



Project Enhancement Committee Meeting MEETING MINUTES

October 9, 2025 · 11:00 am -1:00 p.m.

By computer at www.fastplanning.us/keepup/zoom

By telephone at: 1 (253) 215-8782 Meeting ID: 876-7792-0198

1. Call to Order

Phoebe Bredlie, Chair, called the meeting to order at 11:00 a.m.

2. Introduction of Members and Attendees

NAME	REPRESENTING
*Dan Adamczak	State of Alaska DOT&PF
*Phoebe Bredlie, Chair	Fairbanks North Star Borough
*Jeremiah Cotter	City of Fairbanks
*David Hayden	Fairbanks North Star Borough
*Jeff Jacobson, Vice Chair	City of North Pole
*Bethany Spence	City of North Pole
*Sue Sprinkle	FAST Planning
*Tim Zinza	City of Fairbanks
**Corey DiRutigliano	FAST Planning
**Jackson Fox	FAST Planning
**Olivia Lunsford	FAST Planning
**Deborah Todd	FAST Planning
Randi Bailey	State of AK DOT&PF
Don Galligan	Fairbanks North Star Borough
*PEC Committee Member, **FAST Planning Staff	

3. Approval of the October 9, 2025 Agenda

Motion: To approve the October 9, 2025 Agenda. (Sprinke/Zinza).

Discussion: No discussion.

Vote on Motion: None opposed. Approved.

4. Approval of the July 3, 2025 Meeting Minutes

Motion: To approve the July 3, 2025 Meeting Minutes. (Jacobson/Hayden).

Discussion: No discussion.

Vote on Motion: None opposed. Approved.

5. Committee/Work Group Reports (including Chair's Report)

An amendment to the Transportation Improvement Program (TIP, which is the FAST Planning short-range funding plan, is being worked on with the lifting of the Conformity Freeze. The projects moving to construction in the summer of 2026 include the Steese Highway Intersection. The Airport/Cushman intersection will not be ready for construction this summer, but possibly in 2028. The Drop Inn Lounge was demolished this summer.

There are three new non-motorized projects that were approved by the Policy Board. They are: Ballaine Road Path, a gravel parking lot at the GARS intersection, and the Sheep Creek Road/Parks Highway Extension Shared Use Path.

A seminar is being coordinated with AIA that will focus on helping people build projects in small towns to educate and encourage small developers to think about building. Part of the emphasis of this seminar is to help build more accessible senior housing. The seminar is free and open to the public.

The Electric Vehicle (EV) Charging Station call for project nominations opened on November 5, 2025 and applications are due by November 21, 2025.

The Metropolitan Transportation Plan (MTP) Update is in process. An Open House for the MTP will be held October 21, 2025 from 5:30-7:30 pm at the Noel Wien Library.

The Winter Maintenance Forum will be held on October 28, 2025 from 5:30-7:30 at the Noel Wien Library Auditorium. This will be a tabling event with the different maintenance entities available to answer questions. There will be games and prizes. The City of Fairbanks has agreed to have three snowplows named by the students in local schools. A survey will be conducted with the operators to rank the top three snowplow names which will be revealed at the Winter Maintenance Forum.

6. Public Period

 No public comment.

7. Old Business

a. Community Grant Program

FAST Planning has undesignated funds and is exploring ways to create a grant program that would give back and improve the community by supporting local non-profits, non-government organizations, and local governments. The proposal is to help support local communities and businesses through a minimal strings grant program. Applying to the grant program allows FAST Planning to support organizations that have a need when they need it. The application is located on the FAST Planning website and stipulates the requirements and responsibilities FAST Planning will support with financial/design resources as appropriate. Some examples include play equipment (Turner Street), street art (like Golden Heart Utilities mural/Reagan collaboration), street furniture, lighting, etc. It was decided that the PEC would create a subcommittee to review the applications. This program would need to go through the Technical Committee and Policy Board for approval prior to accepting applications.

b. Medallion Examples

The Hutchison High School Girls Who Weld Program has expressed interest in creating the medallions for community branding on local projects. The medallions would follow a theme. The intent would be to have the medallions installed on a project and the location for the installation

would be chosen on a case-by-case basis. Examples of the medallions will be prepared for the PEC to review. The student artists would be recognized on the medallion art.

8. New Business

a. Downtown Implementation Group (DIG) Overview

The Downtown Implementation Group is similar to the Fairbanks Downtown Association. They formed with the intent to help facilitate and achieve some of the goals that were listed in the Fairbanks Downtown Plan.

b. The Starter Block, Retail Chalets

This effort stems from the Polaris Working Group. Several members were tasked with developing interim use(s) for the Polaris site if the mixed-use development proposal is not secured. This would be a tool kit to help jumpstart activity on underutilized lots. This concept would include small, portable buildings for retail and food vendors, play and activity zones, pop-up events, and seasonal events. Currently a temporary ice rink that has a liner is being constructed on the vacant Polaris site. The rink will be used for public skating when the ice freezes. A ribbon cutting celebration and dance has been scheduled at the site on Friday, October 10, 2025 from 5-7 p.m. There will be no ice on the rink since the weather has not been cold enough, but the rink will be lit. There will be music, dancing, a warming area, and food vendors.

Mr. Zinza suggested that they notify the city mayor, police, and fire department about closing Lacey Street between 1st and 2nd Avenues for these types of events and get their input.

c. T-Mobile Hometown Grant

The City of Fairbanks applied for a \$50K grant with the intent of helping develop vacant or underutilized lots. The funding would be applied to street furniture and other materials. The application can be found online at: <https://www.t-mobile.com/brand/hometown-grants>.

9. Agenda Setting for January 8, 2026 Meeting

Discussion about what items to include in the Agenda for the January 8, 2026 meeting.

10. Committee Member Comments

- No comments.

11. Adjournment

Motion to Adjourn: (Jacobson/Sprinkle) The meeting adjourned at **1:00 p.m.** The next scheduled Project Enhancement Committee Meeting is **Thursday, January 8, 2026.**

Approved:


Phoebe Bredlie, Chair
Project Enhancement Committee

Date:

1/22/2026