elements of the financial statements of the organization are summarized as follows:

- a) Basis of accounting records: The accounting records are maintained on the accrual basis.
- b) Cash: Cash consists of a checking account. The carrying value of cash in the checking account is the fair value because of the short-term maturity of the financial instrument.
- c) Grants receivable: The carrying amount of the grants receivable approximates fair value because of the short-term maturity of the financial instruments.
- d) Payables: The carrying amount of the payables, which includes account payable and payroll accruals, approximates their fair value because of the short-term maturity of these financial instruments. No collateral or security is pledged for these short-term payables.
- e) Fixed assets and depreciation: Fixed assets are recorded at cost, except for those acquired by gift or donation. Those acquired by gift or donation are recorded at fair market value at time of receipt, if they are significant and FAST Planning has a measurable and objective basis for determining the amount. Depreciation is computed over the estimated useful lives of the respective assets on the straight-line basis. When assets are retired or otherwise disposed of, the cost and related accumulated depreciation are removed from the accounts, and any resulting gain or loss is reflected in income for the period. All fixed assets that cost more than \$1,000 and have lives greater than one year are capitalized.
- f) Income taxes: FAST Planning is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. Management is not aware of any violation of its tax status as an organization exempt from income taxes. FAST Planning is not a private foundation. FAST Planning has adopted Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 740 *Accounting for Uncertainty in Income Taxes* that requires the recognition of liabilities for uncertain tax positions, where a liability would more likely than not be assessed by a taxing authority. Management has evaluated FAST Planning's tax positions and determined there are no liabilities required to be recognized. Income tax returns are open for examination by the Internal Revenue Service for three years from the date they were filed.
- g) Net assets: FAST Planning reports information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

Net Assets Without Donor Restrictions: Net assets that are not subject to or are no longer subject to donor-imposed stipulations.

FAIRBANKS AREA SURFACE TRANSPORTATION PLANNING
NOTES TO FINANCIAL STATEMENTS

Net Assets With Donor Restrictions: Net assets whose use is limited by donor-imposed time and/or purpose restrictions. At September 30, 2024 and 2023, FAST Planning does not have net assets with donor restrictions.

- h) Contributions: Contributions are recognized when the donor makes a promise to give to the organization, that is in substance unconditional. Contributions that are received subject to certain donor stipulations are reported as increases in net assets without donor restrictions if the restrictions expire in the fiscal year in which contributions are recognized. All other donor-restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, donor restricted net assets are reclassified to net assets without donor restrictions.
- i) Contributions of nonfinancial assets: FAST Planning recognizes contributions of nonfinancial assets such as equipment at fair value when received. Contributed professional services are recognized at fair value if the services received (a) create or enhance long-lived assets or (b) require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation.
- j) Leases: FAST Planning has adopted FASB ASC 842 which improves accounting and financial reporting for leases by organizations by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases, based on the principle that leases are financing the right to use an underlying asset. FAST Planning uses a risk-free rate as the discount rate for the present value of the lease payments, when the rate implicit in the contract is not readily determinable. FAST Planning has elected the short-term recognition exemption, by recognizing lease costs associated with short-term leases on a straight-line basis over the lease term, twelve months or less.
- l) Functional allocation of expenses: The costs of providing services has been summarized on a functional basis in the statement of activities. Expenses are charged to program and management and general based on direct identification when possible and allocation if a single expense benefits more than one function.
- m) Estimates: The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.
- n) Subsequent events: Management has evaluated subsequent events through May 15, 2025, the date financial statements were available to be issued, and determined there were no subsequent events that required disclosure or accrual.

2. CASH

Cash consists of a checking account at Mt. McKinley Bank with balances of \$882,702 and \$890,729 at September 30, 2024 and 2023, respectively. The account is insured by the Federal Deposit Insurance Corporation (FDIC) and collateralized as required by FAST Planning fiscal policy. At September 30, 2024, there was \$134,792 of the bank balance of \$882,702 that was not insured or collateralized. At September 30, 2023, there was \$141,289 of the bank balance of \$890,729 that was not insured or collateralized. FAST Planning management does not believe it is exposed to significant credit risk on its cash balance.

FAIRBANKS AREA SURFACE TRANSPORTATION PLANNING
NOTES TO FINANCIAL STATEMENTS

3. GRANTS RECEIVABLE

Grants receivable at September 30, 2024 and 2023, consisted of \$159,290 and \$55,584, respectively, from the Alaska Department of Transportation and Public Facilities. Management has not recorded an allowance for credit loss account for these receivables as they believe these receivables are fully collectible.

4. LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS

The following reflects Fast Planning's financial assets as of September 30, 2024 and 2023, reduced by amounts not available for general use within one year because of contractual or donor-imposed restrictions or internal designations. Amounts available include amounts that are available for expenditure in the following year. Amounts not available include Policy Board membership amounts set aside that could be drawn upon if the Policy Board amended its Memorandum of Understanding.

	<u>2024</u>	<u>2023</u>
Financial assets		
Cash	\$ 882,702	890,729
Grants receivable	<u>159,290</u>	<u>55,584</u>
	<u>1,041,992</u>	<u>946,313</u>
Less those amounts unavailable for general expenditure within one year		
Policy Board Designated membership fees	<u>(696,600)</u>	<u>(696,600)</u>
Financial assets available to meet cash needs for expenditures within one year	<u>\$ 345,392</u>	<u>249,713</u>

The grants receivable are expected to be collected within the first six months of the next fiscal year.

5. POLICY BOARD DESIGNATED NET ASSETS

FAST Planning operates under a Memorandum of Understanding with the Alaska Department of Transportation and Public Facilities, Alaska Department of Environmental Conservation, Fairbanks North Star Borough, City of Fairbanks, Alaska and City of North Pole, Alaska. The parties listed below made one-time membership payments to FAST Planning in the year ended September 30, 2019. The Memorandum of Understanding states that in the case of dissolution of FAST Planning, these membership fees will be reimbursed to each party within sixty days of the Memorandum of Understanding's termination date established by the Policy Board of FAST Planning.

These membership fee amounts are considered Policy Board Designated Net Assets as of September 30, 2024 and 2023, in the following amounts per member:

State of Alaska Department of Transportation and Public Facilities	\$ 348,300
Fairbanks North Star Borough	178,700
City of Fairbanks	158,800
City of North Pole	<u>10,800</u>
Total Policy Board Designated Net Assets	<u>\$ 696,600</u>

FAIRBANKS AREA SURFACE TRANSPORTATION PLANNING
NOTES TO FINANCIAL STATEMENTS

6. EQUIPMENT

Equipment at September 30, 2024 and 2023, consisted of:

	Depreciable Life	<u>2024</u>	<u>2023</u>
Computer and office equipment	3-5 years	\$ <u>28,140</u>	<u>10,218</u>

Depreciation of \$5,357 and \$2,280 is included in management and general expenses for the years ended September 30, 2024 and 2023, respectively.

7. RETIREMENT PLAN

FAST Planning has a 401(k) retirement plan. Employees are eligible for the plan at the start of their employment. The organization contributes 3 percent of base salaries and wages. The employee is 100 percent vested in these contributions after two years of service. Employer contributions for the year ended September 30, 2024 and 2023 were \$13,284 and \$10,407, respectively.

8. LEASE OBLIGATION

In May 2020, FAST Planning began leasing its administrative office space under an operating lease agreement. Over the years, the lease has been amended to add or remove office space and to modify the monthly payment amount. On March 27, 2024, FAST Planning signed an amended lease agreement which extended their lease until April 30, 2027. Beginning May 1, 2024 monthly lease payments were \$4,025 and a risk-free rate of 4.01 percent for the purpose of calculating the right to use asset. Total lease expense was \$48,812 and \$55,907 for fiscal years 2024 and 2023, respectively.

Future minimum lease payments are as follows:

2025	\$ 48,303
2026	48,303
2027	28,177

SINGLE AUDIT INFORMATION



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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Members of the Policy Board
Fairbanks Area Surface Transportation Planning

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Fairbanks Area Surface Transportation Planning, which comprise the statement of financial position as of September 30, 2024, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated May 15, 2025.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Fairbanks Area Surface Transportation Planning's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Fairbanks Area Surface Transportation Planning's internal control. Accordingly, we do not express an opinion on the effectiveness of the organization's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the organization's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Fairbanks Area Surface Transportation Planning's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Alliance CPAs LLC

Fairbanks, Alaska
May 15, 2025



Alliance
CPAs | LLC

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Fairbanks, AK 99701

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON
INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

Members of the Policy Board
Fairbanks Area Surface Transportation Planning

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Fairbanks Area Surface Transportation Planning's compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of Fairbanks Area Surface Transportation Planning's major federal programs for the year ended September 30, 2024. Fairbanks Area Surface Transportation Planning's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, Fairbanks Area Surface Transportation Planning complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended September 30, 2024.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Fairbanks Area Surface Transportation Planning and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Fairbanks Area Surface Transportation Planning's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Fairbanks Area Surface Transportation Planning's federal programs.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Fairbanks Area Surface Transportation Planning's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Fairbanks Area Surface Transportation Planning's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Fairbanks Area Surface Transportation Planning's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Fairbanks Area Surface Transportation Planning's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Fairbanks Area Surface Transportation Planning's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Alliance CPAs LLC

Fairbanks, Alaska
May 15, 2025

FAIRBANKS AREA SURFACE TRANSPORTATION PLANNING
 SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
 YEAR ENDED SEPTEMBER 30, 2024

<u>Federal Grantor/Pass-Through Grantor/ Program or Cluster Title</u>	<u>Pass-Through Entity Identifying Number</u>	<u>Federal Assistance Listing Number</u>	<u>Federal Expenditures</u>
<u>U.S. Department of Transportation</u>			
Passed through the State of Alaska Department of Transportation and Public Facilities			
FAST Planning UPWP	NFHWHY00289	20.205	\$ 479,187
MVP/FAST Planning UPWP	NFHWHY00399	20.205	103,860
Household Travel Survey Replica	NFHWHY00873	20.205	43,666
FAST Coordinators Office FFY23-24	NFHWHY00830	20.205	<u>235,425</u>
Total U.S. Department of Transportation			<u>862,138</u>
Grand total - Federal Financial Assistance			<u>\$ 862,138</u>

See accompanying notes to schedule of expenditures of federal awards.

FAIRBANKS AREA SURFACE TRANSPORTATION PLANNING
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

1. BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal grant activity of the Fairbanks Area Surface Transportation Planning, under programs of the federal government for the year ended September 30, 2024. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Fairbanks Area Surface Transportation Planning, it is not intended to and does not present the financial position, changes in net assets or cash flows of Fairbanks Area Surface Transportation Planning.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

3. INDIRECT COST RATE

Fairbanks Area Surface Transportation Planning has elected not to use the 10 percent de minimis indirect cost rate as allowed under the Uniform Guidance.

FAIRBANKS AREA SURFACE TRANSPORTATION PLANNING
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED SEPTEMBER 30, 2024

SECTION I - SUMMARY OF AUDITORS' RESULTS

Financial Statements

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with GAAP: Unmodified

Internal control over financial reporting:

Material weakness(es) identified? Yes ___ X No

Significant deficiency(ies) identified? Yes ___ X None reported

Noncompliance material to financial statements noted? Yes ___ X No

Federal Awards

Internal control over major programs:

Material weakness(es) identified? Yes ___ X No

Significant deficiency(ies) identified? Yes ___ X None reported

Type of auditor's report issued on compliance for major federal programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? Yes ___ X No

Identification of major federal programs:

<u>Assistance Listing Number(s)</u>	<u>Name of Federal Program or Cluster</u>
-------------------------------------	---

20.205	Highway Planning and Construction Cluster: Federal Land Highway Programs
--------	---

Dollar threshold used to distinguish between type A and type B programs: \$ 750,000

Auditee qualified as low-risk auditee? Yes ___ X No

SECTION II - FINANCIAL STATEMENT FINDINGS

No matters were reported.

SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

No matters were reported.

Caution: Forms printed from within Adobe Acrobat may not meet IRS or state taxing agency specifications. When using Acrobat, select the "Actual Size" in the Adobe "Print" dialog.

CLIENT'S COPY

DRAFT

ALLIANCE CPAS LLC
CERTIFIED PUBLIC ACCOUNTANTS
119 NORTH CUSHMAN STREET, SUITE 300
FAIRBANKS, ALASKA 99701

CLIENT: 06022K
MAY 15, 2025

FAIRBANKS AREA SURFACE
TRANSPORTATION PLANNING
100 CUSHMAN STREET, SUITE 205
FAIRBANKS, AK 99701

PROFESSIONAL SERVICES RENDERED IN THE PREPARATION OF YOUR 2023
EXEMPT ORGANIZATION TAX RETURNS, INCLUDING:

FORM 990, RETURN OF ORGANIZATION EXEMPT FROM INCOME TAX
SCHEDULE A, PUBLIC CHARITY STATUS AND PUBLIC SUPPORT
SCHEDULE B, SCHEDULE OF CONTRIBUTORS
SCHEDULE D, SUPPLEMENTAL FINANCIAL STATEMENT
SCHEDULE J, COMPENSATION INFORMATION
SCHEDULE O, SUPPLEMENTAL INFORMATION
FORM 8879-TE, E-FILE SIGNATURE AUTHORIZATION

TAX PREPARATION FEE

Alliance CPAs LLC
Certified Public Accountants
119 North Cushman Street, Suite 300
Fairbanks, Alaska 99701

May 15, 2025

Fairbanks Area Surface
Transportation Planning
100 Cushman Street, Suite 205
Fairbanks, AK 99701

Dear Jackson:

Enclosed is the organization's 2023 Exempt Organization return.

Specific filing instructions are as follows.

FORM 990 RETURN:

This return has been prepared for electronic filing. If you wish to have it transmitted electronically to the IRS, please sign, date, and return Form 8879-TE to our office. We will then submit the electronic return to the IRS. Do not mail a paper copy of the return to the IRS. Return Form 8879-TE to us by August 15, 2025.

A copy of the return is enclosed for your files. We suggest that you retain this copy indefinitely.

Very truly yours,

Alliance CPAs LLC

***** THIS IS NOT A FILEABLE COPY *****

IRS E-file Signature Authorization for a Tax Exempt Entity

OMB No. 1545-0047

Form 8879-TE

For calendar year 2023, or fiscal year beginning OCT 1, 2023, and ending SEP 30, 2024

2023

Department of the Treasury Internal Revenue Service

Do not send to the IRS. Keep for your records.

Go to www.irs.gov/Form8879TE for the latest information.

Name of filer FAIRBANKS AREA SURFACE TRANSPORTATION PLANNING
EIN or SSN 83-1279836
Name and title of officer or person subject to tax JACKSON FOX EXECUTIVE DIRECTOR

Part I Type of Return and Return Information

Check the box for the return for which you are using this Form 8879-TE and enter the applicable amount, if any, from the return. Form 8038-CP and Form 5330 filers may enter dollars and cents. For all other forms, enter whole dollars only.

Table with 2 columns: Line number and description, and Amount. Includes rows for Form 990, Form 990-EZ, Form 1120-POL, Form 990-PF, Form 8868, Form 990-T, Form 4720, Form 5227, Form 5330, and Form 8038-CP.

Part II Declaration and Signature Authorization of Officer or Person Subject to Tax

Under penalties of perjury, I declare that I am an officer of the above entity or I am a person subject to tax with respect to (name of entity) ALLIANCE CPAS LLC, (EIN) and that I have examined a copy of the 2023 electronic return and accompanying schedules and statements, and, to the best of my knowledge and belief, they are true, correct, and complete.

PIN: check one box only

I authorize ALLIANCE CPAS LLC to enter my PIN 06022. ERO firm name. Enter five numbers, but do not enter all zeros.

as my signature on the tax year 2023 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

As an officer or person subject to tax with respect to the entity, I will enter my PIN as my signature on the tax year 2023 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Signature of officer or person subject to tax ***** THIS IS NOT A FILEABLE COPY ***** Date

Part III Certification and Authentication

ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.

92023810717 Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2023 electronically filed return indicated above. I confirm that I am submitting this return in accordance with the requirements of Pub. 4163, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature Date

ERO Must Retain This Form - See Instructions Do Not Submit This Form to the IRS Unless Requested To Do So

For Privacy Act and Paperwork Reduction Act Notice, see instructions.

Form 8879-TE (2023)

EXTENDED TO AUGUST 15, 2025

Return of Organization Exempt From Income Tax

OMB No. 1545-0047

Form 990

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

2023

Do not enter social security numbers on this form as it may be made public.

Open to Public Inspection

Department of the Treasury Internal Revenue Service

Go to www.irs.gov/Form990 for instructions and the latest information.

A For the 2023 calendar year, or tax year beginning OCT 1, 2023 and ending SEP 30, 2024

Header section containing organization name (FAIRBANKS AREA SURFACE TRANSPORTATION PLANNING), EIN (83-1279836), address (100 CUSHMAN STREET, SUITE 205, FAIRBANKS, AK 99701), and principal officer (JACKSON FOX).

Part I Summary

Summary table with columns for Revenue, Expenses, and Net Assets or Fund Balances. Rows include mission statement, governance metrics, and financial data for Prior Year and Current Year.

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete.

Signature block containing officer signature (JACKSON FOX), preparer name (KATHLEEN A. R. THOMPSON), and firm information (ALLIANCE CPAS LLC).

May the IRS discuss this return with the preparer shown above? See instructions [X] Yes [] No

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Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III

1 Briefly describe the organization's mission:
**COORDINATION OF TRANSPORTATION PLANNING, PROGRAMS, AND PROJECTS AMONG
GOVERNMENTAL UNITS, EDUCATIONAL INSTITUTIONS, AND PRIVATE
ORGANIZATIONS PURSUANT TO 23 USC 134 (D) AND (E).**

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? Yes No
If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? Yes No
If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code: _____) (Expenses \$ 536,550. including grants of \$ _____) (Revenue \$ _____)
**COORDINATION OF TRANSPORTATION PLANNING, PROGRAMS, AND PROJECTS AMONG
GOVERNMENTAL UNITS, EDUCATIONAL INSTITUTIONS, AND PRIVATE ORGANIZATIONS
PURSUANT TO 23 USC 134 (D) AND (E).**

4b (Code: _____) (Expenses \$ _____ including grants of \$ _____) (Revenue \$ _____)

4c (Code: _____) (Expenses \$ _____ including grants of \$ _____) (Revenue \$ _____)

4d Other program services (Describe on Schedule O.)
(Expenses \$ _____ including grants of \$ _____) (Revenue \$ _____)

4e Total program service expenses 536,550.

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Part IV Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If "Yes," complete Schedule A</i>	X	
2 Is the organization required to complete <i>Schedule B, Schedule of Contributors</i> ? See instructions	X	
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If "Yes," complete Schedule C, Part I</i>		X
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? <i>If "Yes," complete Schedule C, Part II</i>		X
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Rev. Proc. 98-19? <i>If "Yes," complete Schedule C, Part III</i>		X
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If "Yes," complete Schedule D, Part I</i>		X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If "Yes," complete Schedule D, Part II</i>		X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If "Yes," complete Schedule D, Part III</i>		X
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability; serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If "Yes," complete Schedule D, Part IV</i>		X
10 Did the organization, directly or through a related organization, hold assets in donor-restricted endowments or in quasi-endowments? <i>If "Yes," complete Schedule D, Part V</i>		X
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X, as applicable.		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If "Yes," complete Schedule D, Part VI</i>	X	
b Did the organization report an amount for investments - other securities in Part X, line 12, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VII</i>		X
c Did the organization report an amount for investments - program related in Part X, line 13, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VIII</i>		X
d Did the organization report an amount for other assets in Part X, line 15, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part IX</i>	X	
e Did the organization report an amount for other liabilities in Part X, line 25? <i>If "Yes," complete Schedule D, Part X</i>	X	
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? <i>If "Yes," complete Schedule D, Part X</i>	X	
12a Did the organization obtain separate, independent audited financial statements for the tax year? <i>If "Yes," complete Schedule D, Parts XI and XII</i>	X	
b Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional</i>		X
13 Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If "Yes," complete Schedule E</i>		X
14a Did the organization maintain an office, employees, or agents outside of the United States?		X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? <i>If "Yes," complete Schedule F, Parts I and IV</i>		X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? <i>If "Yes," complete Schedule F, Parts II and IV</i>		X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? <i>If "Yes," complete Schedule F, Parts III and IV</i>		X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If "Yes," complete Schedule G, Part I.</i> See instructions		X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If "Yes," complete Schedule G, Part II</i>		X
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If "Yes," complete Schedule G, Part III</i>		X
20a Did the organization operate one or more hospital facilities? <i>If "Yes," complete Schedule H</i>		X
b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II</i>		X

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Part IV Checklist of Required Schedules (continued)

Table with 3 columns: Question number, Yes, No. Rows 22-38 detailing various organizational requirements and compliance checks.

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V []

Table with 3 columns: Question number, Yes, No. Rows 1a, 1b, 1c regarding Form 1096, Forms W-2G, and backup withholding rules.

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Part V Statements Regarding Other IRS Filings and Tax Compliance (continued)

Table with columns for question number, question text, and Yes/No columns. Includes questions 2a through 17 regarding employee reporting, tax returns, gross income, foreign accounts, prohibited transactions, and charitable contributions.

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Part VI Governance, Management, and Disclosure. For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes on Schedule O. See instructions.

Check if Schedule O contains a response or note to any line in this Part VI [X]

Section A. Governing Body and Management

Table with 3 columns: Question, Yes, No. Rows include: 1a Enter the number of voting members of the governing body at the end of the tax year; 1b Enter the number of voting members included on line 1a, above, who are independent; 2 Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?; 3 Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, trustees, or key employees to a management company or other person?; 4 Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?; 5 Did the organization become aware during the year of a significant diversion of the organization's assets?; 6 Did the organization have members or stockholders?; 7a Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?; 7b Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?; 8 Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following: a The governing body? b Each committee with authority to act on behalf of the governing body?; 9 Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses on Schedule O.

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

Table with 3 columns: Question, Yes, No. Rows include: 10a Did the organization have local chapters, branches, or affiliates?; 10b If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?; 11a Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?; 11b Describe on Schedule O the process, if any, used by the organization to review this Form 990.; 12a Did the organization have a written conflict of interest policy? If "No," go to line 13; 12b Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?; 12c Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe on Schedule O how this was done; 13 Did the organization have a written whistleblower policy?; 14 Did the organization have a written document retention and destruction policy?; 15 Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?; 15a The organization's CEO, Executive Director, or top management official; 15b Other officers or key employees of the organization; 16a Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?; 16b If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?

Section C. Disclosure

Table with 2 columns: Question, Answer. Rows include: 17 List the states with which a copy of this Form 990 is required to be filed NONE; 18 Section 6104 requires an organization to make its Forms 1023 (1024 or 1024-A, if applicable), 990, and 990-T (section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply. [X] Own website [] Another's website [X] Upon request [X] Other (explain on Schedule O); 19 Describe on Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.; 20 State the name, address, and telephone number of the person who possesses the organization's books and records THE ORGANIZATION - 907-590-1618 100 CUSHMAN STREET, SUITE 205, FAIRBANKS, AK 99701

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Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
 - List all of the organization's **current** key employees, if any. See the instructions for definition of "key employee."
 - List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (box 5 of Form W-2, box 6 of Form 1099-MISC, and/or box 1 of Form 1099-NEC) of more than \$100,000 from the organization and any related organizations.
 - List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
 - List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.
- See the instructions for the order in which to list the persons above.

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC/1099-NEC)	(E) Reportable compensation from related organizations (W-2/1099-MISC/1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) JACKSON FOX EXECUTIVE DIRECTOR	50.00			X			129,352.	0.	30,172.	
(2) BRYCE WARD FNSB MAYOR	1.00	X					0.	0.	0.	
(3) BRETT ROTERMUND FNSB ASSEMBLY	1.00	X					0.	0.	0.	
(4) MICHAEL WELCH NORTH POLE MAYOR	1.00	X					0.	0.	0.	
(5) SCOTT CRASS FNSB ASSEMBLY	1.00	X					0.	0.	0.	
(6) JASON OLDS ALASKA DEC DIRECTOR	1.00	X					0.	0.	0.	
(7) JOSEPH KEMP ALASKA DOT&PF DIRECTOR	1.00	X					0.	0.	0.	
(8) DAVID PRUHS FAIRBANKS MAYOR	1.00	X					0.	0.	0.	
(9) GERALD CLEWORTH FAIRBANKS COUNCIL	1.00	X					0.	0.	0.	
(10) CHANDRA CLACK NORTH POLE MAYOR	1.00	X					0.	0.	0.	

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Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII

			(A)	(B)	(C)	(D)
			Total revenue	Related or exempt function revenue	Unrelated business revenue	Revenue excluded from tax under sections 512 - 514
Contributions, Gifts, Grants and Other Similar Amounts	1 a Federated campaigns	1a				
	b Membership dues	1b	35,912.			
	c Fundraising events	1c				
	d Related organizations	1d				
	e Government grants (contributions)	1e	947,717.			
	f All other contributions, gifts, grants, and similar amounts not included above ...	1f	3,350.			
	g Noncash contributions included in lines 1a-1f	1g	\$			
	h Total. Add lines 1a-1f			986,979.		
Program Service Revenue	2 a _____	Business Code				
	b _____					
	c _____					
	d _____					
	e _____					
	f All other program service revenue					
	g Total. Add lines 2a-2f					
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)					
	4 Income from investment of tax-exempt bond proceeds					
	5 Royalties					
	6 a Gross rents	6a	(i) Real (ii) Personal			
	b Less: rental expenses ...	6b				
	c Rental income or (loss)	6c				
	d Net rental income or (loss)					
	7 a Gross amount from sales of assets other than inventory	7a	(i) Securities (ii) Other			
	b Less: cost or other basis and sales expenses	7b				
	c Gain or (loss)	7c				
	d Net gain or (loss)					
	8 a Gross income from fundraising events (not including \$ _____ of contributions reported on line 1c). See Part IV, line 18	8a				
	b Less: direct expenses	8b				
	c Net income or (loss) from fundraising events					
	9 a Gross income from gaming activities. See Part IV, line 19	9a				
b Less: direct expenses	9b					
c Net income or (loss) from gaming activities						
10 a Gross sales of inventory, less returns and allowances	10a					
b Less: cost of goods sold	10b					
c Net income or (loss) from sales of inventory						
Miscellaneous Revenue	11 a _____	Business Code				
	b _____					
	c _____					
	d All other revenue					
	e Total. Add lines 11a-11d					
12 Total revenue. See instructions			986,979.	0.	0.	0.

**FAIRBANKS AREA SURFACE
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Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

<i>Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.</i>	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	129,352.	101,688.	27,664.	
6 Compensation not included above to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	320,981.	252,335.	68,646.	
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits	88,088.	69,249.	18,839.	
10 Payroll taxes	33,493.	26,330.	7,163.	
11 Fees for services (nonemployees):				
a Management				
b Legal				
c Accounting	12,550.		12,550.	
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A), amount, list line 11g expenses on Sch O.)				
12 Advertising and promotion	24,895.	24,668.	227.	
13 Office expenses	21,044.		21,044.	
14 Information technology	55,676.		55,676.	
15 Royalties				
16 Occupancy	48,812.		48,812.	
17 Travel	22,203.	51.	22,152.	
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings	8,987.	4,341.	4,646.	
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	5,357.		5,357.	
23 Insurance	9,296.		9,296.	
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses on line 24e. If line 24e amount exceeds 10% of line 25, column (A), amount, list line 24e expenses on Schedule O.)				
a COMMUNITY PROJECTS	83,117.	49,272.	33,845.	
b SUPPLIES	17,716.	8,616.	9,100.	
c				
d				
e All other expenses				
25 Total functional expenses. Add lines 1 through 24e	881,567.	536,550.	345,017.	0.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

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Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X

		(A) Beginning of year		(B) End of year
Assets	1 Cash - non-interest-bearing	890,729.	1	882,701.
	2 Savings and temporary cash investments		2	
	3 Pledges and grants receivable, net	55,584.	3	159,290.
	4 Accounts receivable, net		4	
	5 Loans and other receivables from any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		5	
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), and persons described in section 4958(c)(3)(B)		6	
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use		8	
	9 Prepaid expenses and deferred charges	15,868.	9	18,696.
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 28,140.		
	b Less: accumulated depreciation	10b 12,024.	3,551.	10c 16,116.
	11 Investments - publicly traded securities		11	
	12 Investments - other securities. See Part IV, line 11		12	
	13 Investments - program-related. See Part IV, line 11		13	
	14 Intangible assets		14	
	15 Other assets. See Part IV, line 11	160,289.	15	118,849.
16 Total assets. Add lines 1 through 15 (must equal line 33)	1,126,021.	16	1,195,652.	
Liabilities	17 Accounts payable and accrued expenses	38,727.	17	44,386.
	18 Grants payable		18	
	19 Deferred revenue		19	
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22 Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		22	
	23 Secured mortgages and notes payable to unrelated third parties		23	
	24 Unsecured notes and loans payable to unrelated third parties		24	
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D	160,289.	25	118,849.
	26 Total liabilities. Add lines 17 through 25	199,016.	26	163,235.
Net Assets or Fund Balances	Organizations that follow FASB ASC 958, check here <input checked="" type="checkbox"/> and complete lines 27, 28, 32, and 33.			
	27 Net assets without donor restrictions	927,005.	27	1,032,417.
	28 Net assets with donor restrictions		28	
	Organizations that do not follow FASB ASC 958, check here <input type="checkbox"/> and complete lines 29 through 33.			
	29 Capital stock or trust principal, or current funds		29	
	30 Paid-in or capital surplus, or land, building, or equipment fund		30	
	31 Retained earnings, endowment, accumulated income, or other funds		31	
	32 Total net assets or fund balances	927,005.	32	1,032,417.
33 Total liabilities and net assets/fund balances	1,126,021.	33	1,195,652.	

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Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI

1	Total revenue (must equal Part VIII, column (A), line 12)	1	986,979.
2	Total expenses (must equal Part IX, column (A), line 25)	2	881,567.
3	Revenue less expenses. Subtract line 2 from line 1	3	105,412.
4	Net assets or fund balances at beginning of year (must equal Part X, line 32, column (A))	4	927,005.
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain on Schedule O)	9	0.
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 32, column (B))	10	1,032,417.

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII

	Yes	No
1 Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other _____ If the organization changed its method of accounting from a prior year or checked "Other," explain on Schedule O.		
2a Were the organization's financial statements compiled or reviewed by an independent accountant? _____ If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		X
b Were the organization's financial statements audited by an independent accountant? _____ If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: <input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis	X	
c If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? _____ If the organization changed either its oversight process or selection process during the tax year, explain on Schedule O.	X	
3a As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Uniform Guidance, 2 C.F.R. Part 200, Subpart F? _____	X	
b If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why on Schedule O and describe any steps taken to undergo such audits _____	X	

Form 990 (2023)

SCHEDULE A (Form 990)

Department of the Treasury Internal Revenue Service

Public Charity Status and Public Support Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust. Attach to Form 990 or Form 990-EZ. Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2023

Open to Public Inspection

Name of the organization FAIRBANKS AREA SURFACE TRANSPORTATION PLANNING Employer identification number 83-1279836

Part I Reason for Public Charity Status. (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

- 1 A church, convention of churches, or association of churches described in section 170(b)(1)(A)(i).
2 A school described in section 170(b)(1)(A)(ii). (Attach Schedule E (Form 990).)
3 A hospital or a cooperative hospital service organization described in section 170(b)(1)(A)(iii).
4 A medical research organization operated in conjunction with a hospital described in section 170(b)(1)(A)(iii). Enter the hospital's name, city, and state:
5 An organization operated for the benefit of a college or university owned or operated by a governmental unit described in section 170(b)(1)(A)(iv). (Complete Part II.)
6 A federal, state, or local government or governmental unit described in section 170(b)(1)(A)(v).
7 X An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in section 170(b)(1)(A)(vi). (Complete Part II.)
8 A community trust described in section 170(b)(1)(A)(vi). (Complete Part II.)
9 An agricultural research organization described in section 170(b)(1)(A)(ix) operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university:
10 An organization that normally receives (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions, subject to certain exceptions; and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See section 509(a)(2). (Complete Part III.)
11 An organization organized and operated exclusively to test for public safety. See section 509(a)(4).
12 An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2). See section 509(a)(3). Check the box on lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.
a Type I. A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. You must complete Part IV, Sections A and B.
b Type II. A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). You must complete Part IV, Sections A and C.
c Type III functionally integrated. A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). You must complete Part IV, Sections A, D, and E.
d Type III non-functionally integrated. A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). You must complete Part IV, Sections A and D, and Part V.
e Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
f Enter the number of supported organizations
g Provide the following information about the supported organization(s).

Table with 6 columns: (i) Name of supported organization, (ii) EIN, (iii) Type of organization, (iv) Is the organization listed in your governing document?, (v) Amount of monetary support, (vi) Amount of other support. Includes a Total row at the bottom.

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Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in)	(a) 2019	(b) 2020	(c) 2021	(d) 2022	(e) 2023	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	505,998.	488,137.	530,706.	773,286.	986,979.	3285106.
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3	505,998.	488,137.	530,706.	773,286.	986,979.	3285106.
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4.						3285106.

Section B. Total Support

Calendar year (or fiscal year beginning in)	(a) 2019	(b) 2020	(c) 2021	(d) 2022	(e) 2023	(f) Total
7 Amounts from line 4	505,998.	488,137.	530,706.	773,286.	986,979.	3285106.
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
11 Total support. Add lines 7 through 10						3285106.
12 Gross receipts from related activities, etc. (see instructions)					12	
13 First 5 years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here						<input type="checkbox"/>

Section C. Computation of Public Support Percentage

14 Public support percentage for 2023 (line 6, column (f), divided by line 11, column (f))	14	100.00 %
15 Public support percentage from 2022 Schedule A, Part II, line 14	15	%
16a 33 1/3% support test - 2023. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input checked="" type="checkbox"/>
b 33 1/3% support test - 2022. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
17a 10% -facts-and-circumstances test - 2023. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and stop here. Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
b 10% -facts-and-circumstances test - 2022. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and stop here. Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions		<input type="checkbox"/>

Schedule A (Form 990) 2023

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Schedule A (Form 990) 2023

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Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Table with 7 columns: (a) 2019, (b) 2020, (c) 2021, (d) 2022, (e) 2023, (f) Total. Rows include: 1 Gifts, grants, contributions, and membership fees received; 2 Gross receipts from admissions; 3 Gross receipts from activities that are not an unrelated trade or business; 4 Tax revenues levied for the organization's benefit; 5 The value of services or facilities furnished by a governmental unit; 6 Total. Add lines 1 through 5; 7a Amounts included on lines 1, 2, and 3 received from disqualified persons; 7b Amounts included on lines 2 and 3 received from other than disqualified persons; 8 Public support. (Subtract line 7c from line 6.)

Section B. Total Support

Table with 7 columns: (a) 2019, (b) 2020, (c) 2021, (d) 2022, (e) 2023, (f) Total. Rows include: 9 Amounts from line 6; 10a Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources; 10b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975; 10c Add lines 10a and 10b; 11 Net income from unrelated business activities not included on line 10b, whether or not the business is regularly carried on; 12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.); 13 Total support. (Add lines 9, 10c, 11, and 12.)

14 First 5 years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here

Section C. Computation of Public Support Percentage

Table with 2 columns: Line number, Percentage. Row 15: Public support percentage for 2023 (line 8, column (f), divided by line 13, column (f)) 15 %; Row 16: Public support percentage from 2022 Schedule A, Part III, line 15 16 %

Section D. Computation of Investment Income Percentage

Table with 2 columns: Line number, Percentage. Row 17: Investment income percentage for 2023 (line 10c, column (f), divided by line 13, column (f)) 17 %; Row 18: Investment income percentage from 2022 Schedule A, Part III, line 17 18 %

19a 33 1/3% support tests - 2023. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization

b 33 1/3% support tests - 2022. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization

20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions

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Part IV Supporting Organizations

(Complete only if you checked a box on line 12 of Part I. If you checked box 12a, Part I, complete Sections A and B. If you checked box 12b, Part I, complete Sections A and C. If you checked box 12c, Part I, complete Sections A, D, and E. If you checked box 12d, Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

	Yes	No
1 Are all of the organization's supported organizations listed by name in the organization's governing documents? <i>If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.</i>		
2 Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? <i>If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).</i>		
3a Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? <i>If "Yes," answer lines 3b and 3c below.</i>		
b Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? <i>If "Yes," describe in Part VI when and how the organization made the determination.</i>		
c Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? <i>If "Yes," explain in Part VI what controls the organization put in place to ensure such use.</i>		
4a Was any supported organization not organized in the United States ("foreign supported organization")? <i>If "Yes," and if you checked box 12a or 12b in Part I, answer lines 4b and 4c below.</i>		
b Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? <i>If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.</i>		
c Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? <i>If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.</i>		
5a Did the organization add, substitute, or remove any supported organizations during the tax year? <i>If "Yes," answer lines 5b and 5c below (if applicable). Also, provide detail in Part VI, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).</i>		
b Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
c Substitutions only. Was the substitution the result of an event beyond the organization's control?		
6 Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? <i>If "Yes," provide detail in Part VI.</i>		
7 Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (as defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? <i>If "Yes," complete Part I of Schedule L (Form 990).</i>		
8 Did the organization make a loan to a disqualified person (as defined in section 4958) not described on line 7? <i>If "Yes," complete Part I of Schedule L (Form 990).</i>		
9a Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons, as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? <i>If "Yes," provide detail in Part VI.</i>		
b Did one or more disqualified persons (as defined on line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? <i>If "Yes," provide detail in Part VI.</i>		
c Did a disqualified person (as defined on line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? <i>If "Yes," provide detail in Part VI.</i>		
10a Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? <i>If "Yes," answer line 10b below.</i>		
b Did the organization have any excess business holdings in the tax year? <i>(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)</i>		

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Part IV Supporting Organizations (continued)

	Yes	No
11 Has the organization accepted a gift or contribution from any of the following persons?		
a A person who directly or indirectly controls, either alone or together with persons described on lines 11b and 11c below, the governing body of a supported organization?		
b A family member of a person described on line 11a above?		
c A 35% controlled entity of a person described on line 11a or 11b above? If "Yes" to line 11a, 11b, or 11c, provide detail in Part VI .		
11a		
11b		
11c		

Section B. Type I Supporting Organizations

	Yes	No
1 Did the governing body, members of the governing body, officers acting in their official capacity, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's officers, directors, or trustees at all times during the tax year? If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove officers, directors, or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.		
2 Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.		
1		
2		

Section C. Type II Supporting Organizations

	Yes	No
1 Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).		
1		

Section D. All Type III Supporting Organizations

	Yes	No
1 Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?		
2 Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).		
3 By reason of the relationship described on line 2, above, did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.		
1		
2		
3		

Section E. Type III Functionally Integrated Supporting Organizations

1 Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).			
a <input type="checkbox"/> The organization satisfied the Activities Test. Complete line 2 below.			
b <input type="checkbox"/> The organization is the parent of each of its supported organizations. Complete line 3 below.			
c <input type="checkbox"/> The organization supported a governmental entity. Describe in Part VI how you supported a governmental entity (see instructions).			
2 Activities Test. Answer lines 2a and 2b below.		Yes	No
a Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.			
b Did the activities described on line 2a, above, constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.			
3 Parent of Supported Organizations. Answer lines 3a and 3b below.			
a Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? If "Yes" or "No" provide details in Part VI .			
b Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? If "Yes," describe in Part VI the role played by the organization in this regard.			
2a			
2b			
3a			
3b			

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Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

1 Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (explain in Part VI). See instructions.
All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3.	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	Adjusted Net Income (subtract lines 5, 6, and 7 from line 4)	8	

Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):		
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	Total (add lines 1a, 1b, and 1c)	1d	
e	Discount claimed for blockage or other factors (explain in detail in Part VI):		
2	Acquisition indebtedness applicable to non-exempt-use assets	2	
3	Subtract line 2 from line 1d.	3	
4	Cash deemed held for exempt use. Enter 0.015 of line 3 (for greater amount, see instructions).	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by 0.035.	6	
7	Recoveries of prior-year distributions	7	
8	Minimum Asset Amount (add line 7 to line 6)	8	

Section C - Distributable Amount			Current Year
1	Adjusted net income for prior year (from Section A, line 8, column A)	1	
2	Enter 0.85 of line 1.	2	
3	Minimum asset amount for prior year (from Section B, line 8, column A)	3	
4	Enter greater of line 2 or line 3.	4	
5	Income tax imposed in prior year	5	
6	Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	6	
7	<input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).		

Schedule A (Form 990) 2023

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Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

Section D - Distributions		Current Year
1	Amounts paid to supported organizations to accomplish exempt purposes	1
2	Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	2
3	Administrative expenses paid to accomplish exempt purposes of supported organizations	3
4	Amounts paid to acquire exempt-use assets	4
5	Qualified set-aside amounts (prior IRS approval required - provide details in Part VI)	5
6	Other distributions (describe in Part VI). See instructions.	6
7	Total annual distributions. Add lines 1 through 6.	7
8	Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI). See instructions.	8
9	Distributable amount for 2023 from Section C, line 6	9
10	Line 8 amount divided by line 9 amount	10

Section E - Distribution Allocations (see instructions)	(i) Excess Distributions	(ii) Underdistributions Pre-2023	(iii) Distributable Amount for 2023
1	Distributable amount for 2023 from Section C, line 6		
2	Underdistributions, if any, for years prior to 2023 (reasonable cause required - explain in Part VI). See instructions.		
3	Excess distributions carryover, if any, to 2023		
a	From 2018		
b	From 2019		
c	From 2020		
d	From 2021		
e	From 2022		
f	Total of lines 3a through 3e		
g	Applied to underdistributions of prior years		
h	Applied to 2023 distributable amount		
i	Carryover from 2018 not applied (see instructions)		
j	Remainder. Subtract lines 3g, 3h, and 3i from line 3f.		
4	Distributions for 2023 from Section D, line 7: \$		
a	Applied to underdistributions of prior years		
b	Applied to 2023 distributable amount		
c	Remainder. Subtract lines 4a and 4b from line 4.		
5	Remaining underdistributions for years prior to 2023, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in Part VI. See instructions.		
6	Remaining underdistributions for 2023. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in Part VI. See instructions.		
7	Excess distributions carryover to 2024. Add lines 3j and 4c.		
8	Breakdown of line 7:		
a	Excess from 2019		
b	Excess from 2020		
c	Excess from 2021		
d	Excess from 2022		
e	Excess from 2023		

Schedule A (Form 990) 2023

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Part VI

Supplemental Information. Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information.
(See instructions.)

DRAFT

Lined area for supplemental information.

Schedule B
(Form 990)Department of the Treasury
Internal Revenue Service**Schedule of Contributors**Attach to Form 990, 990-EZ, or 990-PF.
Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2023

Name of the organization

FAIRBANKS AREA SURFACE
TRANSPORTATION PLANNING

Employer identification number

83-1279836

Organization type (check one):

Filers of:

Section:

Form 990 or 990-EZ

 501(c)(3) (enter number) organization 4947(a)(1) nonexempt charitable trust **not** treated as a private foundation 527 political organization

Form 990-PF

 501(c)(3) exempt private foundation 4947(a)(1) nonexempt charitable trust treated as a private foundation 501(c)(3) taxable private foundationCheck if your organization is covered by the **General Rule** or a **Special Rule**.**Note:** Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.**General Rule** For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.**Special Rules** For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33 1/3% support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of **(1)** \$5,000; or **(2)** 2% of the amount on (i) Form 990, Part VIII, line 1h; or (ii) Form 990-EZ, line 1. Complete Parts I and II. For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 *exclusively* for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I (entering "N/A" in column (b) instead of the contributor name and address), II, and III. For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions *exclusively* for religious, charitable, etc., purposes, but no such contributions totaled more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc., purpose. Don't complete any of the parts unless the **General Rule** applies to this organization because it received *nonexclusively* religious, charitable, etc., contributions totaling \$5,000 or more during the year \$ _____**Caution:** An organization that isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it doesn't meet the filing requirements of Schedule B (Form 990).

For Paperwork Reduction Act Notice, see the instructions for Form 990, 990-EZ, or 990-PF.

Schedule B (Form 990) (2023)

Name of organization FAIRBANKS AREA SURFACE TRANSPORTATION PLANNING	Employer identification number 83-1279836
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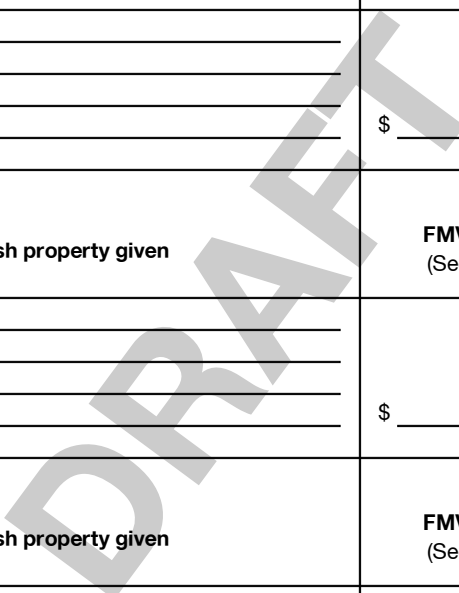
Part I Contributors (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	STATE OF ALASKA DEPARTMENT OF TRANSPORATION AND PUBLIC FACIL 2301 PEGER ROAD FAIRBANKS, AK 99709	\$ 947,717.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

Name of organization FAIRBANKS AREA SURFACE TRANSPORTATION PLANNING	Employer identification number 83-1279836
--	---

Part II Noncash Property (see instructions). Use duplicate copies of Part II if additional space is needed.

(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (See instructions.)	(d) Date received
		\$ _____	_____
		\$ _____	_____
		\$ _____	_____
		\$ _____	_____
		\$ _____	_____
		\$ _____	_____
		\$ _____	_____
		\$ _____	_____



Name of organization FAIRBANKS AREA SURFACE TRANSPORTATION PLANNING	Employer identification number 83-1279836
---	---

Part III Exclusively religious, charitable, etc., contributions to organizations described in section 501(c)(7), (8), or (10) that total more than \$1,000 for the year from any one contributor. Complete columns (a) through (e) and the following line entry. For organizations completing Part III, enter the total of exclusively religious, charitable, etc., contributions of \$1,000 or less for the year. (Enter this info. once.) \$ _____
Use duplicate copies of Part III if additional space is needed.

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held
(e) Transfer of gift			
Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee	
(e) Transfer of gift			
Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee	
(e) Transfer of gift			
Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee	
(e) Transfer of gift			
Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee	
(e) Transfer of gift			
Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee	

SCHEDULE D (Form 990)

Department of the Treasury Internal Revenue Service

Supplemental Financial Statements

Complete if the organization answered "Yes" on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b. Attach to Form 990.

Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2023

Open to Public Inspection

Name of the organization FAIRBANKS AREA SURFACE TRANSPORTATION PLANNING Employer identification number 83-1279836

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts. Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

Table with 3 columns: Question, (a) Donor advised funds, (b) Funds and other accounts. Rows include total number at end of year, aggregate value of contributions, grants, and end of year, and two Yes/No questions about donor property and grant fund usage.

Part II Conservation Easements. Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

Table with 3 columns: Question, (a) Donor advised funds, (b) Funds and other accounts. Rows include purpose of easements, total number and acreage, number of easements on historic structures, and monitoring expenses.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets. Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

Table with 3 columns: Question, (a) Donor advised funds, (b) Funds and other accounts. Rows include reporting requirements for art and historical treasures, and amounts required to be reported.

FAIRBANKS AREA SURFACE
TRANSPORTATION PLANNING

Schedule D (Form 990) 2023

83-1279836 Page 2

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

3 Using the organization's acquisition, accession, and other records, check any of the following that make significant use of its collection items (check all that apply).

- a Public exhibition
b Scholarly research
c Preservation for future generations
d Loan or exchange program
e Other

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? Yes No

Part IV Escrow and Custodial Arrangements Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a Is the organization an agent, trustee, custodian, or other intermediary for contributions or other assets not included on Form 990, Part X? Yes No

b If "Yes," explain the arrangement in Part XIII and complete the following table:

Table with 2 columns: Description, Amount. Rows: 1c Beginning balance, 1d Additions during the year, 1e Distributions during the year, 1f Ending balance.

2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? Yes No

b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided in Part XIII

Part V Endowment Funds Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

Table with 6 columns: (a) Current year, (b) Prior year, (c) Two years back, (d) Three years back, (e) Four years back. Rows: 1a-1g (Beginning of year balance, Contributions, Net investment earnings, Grants or scholarships, Other expenditures, Administrative expenses, End of year balance).

2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

- a Board designated or quasi-endowment %
b Permanent endowment %
c Term endowment %

The percentages on lines 2a, 2b, and 2c should equal 100%.

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

- (i) Unrelated organizations?
(ii) Related organizations?

Table with 2 columns: Yes, No. Rows: 3a(i), 3a(ii), 3b.

b If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R?

4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Table with 5 columns: (a) Cost or other basis (investment), (b) Cost or other basis (other), (c) Accumulated depreciation, (d) Book value. Rows: 1a Land, b Buildings, c Leasehold improvements, d Equipment, e Other, Total.

FAIRBANKS AREA SURFACE
TRANSPORTATION PLANNING

Schedule D (Form 990) 2023

83-1279836 Page 3

Part VII Investments - Other Securities

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Col. (b) must equal Form 990, Part X, line 12, col. (B))		

Part VIII Investments - Program Related.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Col. (b) must equal Form 990, Part X, line 13, col. (B))		

Part IX Other Assets

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1) RIGHT OF USE ASSET	118,849.
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, line 15, col. (B))	118,849.

Part X Other Liabilities

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2) LEASE LIABILITY	118,849.
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, line 25, col. (B))	118,849.

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FASB ASC 740. Check here if the text of the footnote has been provided in Part XIII...

FAIRBANKS AREA SURFACE
TRANSPORTATION PLANNING

Schedule D (Form 990) 2023

83-1279836 Page 4

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements		1	986,979.
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:			
a	Net unrealized gains (losses) on investments	2a		
b	Donated services and use of facilities	2b		
c	Recoveries of prior year grants	2c		
d	Other (Describe in Part XIII.)	2d		
e	Add lines 2a through 2d		2e	0.
3	Subtract line 2e from line 1		3	986,979.
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:			
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a		
b	Other (Describe in Part XIII.)	4b		
c	Add lines 4a and 4b		4c	0.
5	Total revenue. Add lines 3 and 4c. (This must equal Form 990, Part I, line 12.)		5	986,979.

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements		1	881,567.
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:			
a	Donated services and use of facilities	2a		
b	Prior year adjustments	2b		
c	Other losses	2c		
d	Other (Describe in Part XIII.)	2d		
e	Add lines 2a through 2d		2e	0.
3	Subtract line 2e from line 1		3	881,567.
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:			
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a		
b	Other (Describe in Part XIII.)	4b		
c	Add lines 4a and 4b		4c	0.
5	Total expenses. Add lines 3 and 4c. (This must equal Form 990, Part I, line 18.)		5	881,567.

Part XIII Supplemental Information

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

PART X, LINE 2:

INCOME TAXES - FAST PLANNING IS EXEMPT FROM INCOME TAXES UNDER SECTION 501(C)(3) OF THE INTERNAL REVENUE CODE. MANAGEMENT IS NOT AWARE OF ANY VIOLATION OF ITS TAX STATUS AS AN ORGANIZATION EXEMPT FROM INCOME TAXES. FAST PLANNING IS NOT A PRIVATE FOUNDATION. FAST PLANNING HAS ADOPTED FASB 740 ACCOUNTING FOR UNCERTAINTY IN INCOME TAXES THAT REQUIRES THE RECOGNITION OF LIABILITIES FOR UNCERTAIN TAX POSITIONS, WHERE A LIABILITY WOULD MORE LIKELY THAN NOT BE ASSESSED BY A TAXING AUTHORITY. MANAGEMENT HAS EVALUATED FAST PLANNING'S TAX POSITIONS AND DETERMINED THERE ARE NO LIABILITIES REQUIRED TO BE RECOGNIZED. INCOME TAX RETURNS ARE OPEN FOR EXAMINATION BY THE INTERNAL REVENUE SERVICE FOR THREE YEARS FROM THE DATE THEY WERE FILED.

FAIRBANKS AREA SURFACE
TRANSPORTATION PLANNING

Schedule D (Form 990) 2023

83-1279836 Page 5

Part XIII Supplemental Information *(continued)*

Multiple horizontal lines for supplemental information input.

DRAFT

SCHEDULE J (Form 990)

Compensation Information

OMB No. 1545-0047

2023

Open to Public Inspection

Department of the Treasury Internal Revenue Service

For certain Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees Complete if the organization answered "Yes" on Form 990, Part IV, line 23. Attach to Form 990. Go to www.irs.gov/Form990 for instructions and the latest information.

Name of the organization FAIRBANKS AREA SURFACE TRANSPORTATION PLANNING Employer identification number 83-1279836

Part I Questions Regarding Compensation

- 1a Check the appropriate box(es) if the organization provided any of the following to or for a person listed on Form 990, Part VII, Section A, line 1a. Complete Part III to provide any relevant information regarding these items.
1b If any of the boxes on line 1a are checked, did the organization follow a written policy regarding payment or reimbursement or provision of all of the expenses described above?
2 Did the organization require substantiation prior to reimbursing or allowing expenses incurred by all directors, trustees, and officers, including the CEO/Executive Director, regarding the items checked on line 1a?
3 Indicate which, if any, of the following the organization used to establish the compensation of the organization's CEO/Executive Director. Check all that apply.
4 During the year, did any person listed on Form 990, Part VII, Section A, line 1a, with respect to the filing organization or a related organization:
5 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the revenues of:
6 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the net earnings of:
7 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization provide any nonfixed payments not described on lines 5 and 6?
8 Were any amounts reported on Form 990, Part VII, paid or accrued pursuant to a contract that was subject to the initial contract exception described in Regulations section 53.4958-4(a)(3)?
9 If "Yes" on line 8, did the organization also follow the rebuttable presumption procedure described in Regulations section 53.4958-6(c)?

Table with 3 columns: Question ID, Yes, No. Rows include 1b, 2, 4a, 4b, 4c, 5a, 5b, 6a, 6b, 7, 8, 9. 'X' marks are present in the 'No' column for rows 4a, 4b, 4c, 5a, 5b, 6a, 6b, 7, 8.

For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule J (Form 990) 2023

FAIRBANKS AREA SURFACE
TRANSPORTATION PLANNING

83-1279836

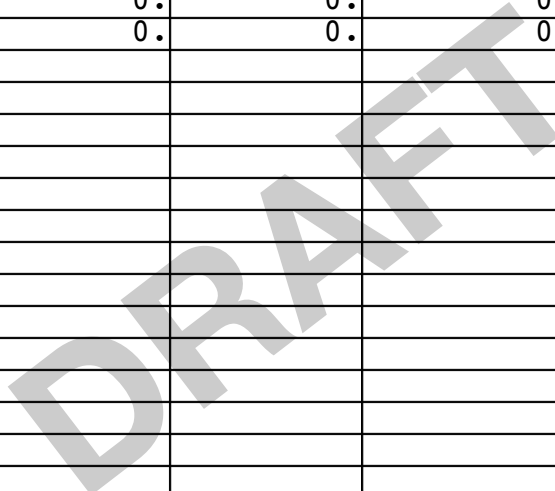
Schedule J (Form 990) 2023

Part II Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees. Use duplicate copies if additional space is needed.

For each individual whose compensation must be reported on Schedule J, report compensation from the organization on row (i) and from related organizations, described in the instructions, on row (ii). Do not list any individuals that aren't listed on Form 990, Part VII.

Note: The sum of columns (B)(i)-(iii) for each listed individual must equal the total amount of Form 990, Part VII, Section A, line 1a, applicable column (D) and (E) amounts for that individual.

(A) Name and Title		(B) Breakdown of W-2 and/or 1099-MISC and/or 1099-NEC compensation			(C) Retirement and other deferred compensation	(D) Nontaxable benefits	(E) Total of columns (B)(i)-(D)	(F) Compensation in column (B) reported as deferred on prior Form 990
		(i) Base compensation	(ii) Bonus & incentive compensation	(iii) Other reportable compensation				
(1) JACKSON FOX EXECUTIVE DIRECTOR	(i)	129,352.	0.	0.	0.	30,172.	159,524.	0.
	(ii)	0.	0.	0.	0.	0.	0.	0.
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
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	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							



**SCHEDULE O
(Form 990)**

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.
Attach to Form 990 or Form 990-EZ.
Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2023

Open to Public
Inspection

Name of the organization	FAIRBANKS AREA SURFACE TRANSPORTATION PLANNING	Employer identification number	83-1279836
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FORM 990, PART I, LINE 1, DESCRIPTION OF ORGANIZATION MISSION:
 EDUCATIONAL INSTITUTIONS, AND PRIVATE ORGANIZATIONS PURSUANT TO 23USC
 134(D) AND (E).

FORM 990, PART VI, SECTION B, LINE 11B:
 PER FAST PLANNING'S FISCAL POLICY, FORM 990 WILL BE PRESENTED TO THE BOARD
 FOR THEIR REVIEW AND APPROVAL PRIOR TO FILING WITH THE IRS.

FORM 990, PART VI, SECTION B, LINE 12C:
 AT THE BEGINNING OF EVERY BOARD MEETING, AS WELL AS BEFORE ANY ACTION IS
 TAKEN ON INDIVIDUAL AGENDA ITEMS, OPPORTUNITY IS GIVEN FOR
 DIRECTORS/OFFICERS TO DECLARE ANY CONFLICTS OF INTEREST.

FORM 990, PART VI, SECTION B, LINE 15:
 THE BOARD AS A WHOLE DETERMINED COMPENSATION FOR THE EXECUTIVE DIRECTOR.PER
 FAST PLANNING'S PERSONNEL POLICY, EMPLOYEE COMPENSATION AT THE START
 OFEMPLOYMENT IS DETERMINED BASED ON THE APPLICANT'S PRIOR WORK
 EXPERIENCE,CREDENTIALS, AND EDUCATION; THE LOCAL JOB MARKET; THE
 ORGANIZATION'SBUDGET; AND PERIPHERAL MANAGEMENT CONSIDERATION.

FORM 990, PART VI, SECTION C, LINE 18:
 HARDCOPIES AND ELECTRONIC VERSIONS ARE LOCATED IN THE OFFICE AVAILABLE FOR
 PUBLIC INSPECTION AND COPYING DURING NORMAL BUSINESS HOURS, MONDAY THROUGH
 FRIDAY, FROM 8AM TO 5 PM.

FORM 990, PART VI, SECTION C, LINE 19:
 For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Name of the organization FAIRBANKS AREA SURFACE TRANSPORTATION PLANNING	Employer identification number 83-1279836
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HARDCOPIES AND ELECTRONIC VERSIONS (PDF) ARE LOCATED IN OFFICE AVAILABLE FOR PUBLIC INSPECTION AND COPYING DURING NORMAL BUSINESS HOURS, MONDAY THROUGH FRIDAY, FROM 8AM TO 5 PM.

DRAFT

2023 DEPRECIATION AND AMORTIZATION REPORT

FORM 990 PAGE 10

990

Asset No.	Description	Date Acquired	Method	Life	Conv	Line No.	Unadjusted Cost Or Basis	Bus % Excl	Section 179 Expense	* Reduction In Basis	Basis For Depreciation	Beginning Accumulated Depreciation	Current Sec 179 Expense	Current Year Deduction	Ending Accumulated Depreciation
	MACHINERY & EQUIPMENT														
1	COMPUTER AND DOC	07/19/19	SL	3.00		16	3,378.				3,378.	3,378.		0.	3,378.
2	SURFACE PRO	12/18/20	SL	3.00		16	1,200.				1,200.	1,100.		100.	1,200.
3	LAPTOP	02/10/22	SL	3.00		16	1,392.				1,392.	773.		464.	1,237.
4	ASUS LAPTOP	10/11/22	SL	3.00		16	2,899.				2,899.	966.		966.	1,932.
5	DJI AIR 3 DRONE	07/28/22	SL	3.00		16	1,349.				1,349.	450.		450.	900.
6	APPLIE IPAD PRO	10/11/23	SL	3.00		16	1,199.				1,199.			400.	400.
7	DELL ALIENWARE DESKTOP	10/17/23	SL	3.00		16	3,613.				3,613.			1,104.	1,104.
8	DELL LATITUDE LAPTOP	11/14/23	SL	3.00		16	1,226.				1,226.			375.	375.
9	KYOCERA MULTI-FUNCTION PRINTER	01/16/24	SL	5.00		16	6,984.				6,984.			931.	931.
10	EPSON SURECOLOR CAD PRINTER	02/20/24	SL	5.00		16	2,595.				2,595.			303.	303.
11	DELL LATITUDE LAPTOP	04/04/24	SL	3.00		16	1,226.				1,226.			204.	204.
12	OWL 360 CONFERENCE ROOM CAMERA	08/06/24	SL	3.00		16	1,079.				1,079.			60.	60.
	* 990 PAGE 10 TOTAL MACHINERY & EQUIPMENT						28,140.				28,140.	6,667.		5,357.	12,024.
	* GRAND TOTAL 990 PAGE 10 DEPR						28,140.				28,140.	6,667.		5,357.	12,024.
	CURRENT YEAR ACTIVITY														
	BEGINNING BALANCE						10,218.			0.	10,218.	6,667.			8,647.

FAST Improvement Program FFY25 Priorities

Policy Board Approved - November 20, 2024

UAF/Community	West Tanana Drive	\$ 625,275	Repave road from 1500 ft south of Sheep Creek Extension to Tanana Loop roundabout
City of Fairbanks	8th Avenue	\$ 248,942	Repave road from Perry to Barnette Street
City of Fairbanks	Doyon Estates	\$ 171,223	Repave Chief Thomas Drive and Chief William Drive ending at Chief Evan Drive
City of Fairbanks/MACS Transit	Tesoro Avenue	\$ 294,019	Pave gravel road to support new MACS Transit maintenance Facility; increased to include entire loop of St Philomena Avenue and Standard Avenue to Lathrop Street
City of North Pole	E 4th Avenue	\$ 22,140	Road repairs and section resurfacing
City of North Pole	NPHS Boulevard	\$ 27,605	Repave section of road west of NP Library entrance around speed hump
FNSB Parks & Rec	CLRA South Lake Loop & Peninsula Trails	\$ 230,246	Pave gravel trails
FNSB Parks & Rec	Chena Riverwalk	\$ 48,283	Southside path spot repairs
DOT&PF	Mitchell Expressway Path	\$ 312,024	Repave and replace fence; Geist Road to Loftus Road to Steelhead Road
Total		\$ 1,979,757	

FAST Improvement Program FFY26 Priorities

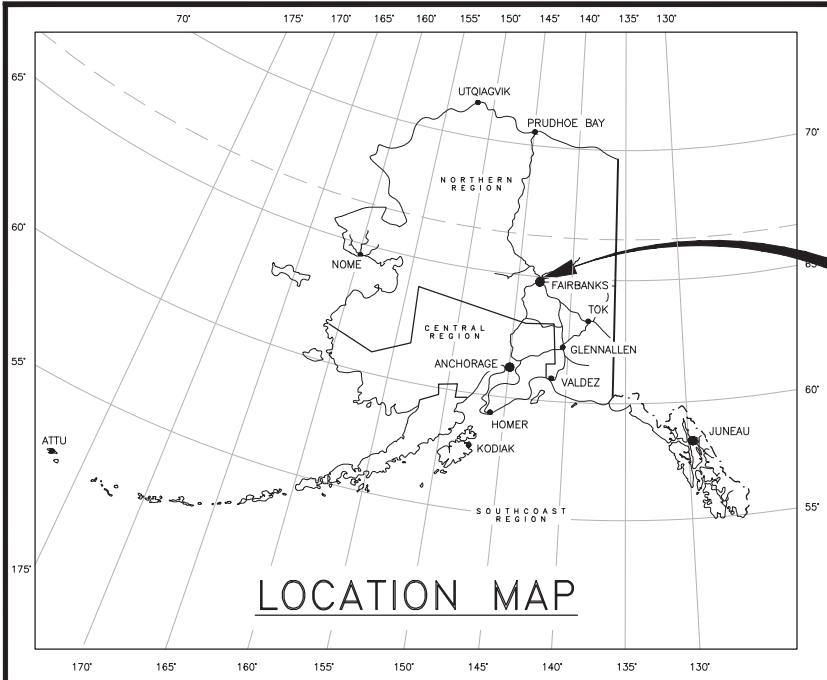
City of Fairbanks	Joyce Drive	\$ 454,000	Repave entire length
City of Fairbanks	Shannon Drive	\$ 252,000	Repave approx. 1,000 feet
City of North Pole	Cary Avenue	\$ 95,000	Repave section of road
FNSB Parks & Rec	Birch Hill Recreation Area Access Road	\$ 107,000	Pave gravel road to parking area
City of Fairbanks	Gaffney Road Sidewalk	\$ 139,000	Replace sidewalk (ADA curb ramps already installed)
City of North Pole	8th Avenue Path	\$ 41,000	Repave southside path
UAF	Taku Parking Lot Paths	\$ 67,000	Pave gravel paths along University Avenue
Total		\$ 1,155,000	

FAST Improvement Program FFY25/26 Contingency Projects

(Should additional funding become available)

DOT&PF/BPAC	Davis Road Path	\$ 23,000	Repave/spot repairs; soccer field parking lot entrance east to Lathrop Street
DOT&PF/BPAC	Farmers Loop Path	\$ 10,000	Repave/spot repairs; Taku Drive to Ballaine Road
DOT&PF/BPAC	Ballaine Road – Skarland Trail Winter Access	TBD	Provide barrier to protect trail access from snow berms from roadway plowing
City of North Pole	Andrea Drive	\$ 78,000	Pave gravel road section
DOT&PF	Old Airport Way	\$ 161,000	Add paved shoulder width for pedestrian use
FNSB RSA	Summit Drive	\$ 522,000	Repave from Farmers Loop to Lancaster Drive
Total		\$ 794,000	

STATE	PROJECT DESIGNATION	YEAR	SHEET NO.	TOTAL SHEETS
ALASKA	PENDING/NFHWHY00913	2025	A1	37



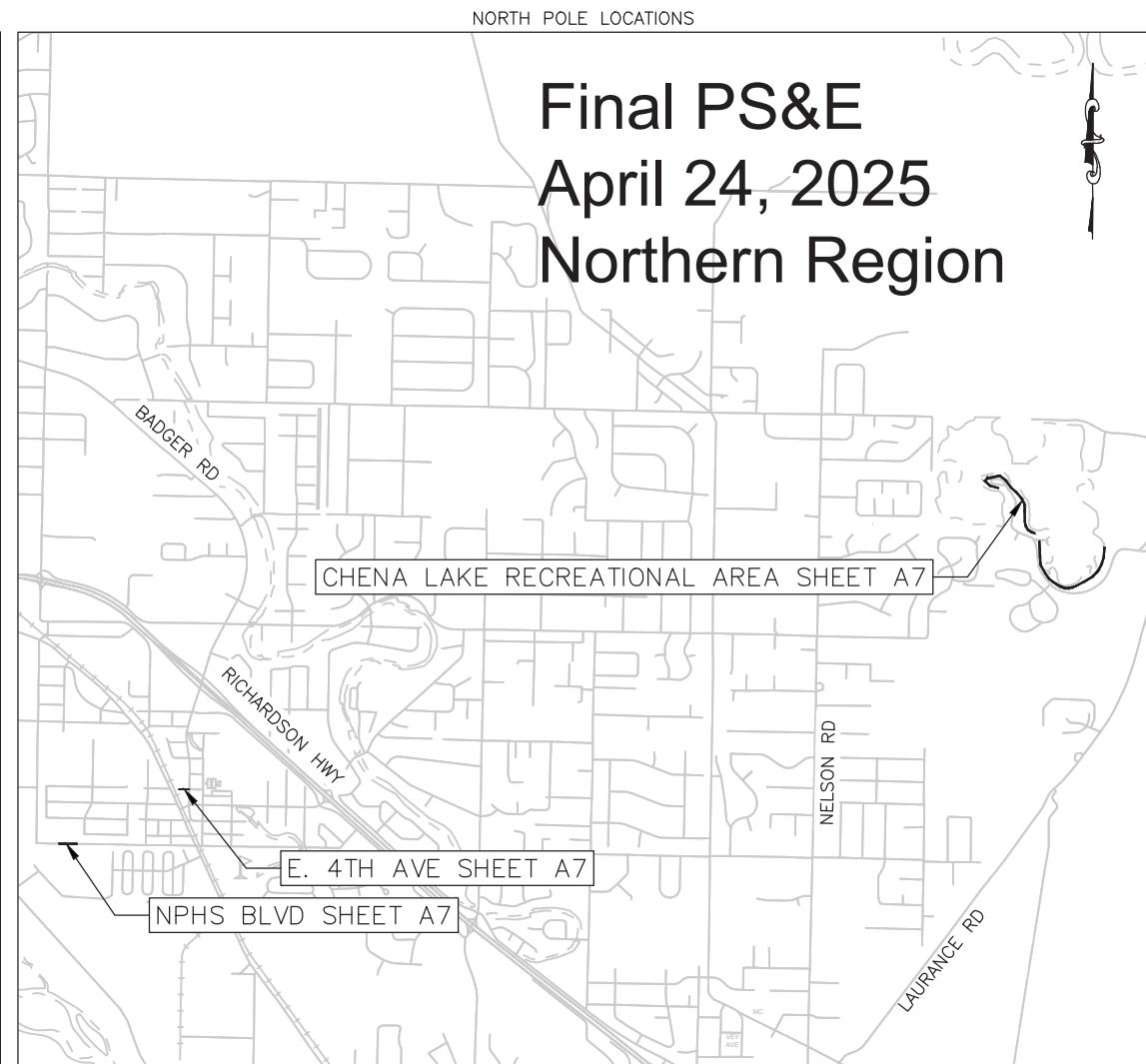
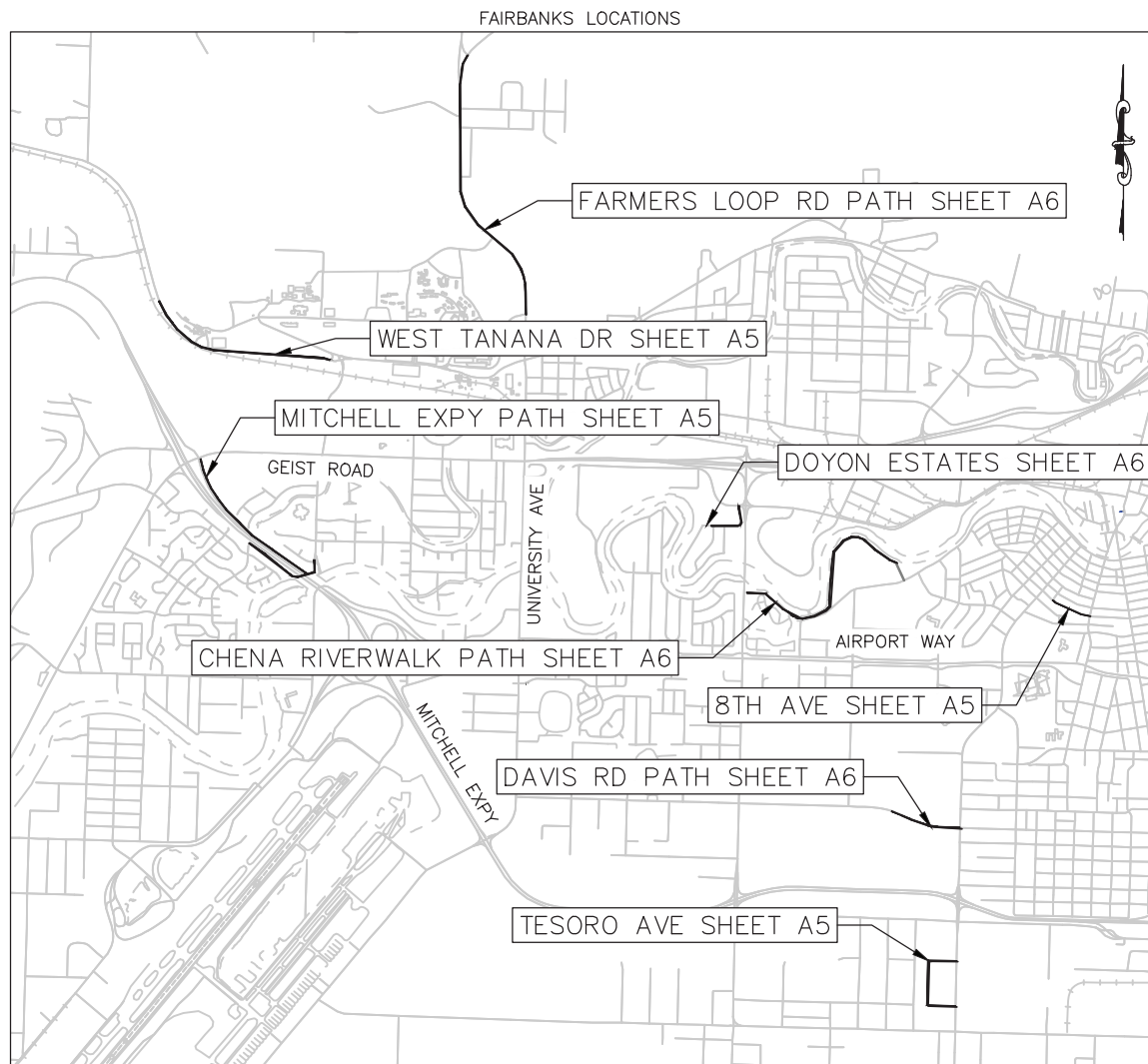
STATE OF ALASKA
DEPARTMENT OF TRANSPORTATION
&
PUBLIC FACILITIES

PROPOSED HIGHWAY PROJECT
PENDING/NFHWHY00913

FAST AREA SURFACE UPGRADES FFY2025
GRADING, DRAINAGE, PAVING, STRIPING, ROADSIDE HARDWARE

STREET	ROUTE ID	MILE POINT BEGIN	MILE POINT END
WEST TANANA DR	2581038X000	0.0235	1.1564
MITCHELL EXPY PATH	N/A		
FARMERS LP PATH	N/A		
DAVIS RD PATH	N/A		
8TH AVE	2581208X000	0.344	0.537
TESORO AVE	2582280X000	0.229	0.310
ST PHILOMENA ST	2582265X000	0.000	0.203
STANDARD AVE	2582132X000	0.921	1.000
DOYON ESTATES CHIEF WILLIAM DR	2582203X000	0.036	0.169
DOYON ESTATES CHIEF THOMAS DR	2582186X000	0.000	0.086
CHENA RIVERWALK PATH	N/A		
E. 4TH AVE	2561944X000	0.003	0.046
NPHS BLVD	2561023X000	0.651	0.675
CLRA TRAILS	N/A		

HWYS TITLE SHEET H:\Projects\Fbs_NP\FHWHY00913 FAST Area Surface Improvements 2025\6 Design\4 C3D\2 Drawings\00913_A Legend, Vicinity maps-Title Wed, Apr/09/25 09:57am



Final PS&E
April 24, 2025
Northern Region

INDEX OF SHEETS

SHEET NO.	DESCRIPTION
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THE FOLLOWING STANDARD PLANS APPLY TO THIS PROJECT:

- D-20.05, D-22.01
- F-01.04
- I-81.00
- M-13.01
- S-00.12, S-01.02, S-05.02, S-30.05

THE FOLLOWING CITY OF FAIRBANKS STANDARD PLANS APPLY TO THIS PROJECT:
CD2

PROJECT SUMMARY

WIDTH OF PAVEMENT	VARIES
LENGTH OF GRADING	23,332 FEET
LENGTH OF PAVING	23,332 FEET
LENGTH OF PROJECT	34,520 FEET

JOHN JARO NETARDUS, P.E., PROJECT MANAGER
STACIA HILES, DESIGNER

STATE OF ALASKA
DEPARTMENT OF TRANSPORTATION
&
PUBLIC FACILITIES

APPROVED BY: *Albert Beck* DATE 4/11/25

Albert Beck, P.E.
Preconstruction Engineer, Northern Region
ACCEPTED FOR CONSTRUCTION:
KATHERINE KEITH DATE 4/11/2025
Katherine Keith
Deputy Commissioner, Acting Northern Region Director

TIP FUNDING TABLE

80% of the FAST Planning STP allocation should be used for roads and associated appurtenances and 20% should fund Non-Motorized projects, averaged over four years. The following programs and projects are funded with these allocations listed above.

Surface Transportation Program (STP) Projects

1. All items listed as STP Projects, except the FAST Planning Improvement Program and planning efforts, will be ranked and scored with the approved scoring criteria and projects will be prioritized according to score.
2. Once a project has been initiated, it will remain a TIP priority until it is complete or otherwise closed.
3. STP Projects may include other items besides specific road projects that benefit the road network, landscaping, beautification or may include planning efforts.



FAST Planning Improvement Program

1. The FAST Planning Improvement Program projects will not be scored. It is the intended goal of the FAST Planning Improvement Program to aim to allocate 80% of the funding to roadway projects and 20% of the funding to non-motorized projects, with the understanding that this could vary from year to year.
2. The scope of the Program is to “Perform gravel or asphalt surface maintenance and preservation activities on roads, sidewalks and pathways. Work may also include new or upgraded illumination, signing and striping, storm drains and intersection improvements including nonmotorized crossings, as well as ADA upgrades to sidewalks and curb ramps.”
3. Projects nominated to the Program shall meet the following criteria:
 - a. Limited design effort in order for projects to be delivered for construction within a 1-2 year timeframe
 - b. No right-of-way impacts
 - c. Limited/no utility impacts
4. A subcommittee will meet annually to develop a list of projects to include in the following year’s program.
5. DOT&PF will develop estimates for the projects nominated based on the scope of work cost.
6. After Scope, Schedule’s and Estimate’s (SSE’s) are developed, the Technical Committee will review the list and make recommendations as to which projects to bring forth to the Policy Board for approval. All projects will be brought forth with the recommendations clearly identified.



AMPO

Association of Metropolitan Planning Organizations






LEGISLATIVE PRIORITIES

Commitment to Strengthening Communities



AMPO is dedicated to advancing the interests of Metropolitan Planning Organizations (MPOs) and their communities. As required by Federal law, MPOs are regional policy-making bodies charged with developing and coordinating multimodal transportation plans based on Congressionally created performance measures. There are 410 MPOs across the US. MPOs work to support project delivery, improve safety, alleviate congestion, and drive economic growth. MPOs also manage billions of dollars in formula and discretionary funding, delivering projects that make a tangible difference for the communities and regions they serve.

Legislative Priorities for MPOs

- 
Increase Planning Funds to Meet Federal Planning Requirements
 We advocate for an increase in the total amount of metropolitan planning funds and increase the federal share to adequately meet the needs of the evolving role of MPOs. These funds empower MPOs to plan for transportation systems that are responsive to the needs of our communities, fostering economic growth, safety, and mobility.
- 
MPOs Becoming Direct Recipients for Certain Federal Funds
 We support greater flexibility in granting direct recipient status to MPOs for certain federal funds. This will streamline the funding process, eliminate bureaucratic hurdles, and empower MPOs to make decisions that directly benefit their respective communities, while reaching national goals.
- 
Reducing Local Match for Federal Transportation Programs
 By reducing local match requirements for federal transportation funds, we aim to give MPOs the flexibility to address critical infrastructure needs. Reducing match requirements supports rural and economically distressed communities that struggle to access critical federal funds.
- 
Allowing for Carryover of Federal Funds
 Allowing the carryover of federal funds from one fiscal year to the next ensures uninterrupted progress on essential long-term projects, promoting consistent infrastructure improvements that enhance safety, mobility and economic vitality for residents.
- 
Shifting Certain Discretionary Funding to Formula Funding
 A shift to formula-based funding for certain federal programs ensures a more predictable and equitable distribution of resources, allowing MPOs to strategically plan for the long-term growth of their communities. However, we understand the supplementary value discretionary programs can provide and will continue to advocate for the programs that garner the support of MPOs.

Read More
About AMPO's
Legislative
Priorities





THE SECRETARY OF TRANSPORTATION
WASHINGTON, DC 20590

April 23, 2025

To All Recipients of U.S. Department of Transportation Funding:

The U.S. Department of Transportation (Department or DOT) distributes substantial Federal financial assistance for thousands of projects, programs, and activities operated or initiated by diverse entities, including but not limited to State and local governments. The Department administers this Federal financial assistance to support the development and maintenance of the Nation's transportation infrastructure, pursuant to statutory authority and in accordance with binding contractual agreements in the form of Federal financial assistance agreements, usually grants, cooperative agreements, and loans. Accordingly, I write to clarify and reaffirm pertinent legal requirements, to outline the Department's expectations, and to provide a reminder of your responsibilities and the consequences of noncompliance with Federal law and the terms of your financial assistance agreements. It is the policy of the Department to award and to continue to provide Federal financial assistance only to those recipients who comply with their legal obligations.

As recipients of such DOT funds, you have entered into legally enforceable agreements with the United States Government and are obligated to comply fully with all applicable Federal laws and regulations. These laws and regulations include the United States Constitution, Federal statutes, applicable rules, and public policy requirements, including, among others, those protecting free speech and religious liberty and those prohibiting discrimination and enforcing controls on illegal immigration. As Secretary of Transportation, I am responsible for ensuring recipients of DOT financial assistance are aware of and comply with all applicable legal obligations.

The Equal Protection principles of the Constitution prohibit State and Federal governmental entities from discriminating on the basis of protected characteristics, including race. Indeed, as the Supreme Court declared in *Students for Fair Admission, Inc. v. Harvard (SFFA)*, 600 U.S. 181, 206 (2023), "[t]he clear and central purpose of the Fourteenth Amendment was to eliminate all official state sources of invidious racial discrimination in the States." The Court further noted that "[o]ne of the principal reasons race is treated as a forbidden classification is that it demeans the dignity and worth of a person to be judged by ancestry instead of by his or her own merit and essential qualities." *Id.* at 220. In ruling that race-based admissions programs at universities violated the Equal Protection Clause, the Court made clear that discrimination based on race is, has been, and will continue to be unlawful, except in rare circumstances. *Id.* at 220-21. Similarly, sex-based classifications violate the Equal Protection Clause absent "exceedingly persuasive" justification. *See United States v. Virginia*, 518 U.S. 515, 533 (1996).

These constitutional principles are reinforced by the Civil Rights Act of 1964, which prohibits discrimination based on protected characteristics in the Federal funding and employment contexts in Title VI (42 U.S.C. § 2000d *et seq.*) and Title VII (42 U.S.C. § 2000e-2), as well as the applicable non-discrimination clauses in the Federal Aid Highway Act of 1973 (23 U.S.C. §§ 140 and 324 *et seq.*), the Airport and Airway Improvement Act of 1982, (49 U.S.C. § 47123), and Title IX of the Education Amendments of 1972, as amended (20 U.S.C. § 1681 *et seq.*).

Based on binding Supreme Court precedent and these Federal laws, DOT is prohibited from discriminating based on race, color, national origin, sex, or religion in any of its programs or activities. Moreover, because DOT may not establish, induce, or endorse prohibited discrimination indirectly,¹ it must ensure that discrimination based on race, color, national origin, sex, or religion does not exist in the programs or activities it funds or financially assists.

These same principles apply to recipients of Federal financial assistance from DOT, as both a matter of Federal law and by virtue of contractual provisions governing receipt of DOT funding. Accordingly, DOT recipients are prohibited from engaging in discriminatory actions in their own policies, programs, and activities, including in administering contracts, and their employment practices.

Whether or not described in neutral terms, any policy, program, or activity that is premised on a prohibited classification, including discriminatory policies or practices designed to achieve so-called “diversity, equity, and inclusion,” or “DEI,” goals, presumptively violates Federal law. Recipients of DOT financial assistance must ensure that the personnel practices (including hiring, promotions, and terminations) within their organizations are merit-based and do not discriminate based on prohibited categories. Recipients are also precluded from allocating money received under DOT awards—such as through contracts or the provision of other benefits—based on suspect classifications. Any discriminatory actions in your policies, programs, and activities based on prohibited categories constitute a clear violation of Federal law and the terms of your grant agreements.

In addition, your legal obligations require cooperation generally with Federal authorities in the enforcement of Federal law, including cooperating with and not impeding U.S. Immigration and Customs Enforcement (ICE) and other Federal offices and components of the Department of Homeland Security in the enforcement of Federal immigration law. DOT has noted reported instances where some recipients of Federal financial assistance have declined to cooperate with ICE investigations, have issued driver’s licenses to individuals present in the United States in violation of Federal immigration law, or have otherwise acted in a manner that impedes Federal law enforcement. Such actions undermine Federal sovereignty in the enforcement of immigration law, compromise the safety and security of the transportation systems supported by DOT

¹ See *SFFA*, 600 U.S. at 230; *Norwood v. Harrison*, 413 U.S. 455, 465 (1973).

financial assistance, and prioritize illegal aliens over the safety and welfare of the American people whose Federal taxes fund DOT's financial assistance programs.

Under the Constitution, Federal law is "the supreme Law of the Land." U.S. Const. Art. VI. That means that where Federal and State legal requirements conflict, States and State entities must follow Federal law. Declining to cooperate with the enforcement of Federal immigration law or otherwise taking action intended to shield illegal aliens from ICE detection contravenes Federal law and may give rise to civil and criminal liability. *See* 8 U.S.C. § 1324 and 8 U.S.C. § 1373. Accordingly, DOT expects its recipients to comply with Federal law enforcement directives and to cooperate with Federal officials in the enforcement of Federal immigration law. The Department also expects its recipients to ensure that the Federal financial assistance they receive from DOT is provided only to subrecipients, businesses, or service providers that are U.S. Citizens or U.S. Nationals and Lawful Permanent Residents (LPRs) or legal entities allowed to do business in the U.S. and which do not employ illegal aliens.

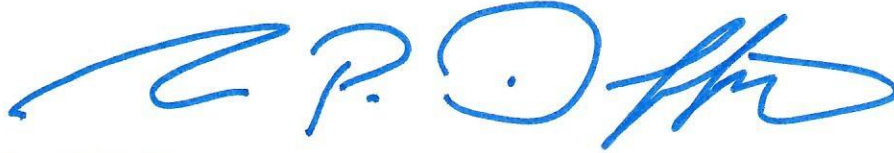
This letter provides notice of the Department's existing interpretation of Federal law. The Department will vigorously enforce the law on equal terms as to all its recipients and intends to take appropriate measures to assess their compliance based on the interpretation of Federal law set forth in this letter. Adherence to your legal obligations is a prerequisite for receipt of DOT financial assistance. Noncompliance with applicable Federal laws, or failure to cooperate generally with Federal authorities in the enforcement of Federal law, will jeopardize your continued receipt of Federal financial assistance from DOT and could lead to a loss of Federal funding from DOT.

The Department retains authority, pursuant to its oversight responsibilities and the terms of your agreements, to initiate enforcement actions, such as comprehensive audits and possible recovery of funds expended in a manner contrary to the terms of the funding agreement. DOT may also terminate funding in response to substantiated breaches of the terms of the agreement, or if DOT determines that continued funding is no longer in the public interest. These steps, within DOT's discretion, are intended to ensure accountability and protect the integrity of Federal programs.

To assist grant recipients in meeting their legal obligations, DOT offers technical guidance and support through its program offices. Should you require clarification regarding your obligations, you are encouraged to contact your designated DOT representative promptly. Proactive engagement is strongly advised to prevent inadvertent noncompliance.

DOT remains committed to advancing a transportation system that serves the public interest efficiently and unleashes economic prosperity and a superior quality of life for American families. This mission depends upon your strict adherence to the legal framework governing our partnership, and I trust you will take all necessary steps to comply with Federal law and satisfy your legal obligations.

Sincerely,

A handwritten signature in blue ink, appearing to read "S.P. Duffy". The signature is stylized and fluid, with the first name "Sean" and last name "Duffy" clearly legible.

Sean P. Duffy

FAST Planning FFY2023-27 TIP Amendment #1: FFY25 OBLIGATION STATUS REPORT (as of May 1, 2025)

ALLOCATION TOTALS (Federal Share)

ALLOCATIONS	PHASE	AMOUNT	FFY25 OBLIGATIONS	PERCENT OBLIGATED
STP	All	\$8,834.4	\$1,592.1	18%
STP AC	All	\$1,573.6	\$181.9	12%
PL (Metropolitan + Transit)	All	\$568.0	\$568.0	100%
TAP (Transportation Alternatives)	All	\$636.8	\$453.6	71%
CMAQ	All	\$5,863.4	\$187.2	3%
CRP (Carbon Reduction)	All	\$1,601.9	\$0.0	0%
OFFSET	All	\$410.5	\$151.9	0%
TOTAL		\$19,488.7	\$3,134.6	16%

STP FUNDS (Federal Share)

IRIS	STP	PHASE	OBLIGATION DATE	TIP AMOUNT	FFY25 OBLIGATIONS	PERCENT OBLIGATED	COMMENTS
NFHWY00648	Advanced Project Definition	Planning	12/19/2024	\$91.0	\$91.0	100%	
				\$45.5		0%	
NFHWY00126	Cowles Street Reconstruction	Design	12/19/2024	\$454.9	\$454.9	100%	FFY24 Carryforward
NFHWY00881 NFHWY00913 NFHWY00914	FAST Improvement Program	Design	11/19/2024	\$181.9	\$181.9	100%	FFY26 AC
		Design		\$181.9		0%	FFY26 AC
		Construction		\$319.5		0%	
				\$909.7		0%	FFY26 AC
HFHWY00830	FAST Planning Office	Planning	10/1/2025	\$150.0	\$150.0	100%	
TBD	Geist/Chena Pump Road Corridor Study	Planning		\$168.3		0%	
				\$377.5		0%	FFY26 AC
NFHWY00816	Holmes Road Rehabilitation	Design	3/19/2025	\$441.3	\$441.3	100%	
				\$104.5		0%	FFY26 AC
NFHWY01022	Metropolitan Transportation Plan Update	Planning	11/27/2024	\$454.9	\$454.9	100%	
NFHWY00509	Minnie Street Improvements	Design		\$796.0		0%	
NFHWY00139	Yankovich/Miller Hill Road Reconstruction	Construction		\$5,913.1		0%	
	TOTAL			\$10,589.9	\$1,774.0	17%	

PL FUNDS (Federal Share)

IRIS	PL	PHASE	OBLIGATION DATE	TIP AMOUNT	FFY25 OBLIGATIONS	Percent Obligated	COMMENTS
HFHWY00830	FAST Planning Office - Metro PL	Planning	10/1/2024	\$444.1	\$444.1	100%	
HFHWY00830	FAST Planning Office - Transit PL	Planning	10/1/2024	\$123.9	\$123.9	100%	
	TOTAL			\$568.0	\$568.0	100%	

TAP FUNDS (Federal Share)

IRIS	TAP	PHASE	OBLIGATION DATE	TIP AMOUNT	FFY25 OBLIGATIONS	Percent Obligated	COMMENTS
NFHWY00835	Fairbanks Bike Lane Signing & Striping	Construction	2/20/2025	\$636.8	\$453.6	71%	
	TOTAL			\$636.8	\$453.6	71%	

CMAQ FUNDS (Federal Share)							
IRIS	CMAQ	PHASE	OBLIGATION DATE	TIP AMOUNT	FFY25 OBLIGATIONS	Percent Obligated	COMMENTS
TBD	Borough Hybrid Fleet Vehicle Pilot Program	Equipment		\$227.4		0%	FFY23 Carryforward
NFHWHY00913	FAST Improvement Program	Construction		\$681.2		0%	
NFHWHY00922	Morris Thompson Center & Lavery Transportation Center Improvements	Design		\$181.9		0%	
NFHWHY00555	Motor Vehicle Plugins (BHRA, CLRA, TLRA, U-Park)	Design		\$14.4		0%	
		Utilities		\$195.7		0%	
TBD	Motor Vehicle Plugins (NP City Hall, Pioneer Park main parking lot)	Design		\$272.9		0%	
TBD	UAF Shuttle Bus CNG Fueling Station	Design		\$181.9		0%	
NFHWHY00911	Northern Region Signal Interconnect - Stage II	Design	11/21/2024	\$187.2	\$187.2	100%	SW-CMAQ; FFY24 Carryforward
		Design		\$436.8		0%	SW-CMAQ
NFHWHY00902	Sheep Creek Road & West Tanana Drive Roundabout	Design		\$909.7		0%	SW-CMAQ
NFHWHY00612	University Avenue South Bicycle & Pedestrian Path	Construction		\$2,574.2		0%	SW-CMAQ
TOTAL				\$5,863.4	\$187.2	3%	
CRP FUNDS (Federal Share)							
IRIS	CRP	PHASE	OBLIGATION DATE	TIP AMOUNT	FFY25 OBLIGATIONS	Percent Obligated	COMMENTS
NFHWHY00862	Chena Lakes Recreation Area Access via Plack Road	Design		\$341.1		0%	
TBD	FNSB Transportation Bus Bike Racks	Equipment		\$45.5		0%	
NFHWHY01060	Electric Vehicle Charging Stations	Design		\$272.9		0%	
NFHWHY00844	High School Access & Circulation Study - North Pole	Planning		\$272.9		0%	
NFHWHY00891	Peger Road Bicycle & Pedestrian Path	Design		\$101.0		0%	
		Utilities		\$68.2		0%	
NFHWHY00912	Sidewalk Snow Removal Equipment	Equipment		\$91.0		0%	
		Equipment		\$409.4		0%	FFY23 Carryforward
TOTAL				\$1,601.9	\$0.0	0%	
OFFSET FUNDS (Federal Share)							
IRIS	OFFSET	PHASE	AMOUNT		FFY25 OBLIGATIONS	OBLIGATION DATE	PROJECT
NFHWHY00158	Old Rich Hwy Intersection Improvements	Construction	\$225.3	XXXXXX	\$134.2	Pending	Cowles Street Reconstruction
NFHWHY00290	College Road Bus Pullouts	Multiple	\$52.8	XXXXXX	\$16.3	Pending	5th Avenue Reconstruction
NFHWHY00883	Cowles Street Reconstruction	Construction	\$2.6	XXXXXX	\$1.5	Pending	Household Travel Survey
NFHWHY00790	Transit Plans Update	Planning	\$81.3	XXXXXX			
NFHWHY00648	Advanced Project Definition	Planning	\$40.7	XXXXXX			
NFHWHY00445	5th Avenue Reconstruction	Design	\$7.8	XXXXXX			
				XXXXXX			
				XXXXXX			
				XXXXXX			
TOTAL			\$410.5		\$151.9	Percent Obligated	37%

FAST Planning FFY25 Offsets

May 16, 2025

PROJECT OFFSETS	Federal	Total w/ Match	
Old Richardson Highway Intersection Improvements	\$225,317	\$247,683	
College Road Bus Pullouts	\$52,830	\$58,074	
Cowles Street Reconstruction	\$2,626	\$2,887	
Transit Plans Update	\$81,270	\$89,337	
Advance Project Definition	\$40,655	\$44,691	
Fairbanks 5th Avenue Reconstruction	\$7,849	\$8,628	
Total	\$410,547	\$451,299	
COMMITTED OFFSETS			
Cowles Street Reconstruction	-\$134,200	-\$147,521	Executive Director approved 05.07.2025
5th Avenue Reconstruction	-\$16,265	-\$17,879	Executive Director approved 05.13.2025
Household Travel Survey	-\$1,456	-\$1,600	Executive Director approved 05.15.2025
Total	-\$151,920	-\$167,000	
Remaining Funds to be Obligated	\$258,627	\$284,299	

Pending Deobligations from Project Closures*May 1, 2025*

IRIS	Project	Construction Year	Estimated Federal Deobligation	Notes
NFHWHY00633	FAST Improvement Program FFY23	2023/24	TBD	Pending construction closeout
NFHWHY00448	Woll Road Resurfacing & Widening	2024	TBD	Pending construction closeout
		TOTAL	TBD	